

Ontario-Montclair School District
Annual Organizational Meeting of the
Board of Trustees

AGENDA

Thursday, December 17, 2020

TELECONFERENCE MEETING

Closed Session: 5:00 PM
Open Session: 5:30 PM



Mission Statement

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

Misión

El Distrito Escolar de Ontario-Montclair, esta comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.



Board of Trustees:

Sonia Alvarado
Kristen Brake
Sarah S. Galvez
Flora Martinez
Elvia M. Rivas

"Our Community, Our Children, Our Commitment, Our Future"

Ontario-Montclair School District

Board of Trustees

Sonia Alvarado

Kristen Brake

Sarah S. Galvez

Flora Martinez

Elvia M. Rivas

Board Secretary

Superintendent

Dr. James Q. Hammond

Cabinet

Phil Hillman, Chief Business Official, Business Services

Tammy Lipschultz, Assistant Superintendent, Learning & Teaching

Hector Macias, Assistant Superintendent, Human Resources

Irma Sanchez, Executive Assistant to the Superintendent



Ontario-Montclair School District
TELECONFERENCE BOARD MEETINGS

The Ontario-Montclair School District (OMSD) Board of Trustees usually meets on the first and third Thursday of each month for its regular sessions. Meetings begin at 5:30 p.m. and are usually held in the Central Language Academy Auditorium, 415 East "G" Street, Ontario. For specific dates and information, phone (909) 418-6445 or refer to the agenda. All regular and Special Board meetings are open to the public.

While the Board of Trustees continues to hold meetings to conduct essential business during the COVID-19 pandemic, and in accordance with Governor Newsom's Executive Order, ordering Californians to shelter in place and banning public gatherings, members of the public may not attend the Board meetings in person. Public participation in the meetings will be electronic. Members of the public may listen to OMSD Board meetings in real time simulcast.

The changes in public participation will begin at the Board of Trustees meeting on Thursday, April 16, 2020 and will continue until further notice. In addition, the remote site locations at Central Language Academy will not be open to the public.

The OMSD Board of Trustees invites the public to continue to listen to the Board Meeting by visiting our District website at www.omsd.net

The Board continues to value and encourage members of the public to make public comments during its meetings. Staff will read aloud the emails received for public comment according to the procedures below. Comments should be brief and designed to be read in five minutes or less, with total comments being twenty minutes or less per topic of discussion. In order to ensure your entire message is read, please contain your message to no more than 700 words. Any comments exceeding that length will be forwarded to Board Members and are available for public inspection upon request. Please remember that comments on items not listed on the agenda cannot be responded to during the meeting, but Board Members carefully listen to those comments and those comments often become part of the discussion of future Board meetings when they can be listed on the agenda. Members of the public who wish to comment during the Board meeting should use the following means:

Open Session Public Comments on Items Listed on the Agenda:

At least twenty (20) minutes prior to the open session, email open.session.agenda.comment@omsd.net with comments to be read to those attending open session. All public comments should begin by listing the following information:

- *Your name and item on the agenda you wish to address*

Open Session Public Comments on Items Not Listed on the Agenda:

At least twenty (20) minutes prior to the open session, email open.session.nonagenda.comment@omsd.net with comments to be read to those attending open session. All public comments should begin by listing the following information:

- *Your name*

Closed Session Public Comment:

At least twenty (20) minutes prior to the closed session, email closed.session.public.comment@omsd.net with comments to be read to those attending closed session. All public comments should begin by listing the following information:

- *Your name and item on the agenda you wish to address*

If emails arrive after the pre-meeting deadline listed above, every effort will be made to read any late emails when the time comes to read public comments, but emailing prior to the pre-meeting deadline will help avoid your comments being missed.

If you have a condition, which prevents you from accessing the ability to make comment through any of these mechanisms, please contact Irma Sanchez (909) 418-6445.

Distrito Escolar Ontario-Montclair

REUNIONES DE LA MESA DIRECTIVA LLEVADAS A CABO POR TELECONFERENCIA

La Mesa Directiva del Distrito Escolar Ontario-Montclair (OMSD) suele reunirse el primer y tercer jueves de cada mes para llevar a cabo las sesiones ordinarias. Las reuniones comienzan a las 5:30 p. m. y por lo general se llevan a cabo en el auditorio de la Academia de Lenguaje Central, ubicada en el 415 East "G" Street, Ontario. Para obtener más información y enterarse de las fechas específicas, llame al teléfono (909) 418-6445 o consulte la agenda de la reunión. Todas las reuniones ordinarias y extraordinarias de la Mesa Directiva están disponibles al público.

Mientras que los miembros de la Mesa Directiva continúan reuniéndose para llevar a cabo asuntos esenciales durante la pandemia de la enfermedad COVID-19, y en cumplimiento con la orden ejecutiva del gobernador Newsom, en la cual se les pide a los habitantes de California que se refugien en sus hogares y prohíbe las reuniones públicas, los miembros del público no pueden asistir a las reuniones de la Mesa Directiva en persona. La participación del público en las reuniones se llevará a cabo de manera electrónica. Los miembros del público podrán escuchar las reuniones de la Mesa Directiva de OMSD en una transmisión que se llevará a cabo en tiempo real.

Los cambios en la participación del público en las reuniones de la Mesa Directiva comenzarán a implementarse a partir de la próxima reunión de la Mesa Directiva, la cual está programada para llevarse a cabo el jueves, 16 de abril del 2020, y continuarán realizándose de esta manera hasta nuevo aviso. Por consiguiente, las ubicaciones remotas de la Academia de Lenguaje Central ya no estarán disponibles al público.

Los miembros de la Mesa Directiva de OMSD invitan al público a seguir escuchando las reuniones de la Mesa Directiva. Por favor visiten el sitio web de nuestro distrito en www.omsd.net.

La Mesa Directiva sigue valorando y alentando a los miembros del público para que hagan comentarios durante las reuniones. El personal leerá en voz alta los correos electrónicos recibidos para que el público presente sus comentarios, esto acatando los procedimientos que se mencionan a continuación. Los comentarios deben ser breves y estar escritos de manera que puedan ser leídos en cinco minutos o menos, siendo el total del tiempo para comentarios de veinte minutos o menos por tema de discusión. Para asegurar que se lea todo su mensaje, contenga su mensaje con no más de 700 palabras. Los comentarios que excedan dicha duración se remitirán a los miembros de la Mesa Directiva y estarán disponibles para la revisión pública, cuando se soliciten. Por favor recuerde que los comentarios sobre los temas que no están incluidos en la agenda de la reunión no podrán ser respondidos durante la reunión, pero los miembros de la Mesa Directiva escuchan atentamente esos comentarios y estos suelen formar parte de las discusiones que se llevan a cabo en futuras reuniones de la Mesa Directiva cuando los comentarios pueden ser incluidos en la agenda. Los miembros del público que deseen emitir comentarios durante la reunión de la Mesa Directiva deben utilizar los siguientes medios:

Comentarios del público en la sesión a puertas abiertas y sobre temas que forman parte de la agenda:

Por lo menos (20) minutos antes de que se lleve a cabo la sesión a puertas abiertas, envíe un correo electrónico a open.session.agenda.comment@omsd.net con los comentarios que desea dirigir a aquellos que asisten a la sesión a puertas abiertas. Todos los comentarios del público deben comenzar con e incluir la siguiente información:

- *Su nombre y tema de la agenda que desea abordar con su comentario.*

Comentarios del público en la sesión a puertas abiertas y sobre temas que no forman parte de la agenda:

Por lo menos (20) minutos antes de que se lleve a cabo la sesión a puertas abiertas, envíe un correo electrónico a open.session.nonagenda.comment@omsd.net con los comentarios que desea dirigir a aquellos que asisten a la sesión a puertas abiertas. Todos los comentarios del público deben comenzar con e incluir la siguiente información:

- *Su nombre*

Comentarios del público en la sesión a puertas cerradas:

Por lo menos (20) minutos antes de que se lleve a cabo la sesión a puertas cerradas, envíe un correo electrónico a closed.session.public.comment@omsd.net con los comentarios que desea dirigir a aquellos que asisten a la sesión a puertas cerradas. Todos los comentarios del público deben comenzar con e incluir la siguiente información:

- *Su nombre y tema de la agenda que desea abordar con su comentario.*

Si los correos electrónicos se reciben después del periodo límite de tiempo mencionado previamente, se hará todo lo posible por leer cualquier correo electrónico que sea recibido después del periodo de tiempo establecido; esto se hará cuando llegue el momento de leer los comentarios del público, pero el enviar su correo electrónico previo al límite de tiempo establecido –antes de que se lleve a cabo la reunión– ayudará a evitar que su comentario no sea leído.

Si tiene alguna condición que impide su habilidad de acceder a cualquiera de estos medios para emitir sus comentarios, por favor comuníquese con Irma Sánchez llamando al teléfono (909) 418-6445.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
A G E N D A

Thursday, December 17, 2020
TELECONFERENCE/VIRTUAL MEETING

Live audio recording of this meeting can be accessed at <https://youtu.be/PXanKN68WrY>
or by visiting our website at www.omsd.net.

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

Accessibility-Special Accommodation

Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should **contact the superintendent's office, at (909) 418-6445**, as soon as possible, but **at least two days before** the meeting date.

A. PUBLIC MEETING – 5:00 PM

BOARD OF TRUSTEES

CALL TO ORDER

_____ **Ms. Alvarado**

COMMENTS FROM THE PUBLIC

_____ **Ms. Brake**

_____ **Ms. Galvez**

CLOSED SESSION

_____ **Ms. Martinez**

_____ **Ms. Rivas**

Moved _____ **Seconded** _____ **Vote** _____

SA: _____ **KB:** _____ **SG:** _____ **FM:** _____ **ER:** _____

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

1. Personnel Actions

- a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

2. Conference with Legal Counsel

- a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2)*:
- Two (2) Cases
- b. Existing Litigations: Pursuant to Government Code Section 54956.9:
- Case No: CIVDS 1914763
 - Case No: CIVDS 2004058
 - Case No: CIVDS 1928473

3. Negotiations/Public Employee Evaluations

- a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources
Employee Organizations: OMTA and CSEA Chapter # 108

ADJOURNMENT OF CLOSED SESSION

B. RECONVENE TO OPEN SESSION – 5:30 PM

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ADMINISTER OATH OF OFFICE FOR NEWLY ELECTED TRUSTEES

E. 2021 ANNUAL ORGANIZATIONAL ELECTION OF THE BOARD OF TRUSTEES, INCLUDING ELECTION OF PRESIDENT, VICE PRESIDENT, CLERK, REPRESENTATIVE FOR THE COUNTY COMMITTEE, AND ALTERNATE REPRESENTATIVE FOR THE COUNTY COMMITTEE

1. Election of 2021 Board President: Name_____

Moved_____ **Seconded**_____ **Vote**_____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

2. Election of 2021 Vice President: Name_____

Moved_____ **Seconded**_____ **Vote**_____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

3. Election of 2021 Clerk: Name_____

Moved_____ **Seconded**_____ **Vote**_____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

4. Election of 2021 County Committee on School District Organization:

Name_____

Moved_____ **Seconded**_____ **Vote**_____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

5. Election of 2021 Alternate to County Committee on School District Organization:

Name_____

Moved_____ **Seconded**_____ **Vote**_____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

F. ADOPTION OF AGENDA

Moved _____ Seconded _____ Vote _____

SA: _____ KB: _____ SG: _____ FM: _____ ER: _____

G. RECOGNITIONS/PRESENTATIONS

1. 2020-2021 First Interim Financial Report and the Budget Overview for Parents as Presented by Phil Hillman, Chief Business Official: **Presentation** (Ref. G 1.1)

H. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5): THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC

The Board values and encourages members of the public to make public comments during its meetings. **Staff will read out loud the emails received for public comment according to the procedures listed above.** Comments should be brief and designed to be read in five minutes or less, with total comments being twenty minutes or less per topic of discussion. In order to ensure your entire message is read, please contain your message to no more than 700 words. Any comments exceeding that length will be forwarded to Board Members and are available for public inspection

1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

I. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved _____ Seconded _____ Vote _____

SA: _____ KB: _____ SG: _____ FM: _____ ER: _____

a. Superintendent's Office

- a1. Thursday, November 19, 2020, Regular Meeting Minutes of the Board of Trustees:
Approval (Ref. a 1.1-8)
- a2. Adoption of Resolution 2020-21-52, Board Remuneration for Trustee Elvia M. Rivas: **Approval** (Ref. a 2.1-2)

b. Business Services

- b1. Acceptance of Warrant Registers AP-2021-1217: **Approval** (*Additional Supporting Information Available Under Separate Cover*)
- b2. Purchase Orders 002382-002560: **Approval** (*Additional Supporting Information Available Under Separate Cover*)

Business Services (Continued)

b3. Purchasing and Contracts Report 2021-09: **Approval** (Ref. b 3.1-4)

b4. Rejection of Liability Claim 2020-21-022: **Approval** (Ref. b 4.1)

b5. 2019-2020 Annual and Five-Year Reports of Developer Fee Receipts and Expenditures: **Approval** (Ref. b 5.1-8)

c. Human Resources

c1. Certificated Personnel Recommendations Report #CERT2021-1217: **Approval** (Ref. c 1.1-3)

c2. Classified Personnel Recommendations Report #CLAS2021-1217: **Approval** (Ref. c 2.1-4)

c3. New Job Description for Lead General Tradesman: **Approval** (Ref c 3.1-5)

c4. Revised Proctor Pay Rate, Effective January 1, 2021: **Approval** (Ref c 4.1)

c5. Revised Classified Substitute Pay Rate Schedule, Effective January 1, 2021: **Approval** (Ref c 5.1-3)

d. Learning & Teaching

d1. Ontario-Montclair School District – Sponsored Travel/Conference/Business for Non-District Employees TCB2021-01: **Approval** (Ref d 1.1-3)

J. DISCUSSION/ACTION/PUBLIC HEARING

Business Services

J1. 2020-2021 Local Control Funding Form (LCFF) Budget Overview for Parents: **Approval** (Ref. J 1.1-6)

Moved _____ Seconded _____ Vote _____

SA: _____ KB: _____ SG: _____ FM: _____ ER: _____

Business Services

J2. 2020-2021 First Interim Financial Report with a Positive Certification (Additional Supporting Information Available Under Separate Cover): **Approval** (Ref. J 2.1-2)

Moved _____ Seconded _____ Vote _____

SA: _____ KB: _____ SG: _____ FM: _____ ER: _____

Human Resources

Public Hearing Opened _____

Public Hearing Closed _____

- J3. Public Hearing regarding the Ontario-Montclair Teachers Association Initial Re-Opener Proposal of the 2020-2021 Negotiations with the Ontario-Montclair School District: **Public Hearing** (Ref. J 3.1-2)

Human Resources

Public Hearing Opened _____

Public Hearing Closed _____

- J4. Public Hearing regarding the Ontario-Montclair School District Initial Re-Opener Proposal of the 2020-2021 Negotiations with the Ontario-Montclair Teachers Association: **Public Hearing** (Ref. J 4.1-2)

Human Resources

- J5. Adoption of the Ontario-Montclair School District Recommended Initial Proposal for the 2020-2021 Re-Opener Negotiations with the Ontario-Montclair Teachers Association: **Approval** (Ref. J 5.1-2)

Moved _____ **Seconded** _____ **Vote** _____

SA: _____ **KB:** _____ **SG:** _____ **FM:** _____ **ER:** _____

Superintendent's Office

- J6. Discuss Trustee Interest and Approve Nominations for California School Boards Association (CSBA) Region 16-B Delegate Assembly Members: **Approval** (Ref. J 6.1-9)

Moved _____ **Seconded** _____ **Vote** _____

SA: _____ **KB:** _____ **SG:** _____ **FM:** _____ **ER:** _____

Superintendent's Office

- J7. Calendar of Regular Meetings of the Board of Trustees for the 2021 Calendar Year: **Approval** (Ref. J 7.1-2)

Moved _____ **Seconded** _____ **Vote** _____

SA: _____ **KB:** _____ **SG:** _____ **FM:** _____ **ER:** _____

K. CALL OUT OF CLOSED SESSION ACTIONS

L. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES

M. COMMENTS BY THE SUPERINTENDENT

N. INFORMATION/ANNOUNCEMENTS

- N1. 2019-2020 Williams Settlement Annual Report: **Information** (Ref. N 1.1-9)
- N2. Report of Enrollment, Class Size Averages and Classes Exceeding Contract Maximums: **Information** (Ref. N 2.1-2)
- N3. Comprehensive Coordinated Early Intervention Services (CCEIS) Plan: *(Additional Supporting Information Available Under Separate Cover)*: **Information** (Ref. N 3.1-2)
- N4. California School Employees Association Chapter #108 Recommended Proposal for Negotiations of the 2020-2023 Successor Agreement with the Ontario-Montclair School District: **Information** (Ref. N 4.1-3)
- N5. Ontario-Montclair School District Recommended Proposal for Negotiations of the 2020-2023 successor Agreement with the California School Employees Association Chapter #108: **Information** (Ref. N 5.1-2)
- N6. Schools will be closed from December 21, 2020 – January 1, 2021 for Winter Recess. Students resume instruction through our Online Learning Model on Monday, January 4, 2021: **Information**
- N7. All Offices District Offices will be closed from December 24, 2020 – December 28, 2020 and December 31, 2020 through January 1, 2021 in observance of the Winter Holidays: **Information**
- N8. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)
- N9. Next Regular Board Meeting: **PENDING BOARD CALENDAR APPROVAL January 14, 2021 at 5:30 PM (Open Session)**
Teleconference Information can be found on our District Website* at www.omsd.net and on the Agenda*. **72-hours prior to the Board Meeting.*

O. ADJOURNMENT

Moved _____ Seconded _____ Vote _____

SA: _____ KB: _____ SG: _____ FM: _____ ER: _____

Time: _____

NOTICE: Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.

The district hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at Briggs Education Center, 950 West D Street, Ontario CA 91762, during the regular business hours of 8:00 a.m. to 4:30 p.m.

Presentations/Recognitions

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: 2020-2021 First Interim Financial Report and the Budget Overview for Parents

REQUESTED ACTION

Receive for information the presentation on the 2020-2021 First Interim Financial Report and the Budget Overview for Parents as presented by Phil Hillman, Chief Business Official.

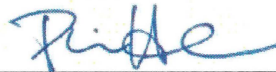
BACKGROUND INFORMATION

Pursuant to Education Code Section 42131, twice each year, the Board of Trustees must certify to the San Bernardino County Superintendent of Schools (SBCSS) and the California Department of Education (CDE) that the District can meet its financial obligations for the current and two subsequent fiscal years. This certification is accomplished several times per fiscal year through the presentation of scheduled and required fiscal year interim reports, known as First Interim and Second Interim financial reports.

This First Interim financial report is presented to the Board of Trustees for approval with a **Positive Certification** (submitted as agenda item J 2.1). Based upon current projections, the District will meet its obligations in the current and two subsequent years.

In addition, Senate Bill (SB) 98 added EC Section 43509, which changed the adoption date for the Budget Overview for Parents for the 2020–2021 school year. Local governing boards or governing bodies are now required to adopt and submit the Budget Overview for Parents in conjunction with the LEA's First Interim financial report (submitted as agenda item J 1.1).

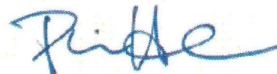
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Prepared by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the presentation on the 2020-2021 First Interim Financial Report and the Budget Overview for Parents.

Approved by: James Q. Hammond, Superintendent



Consent Calendar

(a) Superintendent's Office

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Minutes of the November 19, 2020 Regular Meeting of the Board of Trustees

REQUESTED ACTION

Approve the Minutes of the November 19, 2020, Regular Meeting of the Board of Trustees.

BACKGROUND INFORMATION

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees November 19, 2020.

Prepared by: James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

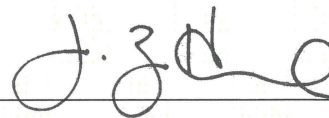
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on November 19, 2020.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR BOARD OF TRUSTEES MEETING
Thursday, November 19, 2020

M I N U T E S

A. CALL TO ORDER

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 5:00 PM by Vice-President Sarah Galvez. Board President Elvia Rivas was out ill. The meeting was held via Zoom and broadcast on YouTube. Live audio recording of this meeting was accessible at <https://youtu.be/zXCGzezR4S8> or by visiting our website at www.omsd.net

ROLL CALL

Trustees Present: Sarah S. Galvez, Vice President; Kris Brake, Clerk; and Trustees Sonia Alvarado and Alfonso Sanchez. Board President Elvia M. Rivas was absent.

Administrators Present: Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

COMMENTS ON CLOSED SESSION ITEMS

No comments made.

ADJOURNED TO CLOSED SESSION

On a motion by Trustee Brake, seconded by Trustee Alvarado, the Board entered into Closed Session at 5:00 PM by a unanimous, 4-0-0 vote by the Board of Trustees. Trustee Elvia M. Rivas was absent.

B. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 5:30 PM.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Pledge of Allegiance was led by Hector Macias, Assistant Superintendent of Human Resources.

D. ADOPTION OF AGENDA

Upon a motion by Trustee Brake and seconded by Trustee Sanchez, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 4-0-0 vote by the Board of Trustees. Trustee Elvia M. Rivas was absent.

E. RECOGNITIONS/PRESENTATIONS: NONE

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5) THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC

The public comments received were ready by Irma Sanchez, Executive Assistant to the Superintendent. The comments below were read as received and do not express the views and options of the Ontario-Montclair School District or the Board of Trustees.

Flora Martinez, Board Member Elect

Good Evening President Rivas, Board Members, Superintendent Dr. Hammond, Members of the Cabinet, and Community Members. My name is Flora Martinez, and I'm the new School Board member-elect for OMSD. I hope you are all in good health. I want to take this opportunity and thank Board Member Alfonso Sanchez for his much-valued service to our community. You have been a voice to many and have ensured that resources are extended to many families in need. I aim to continue the communication/relations you've been able to establish with the representative from the city of Montclair. I wish you the best in your future endeavors. I also want to congratulate Sarah Galvez for her victory in running an uncontested election. This has demonstrated you being the only qualified candidate in serving our community. Although I have the privilege of knowing some of you, I look forward to working with all of you.

I understand that everybody involved in our student's education faces many challenges, but I also acknowledge everyone's resilience and admire their commitment to trying to overcome them. Many of you know me as a voice for Special Ed, but I want to reassure you that I am a proponent for ALL students. I know I will have the honor of sharing many of the District's achievements. I hope to help remove any barriers that can impede students' educational and social-emotional growth and help ensure a safe return for our students. I'm focused, receptive, and eager to take on this new responsibility, and I'm grateful for the opportunity to continue to serve my community.

I want to give my heartfelt appreciation to everyone who supported me during this election. I feel this was not only my achievement but ours. And last but not least, I want to thank Dr. Hammond and members of the Cabinet for making me feel welcome and for answering many of my questions. Thank you so much for your time, and I hope everyone has a safe and Happy Thanksgiving.

John Egan, OMTA President

Good evening Dr. Hammond, President Rivas, Board and Cabinet, and those listening...

First, and I know she isn't officially part of the school board yet, but I want to congratulate and welcome Flora Martinez to the OMSD board of trustees after her election win earlier this month.

I wanted to acknowledge the Superintendent's, as well as the District's decision, to not open up schools until the next calendar year (if that), considering the grossly elevated levels of COVID cases that we are currently seeing in an around San Bernardino County. I would be interested in the thoughts of the Superintendent and the Board's as well as to how long will we wait before we might consider shutting down and teaching remotely for the remainder of this academic year, as San Bernardino City Unified recently decided. I know many parents are concerned about the lack of classroom learning, and the impact that it will have on their students. I have students at home as well and experience their frustration from not being in a true educational setting. But we also need to remind ourselves that this virus is nothing to play around with. This is nothing like we have ever seen before, and I count my blessings every single day.

I know we are currently ending our first round of cohorts. I know how valuable it is for many of our students to get that direct assistance for their educational needs, but I have to admit I am concerned with the opening up of cohorts in the near future, or at least until the coronavirus subsides and we those involved may feel a bit more safe. I look forward to continued discussions about how we can

continue this important work without further compromising the health of those performing this meaningful work.

I want to thank Dr. Hammond for his presence at the Service Center One Superintendents Meet & Greet and his willingness to explore the California Labor Management Initiative with us. This would bring Ontario-Montclair School District and Ontario-Montclair Teachers Association together to try and work cooperatively, and more importantly collegially. We are patiently waiting for next steps. I am going to take a point of personal privilege, and though we are not in Los Angeles, I am happy to say that the Los Angeles Dodgers are World Series Champions after 32 long years, and I can't wait until they repeat again next year. Last, I want to wish everyone listening a well-deserved, restful, and blessed Thanksgiving break.

G. CONSENT/INFORMATION CALENDAR

On a motion by Trustee Brake, seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Consent/Information**, by a vote of 4-0-0 vote by the Board of Trustees. Trustee Elvia M. Rivas was absent.

a. Superintendent's Office

APPROVED, Agenda Item a1, Thursday, November 5, 2020, Regular Meeting Minutes of the Board of Trustees;

APPROVED, Agenda Item a2, Adoption of Resolution 2020-21-47, Conflict of Interest Code;

b. Business Services

APPROVED, Agenda Item b1, Acceptance of Warrant Registers AP 2021-1119;

APPROVED, Agenda Item b2, Purchase Orders 002291-002381 (*Additional Supporting Information Available Under Separate Cover*)

APPROVED Agenda Item b3, Purchasing and Contracts Report 2021-08;

APPROVED Agenda Item b4, Acceptance of Gifts/Donation;

c. Human Resources

APPROVED, Agenda Item c1, Certificated Personnel Recommendations Report # CERT2021-1119;

APPROVED, Agenda Item c2, Classified Personnel Recommendations Report #CLA2021-1119;

APPROVED, Agenda Item c3, Adoption of Resolution 2020-21-46, Recognizing December 2, 2020 as California Day of the Special Educator; and

d. Learning & Teaching

APPROVED, Agenda Item d1, 2020-2021 School Plans for Student Achievement (SPSA) for 32 School Sites with Comprehensive Support and Improvement (CSI) Plans for Haynes Elementary, Lincoln Elementary and Wiltsey Middle Schools.

H. DISCUSSION/ACTION/PUBLIC HEARING:

Human Resources

Upon a motion by Trustee Sanchez, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H1**, Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with Ontario-Montclair Teachers Association, by a roll call vote of 4-0-0. Trustee Rivas was absent.

Upon a motion by Trustee Sanchez, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item H2**, Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with California School Employees Association Chapter # 108, by a roll call vote of 4-0-0. Trustee Rivas was absent.

Upon a motion by Trustee Alvarado, and seconded by Trustee Sanchez, the Board of Trustees **APPROVED, Agenda Item H3**, Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement for Managers, by a roll call vote of 4-0-0. Trustee Rivas was absent.

Superintendent's Office

Upon a motion by Trustee Alvarado, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H4**, Set December 17, 2020 as the Official Date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees, by a roll call vote of 4-0-0. Trustee Rivas was absent.

I. CALL OUT OF CLOSED SESSION ACTIONS:

Hector Macias, Assistant Superintendent, Human Resources reported the following action taken from Closed Session:

On a motion by Trustee Brake, a second by Trustee Alvarado, and a vote of 4-0-0, the Board of Trustees voted to approve a settlement agreement and general release in case #CIVDES1827241, the terms of which provide for consideration in a release of all claims. Neither the district nor its insurer pay anything under the agreement. Trustee Rivas was absent.

On a motion by Trustee Sanchez, a second by Trustee Brake, and a vote of 4-0-0, the Board of Trustees voted to approve employee #17635 as the new Principal at El Camino Elementary School. Trustee Rivas was absent.

J. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS

Trustee Sonia Alvarado greeted the audience and began her comments by recognizing all 32 OMSD Schools for receiving the PBIS Community Cares Award. She thanked staff for their hard work that brought them the distinction of being recognized by the San Bernardino County Superintendent of Schools. Trustee Alvarado encouraged everyone to be safe during the Thanksgiving week break. She wished everyone a blessed Thanksgiving.

Trustee Alvarado congratulated Trustee Sarah Galvez on her re-election and incoming Trustee Flora Martinez on her recent election to the Board of Trustees. She thanked Trustee Alfonso Sanchez for his service and support over the past six years. She commended him on being a role model and advocating for students. She wished him well on his future endeavors. She thanked staff for all their

efforts and wished them a happy and restful Thanksgiving. She mentioned that the COVID numbers continue to climb and therefore it remains unsafe to return to in-person instruction. She encouraged everyone again, to remain safe.

Trustee Kris Brake wished everyone a happy Thanksgiving and encouraged all to stay safe. She wished Trustee Sanchez the best in his future endeavors.

Trustee Sanchez spoke about his six years as a Board Member for the Ontario-Montclair School District. He thanked Superintendent Dr. Hammond as well as Executive Assistant, Irma Sanchez for their guidance in helping him understand the District better. He thanked past Board Members he served with who are no longer on the Board as well. He congratulated Trustee Galvez on her re-election and commended Trustee Brake on the positive influence she provides. He also commended Trustee Alvarado on her perspective and what she offers the District as an active parent in OMSD. He shared that it has been a fulfilling experience and thanked the community for electing him and allowing him to serve.

Trustee Sanchez also commended Cabinet for their professionalism and hard work. He stated that it has been a joy working with everyone and seeing first-hand the heart they have for the District, students, families and community. He stated that Ontario-Montclair School District is one of the best districts, and is always striving to be on the cutting edge to provide students the best opportunities. He attributes the success to Dr. Hammond for his efforts and his leadership. He also thanked OMTA and CSEA for their support. He thanked Gloria Negrete-McLeod for supporting him and for always supporting the District.

He thanked everyone for their support over the last six years and shared that it has been his honor to serve. He congratulated Flora Martinez as the incoming Board Member and shared his confidence that she will be a great addition to the Board of Trustees.

He concluded by wishing everyone happy and safe holidays.

Trustee Sarah Galvez thanked Trustee Sanchez for his six years of services to the Ontario-Montclair School District Board. She thanked him for his support and for his efforts in helping the District grow and his efforts on Measure K that passed in 2016.

She thanked the Ontario-Montclair School District staff, students, parents and community for their efforts during this season. She wished everyone a wonderful Thanksgiving week off and encouraged everyone to be safe and wear their masks.

K. SUPERINTENDENT'S COMMENTS

Superintendent Dr. Hammond began his comments by recognizing classified and certificated support staff, as well as administrators for their years of service. He thanked staff for dedicating their careers supporting the students of the Ontario-Montclair School District. He shared that 33 employees were being recognized for 25 years of service as well as one employee for 40 years of service. Superintendent Dr. Hammond encouraged the audience to visit www.omsd.net to view a video recognizing the dedicated employees. He shared that the District typically recognizes these employees in person, but due to COVID it was not possible to do so. However, he shared that he hopes to have an opportunity in the future to recognize staff for the amazing milestone.

Superintendent Dr. Hammond shared that students of the month continue to be recognized in partnership with the Kiwanis and Rotary Clubs via zoom. He shared that he is left impressed by the speeches of the students during the meetings and the manner in which they never fail to thank teachers and classified support staff who have made a difference in their lives and that have helped them realize great achievements. Superintendent Dr. Hammond thanked staff for investing in the students of OMSD.

Superintendent Dr. Hammond encouraged everyone to continue being safe and encouraged staff members that are able to work remotely, to work with their direct supervisors to coordinate doing so. He encouraged everyone to minimize the amount of contact with others as much as possible to help mitigate the continued rise in COVID numbers. He is also encouraging modified schedules amongst all departments in the District to minimize foot traffic as much as possible. Superintendent Dr. Hammond stressed the importance of following all safety protocols such as washing hands, wearing face coverings and staying six feet apart from others at all times. Following these protocols will help see us through this pandemic safely.

Superintendent Dr. Hammond concluded his comments by recognizing Trustee Alfonso Sanchez. He shared that over the last six years, he has gotten to know Trustee Sanchez and believes that he is a kind, considerate and caring individual. Superintendent Dr. Hammond shared that Trustee Sanchez truly cares about every stakeholder in the District, from the students, to their families, to the community, classified staff, teachers, and district leaders. He shared that Trustee Sanchez always looked at matters through the lens of what was best for students. He thanked him for never shying away from asking the tough and necessary questions. Superintendent Dr. Hammond credited Trustee Sanchez for his advocacy of the MathCON program where students can compete on a national level. He also thanked Trustee Sanchez for his dedication and expertise in promoting the passage of Measure K in 2016. He shared that his expertise was an important part of the campaign efforts of Measure K. Superintendent Dr. Hammond concluded by saying that he is not saying goodbye, but thank you and well done.

L. INFORMATION/ANNOUNCEMENTS

- L1. 2020-2021 Williams First Quarter Uniform Complaint Report Summary.
- L2. 2020-2021 Williams First Quarter Findings Report.
- L3. Ontario-Montclair School District Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair Teachers Association.
- L4. Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair School District.
- L5. Draft Calendar of Regular Meetings of the Ontario-Montclair School District Board Trustees for the 2021 Calendar Year.
- L6. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)

L7. Next Regular Board Meeting
Annual Reorganizational Meeting
December 17, 2020 at 5:30 PM (Open Session)
Teleconference Information can be found on our District Website* at
www.omsd.net and on the Agenda*. *72-hours prior to the Board Meeting.

M. ADJOURNMENT

On a motion from Trustee Sanchez and a second by Trustee Alvarado, the Board Meeting adjourned at 5:58 PM, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Rivas was absent.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES

Kristen “Kris” Brake, Board Clerk

James Q. Hammond, Ed.D, Superintendent/Board Secretary

BOARD APPROVED: _____

Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

December 17, 2020

TO: President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Adoption of Resolution 2020-21-52, Board Remuneration for Trustee Elvia M. Rivas

REQUESTED ACTION

Approve the Adoption of Resolution 2020-21-52, Board Remuneration for Trustee Elvia M. Rivas.

BACKGROUND INFORMATION

Education Code section 35120 and District Board Bylaw 9250(a) allow for Board members to receive pay for missed Board meeting(s) when the Board, by resolution, finds that the Board member was absent due to illness, hardship, jury duty, or performing designated duties of the district at the time and date of the meeting.

Trustee Elvia M. Rivas was absent on Thursday, November 19, 2020.

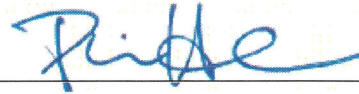
Prepared by: James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

Release of regular stipend at no additional cost.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Adoption of Resolution 2020-21-52, Board Remuneration for Trustee Elvia M. Rivas and authorizing full compensation for excused absence from the Regular Board Meeting of November 19, 2020.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

Resolution 2020-21-52

Board Remuneration for Trustee Elvia M. Rivas

WHEREAS, California Education Code §35120 states that a school board member may be paid for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty or a hardship deemed acceptable by the Board.

AND WHEREAS, the Governing Board of the Ontario-Montclair School District acknowledges that Trustee Elvia M. Rivas was absent from the Thursday, November 19, 2020, Regular Board of Trustees meetings;

THEREFORE, BE IT RESOLVED, that the Board of Trustees excuses the absence of Trustee Elvia M. Rivas from the November 19, 2020, Regular Board of Trustees meetings and authorizes full compensation to Trustee Elvia M. Rivas for her excused absence from the Regular Board Meeting.

Dr. James Q. Hammond, Superintendent and Board Secretary

Board Approved: _____

Consent Calendar

(b) Business Services

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Purchasing and Contracts Report (PCR 2021-09)**

REQUESTED ACTION

Approve the contracts listed in the Purchasing and Contracts Report (PCR 2021-09).

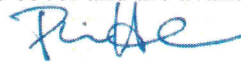
BACKGROUND INFORMATION

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

Prepared by: Phil Hillman, Chief Business Official _____



FINANCIAL IMPLICATIONS

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official _____



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report (PCR 2021-09).

Approved by: James Q. Hammond, Superintendent _____



Purchasing and Contracts Report (PCR 2021-09)

December 17, 2020

The following contracts are included in the December 17, 2020 agenda and are available under separate cover:

1. Contract C-201-196 with **CRAVU2INC. dba PAPA JOHN'S PIZZA** for the delivery of pizza lunch entrée at elementary and middle schools to be used in Seamless Summer Feeding Program. Effective December 1, 2020 through June 30, 2021. Total cost not to exceed \$150,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
2. Contract C-201-197 with **AMERICAN WEST RESTAURANT GROUP dba PIZZA HUT** for the delivery of pizza lunch entrée at elementary and middle schools to be used in Seamless Summer Feeding Program. Effective December 1, 2020 through June 30, 2021. Total cost not to exceed \$150,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
3. Contract C-201-257 with **SUSAN HENTZ & ASSOCIATES** to provide professional development for special education staff. Effective December 18, 2020 through June 30, 2021. Total cost not to exceed \$4,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
4. Award of Bid and Contract C-201-269A, Project K038 with **MARINA LANDSCAPE, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 01 Landscaping and Irrigation. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$179,000. [Originator: Purchasing/Fund: Building]
5. Award of Bid and Contract C-201-269B, Project K038 with **BOGH ENGINEERING, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 04 Demolition Earthwork, Concrete & Site Improvements. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$1,685,460. [Originator: Purchasing/Fund: Building]
6. Award of Bid and Contract C-201-269C, Project K038 with **MAJESTIC MASONRY, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 05 Masonry. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$848,977. [Originator: Purchasing/Fund: Building]
7. Award of Bid and Contract C-201-269D, Project K038 with **BAS ENGINEERING, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 06 Steel: Structural. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$887,075. [Originator: Purchasing/Fund: Building]
8. Award of Bid and Contract C-201-269E, Project K038 with **DAVID M. BERTINO MANUFACTURING, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 08 Casework & Finish Carpentry. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$75,070. [Originator: Purchasing/Fund: Building]
9. Award of Bid and Contract C-201-269F, Project K038 with **CHAPMAN COAST ROOF CO., INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 09 Roofing & Sheet Metal. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$511,176. [Originator: Purchasing/Fund: Building]
10. Award of Bid and Contract C-201-269G, Project K038 with **TANDEM WEST GLASS, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 12 Glass, Glazing & Storefront. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$238,160. [Originator: Purchasing/Fund: Building]

Purchasing and Contracts Report (PCR 2021-09)

December 17, 2020

11. Award of Bid and Contract C-201-269H, Project K038 with **CASTON, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 13 Metal, Studs, Lath, Plaster, Drywall and Insulation. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$485,585. [Originator: Purchasing/Fund: Building]
12. Award of Bid and Contract C-201-269I, Project K038 with **BOGH ENGINEERING, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 18 Ceramic Tile, Acoustical Ceilings, Doors, Frames and Hardware, Tackable Wall Panels/Sound Panels, Flooring, Painting, Miscellaneous Specialties. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$1,220,257. [Originator: Purchasing/Fund: Building]
13. Award of Bid and Contract C-201-269J, Project K038 with **DAN WORLEY PLUMBING, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 19 Plumbing. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$846,000. [Originator: Purchasing/Fund: Building]
14. Award of Bid and Contract C-201-269K, Project K038 with **DAART ENGINEERING COMPANY, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 20 Fire Sprinklers. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$140,998. [Originator: Purchasing/Fund: Building]
15. Award of Bid and Contract C-201-269L, Project K038 with **FRANKLIN MECHANICAL SYSTEMS, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 21 HVAC. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$434,300. [Originator: Purchasing/Fund: Building]
16. Award of Bid and Contract C-201-269M, Project K038 with **THE MIKE COX ELECTRIC, INC.**, for the Wiltsey Middle School Wellness, Arts & Technology Center, Category 22 Electrical and Low Voltage Systems. Effective December 18, 2020 through December 31, 2021. Total cost not to exceed \$1,224,700. [Originator: Purchasing/Fund: Building]
17. Contract C-201-292 with **EIDE BAILLY LLP** to provide non-audit services to the District. Effective January 1, 2021 through December 31, 2021. Total cost not to exceed \$20,000. [Originator: Business Services/Fund: General]
18. Contract C-201-293 with **IMPACTTRUTH, INC.**, to provide professional development to staff at Vina Danks Middle School. Effective January 1, 2021 through February 28, 2021. At no cost to the District. [Originator: Business Services]
19. Contract C-201-311 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 21st Century Community Learning Centers (CCLC)-Core. Effective July 1, 2020 through June 30, 2021. Grant in the amount of \$226,805.50. [Originator: Fiscal Services/ Fund: General]
20. Contract C-201-312 with **EYEMED VISION CARE** to provide vision care insurance for District employees. Effective July 1, 2020 through June 30, 2022. At no cost to the District. [Originator: Fiscal Services]
21. Contract C-201-319 with **NO KID HUNGRY** to accept grant funding for child nutrition programs and other emergency food programs and resources. Effective November 12, 2020 through June 30, 2021. Grant in the amount of \$77,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]

Purchasing and Contracts Report (PCR 2021-09)

December 17, 2020

22. Contract C-201-320 with **MARIN COUNTY SUPERINTENDENT OF SCHOOLS and the MARIN COUNTY OFFICE OF EDUCATION, acting on behalf of the CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE** for the implementation of the Community Engagement Initiative. Effective July 1, 2020 through June 30, 2021. District will be reimbursed in an amount not to exceed \$21,600. [Originator: Learning & Teaching/Fund: General]
23. Contract C-201-321 with **COUNTY OF SAN BERNARDINO** for transfer of funds made available under the Coronavirus Aide, Relief, and Economic Security (CARES) Act for expenses incurred from purchase and installation of hand washing stations in response to the COVID-19 pandemic. Effective December 1, 2020 through June 30, 2025. At no cost to the District. [Originator: Facilities Planning & Operations]
24. Contract C-201-322 with **QUADIANT LEASING USA INC.,** for lease and maintenance of postage machine at Homer F. Briggs. Effective December 11, 2020 through December 10, 2024. Total cost not to exceed \$60,000. [Originator: Purchasing/Fund: General]
25. Amendment M1 to Contract C-178-430 with **IMEG ENGINEERS** to provide on-call engineering services for OMSD projects. Amendment to increase cost and add HVAC upgrades per AB 841. Effective May 18, 2018 through June 30, 2023. Total cost not to exceed \$1,400,000. [Originator: Purchasing/Fund: General]
26. Amendment M2 to Contract C-201-151 with **STUDIO 1** to provide outdoor photography services for the 2020-2021 school year at Berlyn, Bon View, Corona, Del Norte, Edison, El Camino, Elderberry, Euclid, Hawthorne, Kingsley, Mission, Moreno and Vista Grande elementary schools and De Anza, Oaks and Vernon middle schools. Amendment will add Central Language Academy. All other properties of agreement remain unchanged. [Originator: Business Services]
27. Settlement Agreement – SA2021-04, OMSD, in collaboration with the parent, drafted a settlement agreement to fund \$5,000 for student to receive compensatory education services, conduct psychoeducational assessment, and pay \$5,000 in attorney fees.
28. Settlement Agreement – SA2021-05, OMSD, in collaboration with the parent, drafted a settlement agreement to fund \$6,500 for student to receive compensatory education services and pay \$6,000 in attorney fees.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

December 17, 2020

TO: President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Rejection of Liability Claim 2020-21-022

REQUESTED ACTION

Approve Rejection of Liability Claim 2020-21-022.

BACKGROUND INFORMATION

In accordance with Board Policy 3320, the Board of Trustees desires to ensure that the District's operations are conducted in a manner that minimizes risk, protects District resources, and promotes the health and safety of students, staff, and the public. Any and all claims for money or damages against the District shall be presented to and acted upon in accordance with law, board policy, and administrative regulation as well as the District's Joint Powers Authority (JPA) agreement or insurance coverage.

Based upon District staff investigation of the reported incidents, it is recommended the following claim be rejected:

- Claim 2020-21-022

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board approve rejection of Liability Claim 2020-21-022.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: 2019-2020 Annual and Five-Year Reports of Developer Fee Receipts and Expenditures

ACTION REQUESTED

Approve the 2019-2020 Annual and Five-Year Reports of Developer Fee Receipts and Expenditures.

BACKGROUND INFORMATION

Effective January 1, 1997, Senate Bill 1693 amended Government Code Sections 66001 and 66006 to impose more detailed reporting requirements for developer fees. The local agency must account for funds collected, whether committed or uncommitted, and are required to review this information at a regularly scheduled public meeting not less than 15 days after the information is made available for public review.

The attached report (Exhibit A) provides information on developer fees and interest income collected and expended during 2019-2020. Summarized information for fiscal years 2015-16 through 2019-2020 is also included.

The fees have been justified and a reasonable relationship has been established between the fees and the purpose for which they are charged, which is included in the District's 2019 Developer Fee Study. Developer Fees, General Obligation Bond funds, Capital Outlay Reserve funds, and State School Construction Bond funds are the primary funding sources used to address various school facility needs of the District

Exhibit A constitutes the District's report of Developer Fees pursuant to SB 1693 and Government Code Sections 66001 and 66006.

Prepared by: Phil Hillman, Chief Business Official _____



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official _____



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the 2019-2020 Annual and Five-Year Reports of Developer Fee Receipts and Expenditures.

Approved by: James Q. Hammond, Superintendent _____



Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

**REPORT OF SCHOOL FACILITY FEES INCLUDING ALTERNATIVE SCHOOL FACILITY
FEES ("REPORTABLE FEES") REPORT FOR FISCAL YEAR 2019-2020 IN COMPLIANCE
WITH GOVERNMENT CODE SECTIONS 66006 AND 66001**

Government Code Sections 66006 and 66001 provide that the District shall make available to the public certain information and adopt described findings relative to statutory school facility fees adopted pursuant to Education Code Section 17620 and Government Code Sections 65995, 65995.5, 65995.6, and 65995.7 ("Level 1 Fees", "Level 2 Fees", and "Level 3 Fees", collectively, "Statutory School Facility Fees" and as to Level 2 and Level 3 Fees, "Alternative School Facility Fees"). The foregoing for this purpose is also referred to as reportable fees ("Reportable Fees"). The described information and findings relate to Reportable Fees received, expended or to be expended in connection with School Facilities ("School Facilities") for the District to accommodate additional students from new development if funded or partially funded with Reportable Fees. The Reportable Fees do not include letters of credit, bonds, or other instruments to secure payment of Reportable Fees at a future date. The Reportable Fees have not been levied, collected, or imposed for general revenue purposes.

The following is the information and proposed findings the District proposes to review and adopt in accordance with Government Code Sections 66006 and 66001.

I. INFORMATION MADE AVAILABLE PURSUANT TO GOVERNMENT CODE SECTION 66006 FOR FISCAL YEAR 2019-20:

In accordance with Government Code Section 66006(b)(1) and (2), the District provides the following information for fiscal year 2019-20:

A. DESCRIPTION OF THE TYPE OF REPORTABLE FEES IN THE ACCOUNT OR SUB-ACCOUNT(S) OF THE DISTRICT:

The Reportable Fees consist of Statutory School Facility Fees including Alternative School Facility Fees.

B. AMOUNT OF THE REPORTABLE FEES:

The Reportable Fee amounts for fiscal year 2019-20 are set forth in the Exhibit "A". These fee amounts were approved by the Board of Education on June 13, 2019. Developer Fee amounts only partially mitigate the impact to the District caused by residential development.

C. BEGINNING AND ENDING BALANCE OF ACCOUNT AND SUB-ACCOUNT(S):

	Reportable Fees
Beginning Balance (7/1/2019)	\$ 4,859,036
Ending Balance (6/30/2020)	\$ 4,395,228

D. AMOUNT OF THE REPORTABLE FEES COLLECTED AND INTEREST EARNED:

	Amount of Reportable Fees Collected Per Account or Sub-Account(s) and Interest Earned
Residential	\$ 785,994.89
Commercial	\$ 239,416.58
Total Developer Fees	\$ 1,025,411.47
Interest Earned	\$ 104,329.89
All Other Local Revenue	\$ 1,140.00
Total Collected	\$ 1,130,881.36

E. IDENTIFICATION OF EACH PROJECT DURING 2019-20 ON WHICH DEVELOPER FEES WERE EXPENDED

This information is provided in Schedule "B".

F. IDENTIFICATION OF AN APPROXIMATE DATE BY WHICH VARIOUS CONSTRUCTION PROJECTS OF THE DISTRICT WILL COMMENCE

The District has determined that for fiscal year 2019-20, Reportable Fees and other sources of funding were not sufficient to complete the financing of all currently identified school facility (renovation, modernization and new construction) projects.

G. DESCRIPTION OF EACH INTERFUND TRANSFER OR LOAN MADE FROM THE ACCOUNT OR SUB-ACCOUNT(S), INCLUDING PROJECT(S) OF THE DISTRICT ON WHICH THE TRANSFERRED OR LOANED REPORTABLE FEES WILL BE EXPENDED, AND, IN THE CASE OF AN INTERFUND LOAN, THE DATE ON WHICH THE LOAN WILL BE REPAYED, AND THE RATE OF INTEREST THAT THE ACCOUNT OR SUB-ACCOUNT(S) WILL RECEIVE ON THE LOAN:

Description of Interfund Transfer or Loan	Funds to Which Reportable Fees are Loaned	Amount	Date Loan Repaid	Rate of Interest
N/A	N/A	N/A	N/A	N/A

H. THE AMOUNT OF REFUNDS MADE OR REVENUES ALLOCATED FOR OTHER PURPOSES IF THE ADMINISTRATIVE COSTS OF REFUNDING UNEXPENDED REVENUES EXCEED THE AMOUNT TO BE REFUNDED:

\$ 0

II. PROPOSED FIVE (5) YEAR FINDINGS WITH RESPECT TO THAT PORTION OF THE ACCOUNT OR SUB-ACCOUNT(S) REMAINING UNEXPENDED, WHETHER COMMITTED OR UNCOMMITTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 66001:

A. IDENTIFICATION OF THE PURPOSE TO WHICH REPORTABLE FEES ARE TO EXPENDED:

(Ref. b 5.3)

The purpose of Developer Fees imposed and collected on new residential, commercial and industrial development within the District is to fund additional School Facilities required to serve the students of the District generated by its new development within the District. Specifically, the Reportable Fees will be used for the construction and/or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, as well as acquiring and installing additional modular classrooms.

B. DEMONSTRATION OF A REASONABLE RELATIONSHIP BETWEEN THE REPORTABLE FEES AND THE PURPOSES FOR WHICH THEY ARE CHARGED:

There is a proportional/reasonable relationship between the new development upon which the Developer Fees are charged and the need for additional School Facilities by reason of the fact that additional students will be generated by additional development within the District and the District does not have student capacity in the existing School Facilities to accommodate these new students.

The District's School Facilities Needs Analysis approved by the Board on June 13, 2019 established the purpose of the fees, the use to which the fees will be put, the relationships between the use of the fees, the District's needs to accommodate students from new development, and the type of residential projects. In doing so it fulfills the requirements imposed by state law on agencies that levy development fees.

C. DEVELOPER FEE COLLECTIONS AND EXPENDITURES FOR FISCAL YEARS 2015-16 THROUGH 2019-20

In accordance with Government Code Section 66006(b)(2), information, including the proposed five (5) year findings presented in Schedule C, were made available to the public at least fifteen (15) days prior to consideration of the Reportable Fees Report. The Board of Trustees is asked to formally consider (certify) such annual information and proposed five (5) year findings at its meeting on December 17, 2020.

D. IDENTIFICATION OF SOURCES AND AMOUNTS OF FUNDING SOURCES ANTICIPATED TO COMPLETE VARIOUS DISTRICT CAPITAL FACILITY PROJECTS

Sources	Amount of Funding Anticipated or Received to Complete Financing of School Facilities
State School Building Program	\$49,013*
Community Facilities Districts	N/A
General Obligation Bond Proceeds	\$30,799,317**
Redevelopment Pass-Through Agreements	\$4,497,130***
Statutory School Facility Fees (Developer Fees)	\$4,395,228****
Mitigation Payments	N/A
Certificates of Participation	N/A
S.B. No. 201 Fees (Government Code Section 65970 <i>et seq.</i>)	N/A

- * Reserved for future school building modernization projects
Ending Balance as of 6/30/2020
- ** Reserved for General Obligation Bond 2016 Election authorized projects
Ending Balance as of 6/30/2020
- *** Reflects RDA funds balance reserve for Upland, Montclair, and Ontario
Ending Balance as of 6/30/2020
- **** Developer fee collections for facilities and facilities planning
Ending Balance as of 6/30/2020

E. DESIGNATION OF THE APPROXIMATE DATE ON WHICH THE FUNDING REFERRED TO IN SECTION D (ABOVE) IS EXPECTED TO BE DEPOSITED IN THE APPROPRIATE ACCOUNT OR SUB-ACCOUNT(S).

Sources	Approximate Date Expected to Be Deposited
State School Building Program	Currently on Deposit
Community Facilities Districts	N/A
General Obligation Bond Proceeds	Currently on Deposit
Redevelopment Pass-Through Agreements	Currently on Deposit
Statutory School Facility Fees (Developer Fees)	Currently on Deposit
Mitigation Payments	N/A
Certificates of Participation	N/A
S.B. No. 201 Fees (Government Code Section 65970 <i>et seq.</i>)	N/A

SCHEDULE A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

STATUTORY SCHOOL FACILITY FEES INCLUDING ALTERNATIVE SCHOOL FACILITY FEE AMOUNTS 2019-2020

Residential

Level 1 - State Allocation Board Rate*	\$2.62
Level 2 - Effective June 14, 2019**	\$3.64
Level 3 - Not in Effect	N/A

Commercial/Industrial

\$0.42

Business Categories for Parking Structures

\$0.03

Self Storage Facilities

\$0.08

* Level 1 residential fee to be collected if for any reason a higher Level 2 fee is not being collected

** Effective for 1 year

SCHEDULE B

ONTARIO-MONTCLAIR SCHOOL DISTRICT

FUND 25 – INCOME AND EXPENDITURES AS OF JUNE 30, 2020

SCHEDULE B

Fund 25 - Income and Expenditures as of 6/30/2020

BEGINNING FUND BALANCE	\$ 4,859,035.81
INCOME	
DEVELOPER FEES COLLECTED	\$ 1,025,411.47
INTEREST	104,329.89
ALL OTHER LOCAL REVENUE	1,140.00
TOTAL INCOME	<u>1,130,881.36</u>
EXPENDITURES	
FACILITIES PLANNING AND OTHER	\$ 46,331.24
SERRANO RELOCATABLE CLASSROOM(S)	328.00
MORENO RELOCATABLE CLASSROOM(S)	4,421.87
MARIPOSA ADA RAMP	178,024.03
CENTRAL FIRE ALARM UPGRADE	2,598.57
EUCLID FIELD AND PLAYGROUND	225,106.00
CENTRAL RESTORATION AND PARKING	813,630.03
EUCLID TO LINDA VISTA RELOCATABLE CLASSROOM(S)	185,882.50
EL CAMINO PARKING LOT	50.00
VINA DANKS RELOCATABLE CLASSROOM(S)	12,450.00
DE ANZA HEALTH AND LEARNING CENTER	64,981.50
EUCLID MODERNIZATION	60,885.12
TOTAL EXPENDITURES	<u>1,594,688.86</u>
NET CHANGE	<u>\$ (463,807.50)</u>
ENDING FUND BALANCE	<u><u>\$ 4,395,228.31</u></u>
CASH IN THE COUNTY TREASURY	5,630,552.81
ACCOUNTS RECEIVABLE	29,352.54
TOTAL ASSETS	<u>\$ 5,659,905.35</u>
ACCOUNTS PAYABLE	1,260,626.21
DUE TO OTHER FUNDS	4,050.83
TOTAL LIABILITIES	<u><u>\$ 1,264,677.04</u></u>

SCHEDULE C

ONTARIO-MONTCLAIR SCHOOL DISTRICT

FUND 25 - DEVELOPER FEE COLLECTIONS AND EXPENDITURES FOR FISCAL YEARS 2015-16 TO 2019-20

5 Year Developer Revenue and Expenditure History

Year	Fees Collected/		Expenditures
	Interest/Other Income		
2015-16	\$	1,623,319.05	\$ 482,387.91
2016-17	\$	1,195,794.99	\$ 528,321.25
2017-18	\$	1,610,844.21	\$ 589,493.55
2018-19	\$	1,444,268.84	\$ 452,664.19
2019-20	\$	1,130,881.36	\$ 1,594,688.86

Note: The information in Schedule C above reflects only annual income and expenditures. The beginning or net ending balance of Fund 25 is not reflected.

Consent Calendar

(c) Human Resources

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Certificated Personnel Recommendations Report #CERT2021-1217**

REQUESTED ACTION

Approve Certificated Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Maricela Banuelos	TOA/Wiltsey (Correction to site)	11/09/2020
Julia Brady	Teacher/Sultana	01/04/2021
Adriana Gonzalez	Preschool Inclusion Teacher/Montera	11/30/2020
Laura Shih	Teacher/De Anza	01/04/2021

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Karen Boucher	Assistant Principal/Monte Vista to RSP Teacher/Haynes	11/30/2020
Kelli Frias	TOA/Kingsley to Haynes	11/30/2020

CERTIFICATED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Rosa Magdaleno	Substitute Teacher	12/23/2020

REHIRE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

Certificated Personnel Recommendations Report #CERT2021-1217
December 17, 2020

REQUESTS FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Jeanette Bell	Teacher/Bon View Extended Medical Leave	11/27/2020-12/17/2020
Tangie Brambila	Teacher/Kingsley Extended Medical Leave	11/08/2020-11/18/2020
Vanessa Bryant	Assistant Principal/El Camino Extended FMLA Leave	11/13/2020-11/20/2020
Lisa Gulli-Popkins	Nurse/Health Office Extended Medical Leave	11/15/2020-12/08/2020
Alexandria Martinez	Teacher/Vista Grande FMLA Leave	11/05/2020-12/16/2020
Brent O'Dea	Teacher/Oaks FMLA Leave	11/30/2020-12/17/2020
Sharon Summers	SDC Teacher/Mariposa Extended Medical Leave	11/04/2020-01/31/2021

REVISED APPROVED LEAVE OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
None.			

AUTHORIZATION TO TEACH OUTSIDE OF CREDENTIAL: EDUCATION CODE 44258.2

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SUBJECT</u>	<u>EFFECTIVE</u>
None.			

VARIABLE TERM WAIVER

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Jenine Corona	Speech Language Pathologist/Briggs-SPED	01/04/2021

Certificated Personnel Recommendations Report #CERT2021-1217
December 17, 2020

SUBSEQUENT VARIABLE TERM WAIVER

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

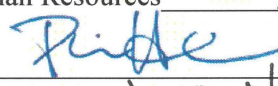
RETIREMENT, RESIGNATION, RELEASE AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Maria Dunlap	Assistant Principal/Hawthorne	01/04/2021
Ray Dunlap	Teacher/Euclid	01/04/2021
Kathleen Stanton	TOA/Mariposa	01/29/2021
Magdalena Torres Zamora	Psychologist/Briggs-SPED	11/20/2020

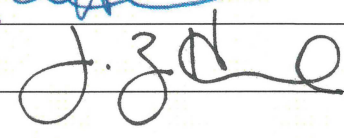
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



Reviewed by: Phil Hillman, Chief Business Official



Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Classified Personnel Recommendations Report #CLA2021-1217**

REQUESTED ACTION

Approve Classified Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Carmen Alfaro	Health Service Asst-Special Needs/Moreno	11/30/2020
Kara Daigle	IA-Behavior Intervention/El Camino	11/30/2020
Jose Juarez	Custodian/Monte Vista	11/30/2020
Yuridia Munoz	Special Needs Program Asst./Lincoln	12/07/2020
Yssei Reyes	IA-Behavior Intervention/El Camino	11/30/2020
Rudy Rios	Custodian/Lehigh	11/30/2020
Letty Suon	IA-Behavior Intervention/El Camino	11/30/2020

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
David Castaneda	PE Asst./Briggs-L&T to Student Mentor & Campus Asst./ Kingsley	12/07/2020
Yolanda Gomez	IA-Computer/Howard to Attendance Tech/Vernon	12/31/2020
Elizabeth Jara	Custodian/Monte Vista 6 hours to Sultana 8 hours	11/30/2020
Carlos Lopez	PE Asst./Briggs-L&T to Student Mentor & Campus Asst./ Haynes	12/07/2020
Richard Ruiz	PE Asst./Briggs-L&T to Student Mentor & Campus Asst./ Vista Grande	12/07/2020
Raecine Sahabdool	Lead Food Service I/Mission to Lead Food Service II/ Vernon	12/01/2020
Josie Ureno	Food Service Asst. II/Wiltsey 3 hours to 6.5 hours	11/16/2020

CLASSIFIED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Katalina Castaneda	Substitute PE Asst./Student Mentor & Campus Asst.	12/02/2020
Isabella Puente	Substitutte Custodian	11/16/2020
Xitlali Reyes	Substitute AVID Tutor	12/02/2020

Classified Personnel Recommendations Report #CLA2021-1217

December 17, 2020

CLASSIFIED SUBSTITUTES (continued)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Joy Cooper	Substitute Clerical	11/04/2020
Daniel Gacia	Substitute Clerical	10/28/2020
Olatoyin Hill	Substitute Clerical	10/28/2020
Natalia Lopez	Substitute PE Asst.	11/09/2020
Marcela Osorio-Rodriguez	Substitute PE Asst.	10/29/2020
Jessica Romero	Substitute Clerical	10/28/2020
Sadat-Leila Seyedi-Rezvani	Substitute Clerical	11/09/2020

SHORT TERM ASSIGNMENT CLASSIFIED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Desiree Armendariz	Fiscal Services Tech/Briggs-Payroll (Extended)	11/30/2020-12/11/2020
Sarah Dunlap	Instructional Asst./Hawthorne	01/04/2021-02/12/2021
Natalia Lopez	Student Mentor & Campus Asst./De Anza	11/09/2020-12/17/2020
Fred Nash	Student Mentor & Campus Asst./Sultana	11/16/2020-12/17/2020
Dominique Okezie	Student Mentor & Campus Asst./Vineyard	12/02/2020-03/01/2021

REHIRE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Elhame Bayour	Instructional Asst./Berlyn	11/30/2020

REQUESTS FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Maria Arellano	Proctor/Sultana Extended Medical Leave	11/19/2020-12/19/2020
Claudia Barragan-Cano	Bus Driver/Transportation Medical Leave	12/04/2020-12/21/2020
Ana Espinoza	IB Library Resource Tech/Hawthorne FMLA Leave	11/04/2020-02/12/2021
Gilbert Guerrero	Grounds Maintenance Worker I/Operations FMLA Leave	11/30/2020-01/01/2021
Minerva Gutierrez	IA-Learning Needs/Euclid Extended Medical Leave	12/01/2020-01/08/2021
Tina Lee	Food Service Asst. I/Buena Vista FFCRA Leave	10/27/2020-12/20/2020

Classified Personnel Recommendations Report #CLA2021-1217

December 17, 2020

REQUESTS FOR LEAVE OF ABSENCE (continued)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Mary Luviano	Proctor/Central FFCRA Leave	11/16/2020-12/31/2020
Cristina Madrigal	Bus Driver/Transportation Extended Medical Leave	11/30/2020-12/18/2020
Alanis Marinelli	IA-Behavior Intervention/El Camino Unpaid Leave	02/01/2021-04/16/2021
Leo Mercado	PE Asst./Briggs-L&T Extended Medical Leave	11/03/2020-12/16/2020
Desiree Najera	Proctor/Lincoln FFCRA Leave	11/16/2020-12/31/2020
Nidia Noj	Proctor/Elderberry FFCRA Leave	11/30/2020-12/17/2020
Regina Ochoa	School Office Asst. I/Vista Grande Extended FFCRA Leave	11/20/2020-12/17/2020
Carman Palacios	Food Service Asst. I/Elderberry Extended Medical Leave	11/08/2020-12/06/2020
Jocelyn Pimentel	Instructional Asst./Buena Vista Medical Leave	11/02/2020-12/25/2020
Michelle Poirier	Executive Asst./Briggs-IS Extended Medical Leave	11/23/2020-01/19/2021
Yvonne Ramirez	Food Service Asst. II/Vina Danks Extended Unpaid Leave	11/09/2020-11/20/2020
Vanessa Rodriguez	Speech Language Pathologist Asst./Briggs-SPED FFCRA Leave	11/20/2020-12/04/2020
Veronica Weihs	Food Service Asst. I/Mariposa FFCRA Leave	10/26/2020-12/17/2020
Beverly Weston	Custodian/Oaks Extended Medical Leave	11/12/2020-12/12/2020
Ricardo Zamora	IA-Learning Needs/Wiltsey Extended Unpaid Leave	11/20/2020-11/29/2020

Classified Personnel Recommendations Report #CLA2021-1217

December 17, 2020

REVISED APPROVED LEAVE OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
Lorena Baeza	Proctor/Vina Danks	08/17/2020-02/17/2021 Unpaid Leave	08/17/2020-11/06/2020 FFCRA Leave
Patricia Castillo	Food Service Asst. I/Ramona	09/01/2020-02/01/2021 Medical Leave	09/01/2021-11/26/2020 FFCRA Leave
Adrienne Hall	Proctor/Buena Vista	09/03/2020-03/03/2021 Unpaid Leave	09/03/2020-11/20/2020 FFCRA Leave
Monica Martinez	IA-Learning Needs/Vina Danks	09/09/2020-12/31/2020 Medical Leave	09/09/2020-12/04/2020 FFCRA Leave

RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Yvette Gonzales	Food Service Asst. I/Central	11/27/2020
Irene Gonzalez	Attendance Technician/Vernon	12/30/2020
Cecilia Heron	School Administrative Asst. I/Haynes	12/31/2020
Doreen King	Special Needs Program Asst./Lincoln	12/29/2020
Cynthia Sandoval	School Administrative Asst. II/De Anza	12/30/2020
Suzana Southern	IA-Learning Needs/Haynes	12/30/2020

Prepared by: Hector Macias, Assistant Superintendent, Human Resources

Reviewed by: Phil Hillman, Chief Business Official

Approved by: James Q. Hammond, Superintendent

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: New Job Description for Lead General Tradesman

REQUESTED ACTION

Approve the New Job Description for Lead General Tradesman.

BACKGROUND INFORMATION

This classified job description was developed to guide the work of the General Tradesmen, the largest classification in the Maintenance and Operations Department. The Lead General Tradesman directs the labor and participates in a wide variety of semi-skilled and skilled tasks in the construction, alteration, maintenance and repair of District buildings, facilities and grounds as well as performs related duties as assigned. Additionally, under general supervision, this position schedules, assigns, leads and participates in the work of journey-level personnel engaged in the design, construction, installation, modification, maintenance and repair of electrical and electronic systems, machinery, motors, devices, controls and related systems in District buildings and facilities.

The Lead General Tradesman is an essential position, serving in an advanced journey-level, working lead class, providing technical assistance, training and lead worker duties for a staff of journey-level tradesman. The Board of Trustee's approval of the Lead General Tradesman job description is requested.

The classification specification is shown in Exhibit A.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The hourly range for the Lead General Tradesman position is \$27.54-\$32.89 (range 48) for 260 days.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the New Job Description for Lead General Tradesman.

Approved by: James Q. Hammond, Superintendent

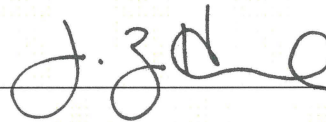


EXHIBIT A

Ontario-Montclair School District

Range 48 NEW CLASS SPECIFICATION Lead General Tradesman

GENERAL PURPOSE

Under general supervision by the Director of Facilities, Planning, and Operations, Assistant Director of Operations, and Operations Supervisor, provides lead work direction and participates in a wide variety of semi-skilled and skilled tasks in the construction, alteration, maintenance and repair of District buildings, facilities and grounds; and performs related duties as assigned. Under general supervision, schedules, assigns, leads and participates in the work of journey-level personnel engaged in the design, construction, installation, modification, maintenance and repair of electrical and electronic systems, machinery, motors, devices, controls and related systems in District buildings and facilities; and performs related duties as assigned. The Lead General Tradesman is an advanced journey-level, working lead class, providing technical assistance, training and lead worker duties for a staff of journey-level tradesman.

DISTINGUISHING CHARACTERISTICS

The Lead General Tradesman is responsible for the planning and scheduling of all general trades assignments, and for providing lead guidance, direction, technical assistance, and training of work performed by other General Tradesmen. Incumbents also perform the full range of assigned general tradesman duties.

General Tradesman is a journey-level class in the Facilities Maintenance series. Under general supervision, incumbents perform the full range of assigned duties. Incumbents in this class perform a wide variety of building trades tasks related to facilities maintenance and repair, including; but not limited to, energy management systems, alarm systems, heating/air conditioning systems, cooling systems, evaporative coolers, chillers, lighting systems and waste systems. The work also includes plumbing, electrical, locksmith, painting, HVAC, irrigation, and carpentry assignments. Some assignments involve the operation of light-and medium-duty motorized vehicles; such as, dump trucks, backhoe, boom trucks and similar equipment used in the District. Other tasks to be performed include chemical applications, fencing, gate, concrete, and asphalt repairs, grounds keeping and tree trimming.

Lead General Tradesman is distinguished from General Tradesman by the role in the planning and performance of trade tasks, the skill level required, the complexity of assigned projects, the requirement for developing project plans and the non-routine, non-recurring nature of most assignments.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class. There will typically be an assigned schedule for these duties.

1. Provides lead work direction and guidance to staff; plans and assigns work to staff; provides training and technical assistance; identifies problem areas and directs remedial action to be taken; ensures that activities are carried out in a safe manner and that established policies, procedures and safety measures are followed.
2. In coordination with other shop leads, orders and maintains an inventory of necessary tools and materials.

3. In conjunction with other shop leads, effectively and efficiently complete submitted work orders.
4. Performs a variety of tasks involved in the maintenance, servicing and repair of large air conditioning, heating, ventilation and evaporative cooling systems and machinery; diagnoses equipment failures and repairs, maintains and replaces equipment and parts; makes adjustments to heating and refrigeration equipment and ventilating fans; inspects, cleans and replaces filters, pumps and equipment controls; operates and calibrates controls on refrigeration and heating units; supports in the preventative maintenance on air conditioning, heating and refrigeration equipment; greases and changes belts; maintains and repairs evaporative cooling systems and valves through periodic cleaning, sandblasting, painting and replacing of parts.
5. Makes repairs to low-and-high-voltage electrical equipment, appliances and fixtures; rewires and replaces defective devices and worn parts.
6. Alters, repairs or constructs articles and structures of wood, such as room additions, partitions, walls, benches, tables, counters, etc.; repairs and maintains, including painting, of buildings, walls, doors, windows and sashes; operates power saws, joiners and other woodworking machinery; replaces window glass.
7. Repairs and replaces locks and deadbolts, closures, panic bars, and hinges.
8. Installs water piping; packs faucets; wipes and flushes joints; cleans out drains and obstructions in water systems.
9. Lays linoleum and ceramic tiles, repairs linoleum, tile and floor carpeting. Some painting and carpentry work as assigned.
10. Reads and interprets blueprints, drawings, specifications and manuals; estimates and requisitions materials and supplies for assigned projects.
11. Operates a variety of light- medium- and heavy-duty equipment and vehicles.
12. Operates a variety of tools and power equipment.
13. Observes and complies with all relevant safety laws, codes and District policies.
14. Performs work assignments independently, without close supervision.
15. Prepares and maintains a variety of records and reports.
16. Applies chemicals, implements pest and rodent control measures.
17. Works with asphalt and concrete.
18. Repairs gates and fencing.
19. Repairs irrigations conduits, control lines, valves, sprinklers, and controllers.
20. Operates various landscaping equipment, including edger's, lawnmowers, and chainsaws.

OTHER DUTIES

1. Operates vehicles to travel to various District sites and ensures proper maintenance of District vehicles.

(Ref. c 3.3)

2. Makes oral and written reports on completed work assignments.
3. Assists other skilled maintenance personnel in cooperative assignments.
4. Contacts and coordinates with vendors and suppliers to obtain quotes for supplies and materials. Oversees project activities.

QUALIFICATIONS

Knowledge of:

1. Principles, methods, materials, tools and equipment used in rough and finish carpentry, cabinetry and wood finishing.
2. Principles, methods, materials, tools and equipment used in the construction and/or mechanical electrical trades.
3. Shop mathematics.
4. Principles and techniques of water and wastewater supply and drainage plumbing using galvanized, copper and PVC pipe, including HVAC maintenance.
5. Surface preparation and application of paints appropriate to different internal and external surfaces.
6. Principles, methods, materials, tools and equipment used in rough and finish concrete, and asphalt patch and repair.
7. Proper use of chemical applications.
8. Proper procedures for recycled water systems.
9. Irrigation systems.
10. Proper methods, materials, tools and equipment used in locksmith activities.
11. Operation and maintenance of a wide variety of hand, power and shop tools and equipment common to the fields of HVAC, electrical, plumbing, carpentry and related building trades.
12. Safe work methods and safety regulations pertaining to the work.

Ability to:

1. Operate and maintain specialized tools used in HVAC, electrical, carpentry, plumbing and related building trades.
2. Measure and calculate angles, lengths and volumes.
3. Design, lay out and prepare sketches for building and related construction jobs.
4. Understand and follow oral and written instructions.
5. Estimate necessary materials and equipment to complete assignments.
6. Exercise effective independent judgment and initiative without close supervision, and seek consults and support as needed.

7. Prepare basic records and reports.
8. Read and interpret manuals, specifications, drawings and blueprints.
9. Establish and maintain effective working relationships with those encountered in the course of work.
10. Maintains job punctuality and regular attendance.

Education, Training and Experience:

Graduation from high school or G.E.D. equivalent; three (3) years of journey-level building maintenance and construction experience.

Licenses, Certificates and Special Requirements:

A valid California Class C driver's license, a good driving record and the ability to maintain insurability under the District's vehicle insurance policy. Upon acceptance of the District's offer of employment, new hires may be required to complete a baseline physical examination prior to the first day of employment.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee frequently is required to stand and talk or hear; walk or sit; climb and work up to heights of 100 feet; stoop, kneel, crouch or crawl.

The employee must regularly lift and/or move up to 50 pounds and frequently over 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Mental Demands

While performing the duties of this class, the incumbent is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use shop mathematics; observe and interpret situations; deal with changing, intensive deadlines; and interact with officials and the public.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee frequently works in extreme outside weather conditions, near moving mechanical parts, and on slippery and uneven surfaces. The employee is frequently exposed to wet or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is frequently loud.

Board Approval:

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Revised Proctor Pay Rate, Effective January 1, 2021

REQUESTED ACTION

Approve the Revised Proctor Pay Rate, Effective January 1, 2021.

BACKGROUND INFORMATION

The Proctor position continues to provide the required and necessary supervisory duty. These employees are responsible for active and effective supervision and professional interaction to our students in grades PK thru 8th across all 32 school sites. The essential functions are primarily to monitor play and social interaction before, during and after school for students. In addition, they also interface with staff, families, community members to maintain school safety and orderly campuses.

Senate Bill No. 3 which was approved on April 4, 2016 by Governor Brown requires that the minimum wage for all industries to not be less than specified amounts to be increased from January 1, 2017 to January 1, 2022, inclusive, for employers with 26 or more employees. In order to ensure that the General Fund can support the next scheduled minimum wage increase, the bill also requires the Chief Business Official or designee to annually determine and certify whether the General Fund would be in a deficit in the current fiscal year, or in either of the following 2 fiscal years.

The minimum wage in California will increase from \$13.00 to \$14.00 per hour on January 1, 2021. In order to remain compliant with federal minimum wage laws, the District recommends a \$0.95 increase to the hourly rate for Proctors. The pay rate for said positions will increase from \$13.30 (Step 15, Column A) to \$14.25 per hour (Step 18, Column A).

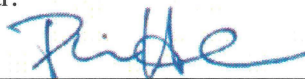
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The estimated cost of the increased Proctor pay rate is approximately \$61,144 for the remainder of the current school year and a total annual increase of \$122,289 per school year.

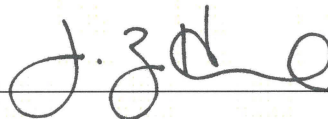
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Revised Proctor Pay Rate, Effective January 1, 2021.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Revised Classified Substitute Pay Rate Schedule, Effective January 1, 2021

REQUESTED ACTION

Approve the Revised Classified Substitute Pay Rate Schedule, Effective January 1, 2021.

BACKGROUND INFORMATION

Senate Bill No. 3 was developed to address minimum wage, in-home supportive care, and paid sick days. This bill was approved on April 4, 2016 by Governor Brown and requires that the minimum wage for all industries to not be less than specified amounts to be increased from January 1, 2017 to January 1, 2022, inclusive, for employers with 26 or more employees. In order to ensure that the General Fund can support the next scheduled minimum wage increase, the bill also requires the Chief Business Official or designee to annually determine and certify whether the General Fund would be in a deficit in the current fiscal year, or in either of the following 2 fiscal years.

The following are the proposed minimum wage rates of increase in California that the District will be responsible to implement:

- From January 1, 2017, to December 31, 2017, inclusive,—ten dollars and fifty cents (\$10.50) per hour
- From January 1, 2018, to December 31, 2018, inclusive,—eleven dollars (\$11) per hour
- From January 1, 2019, to December 31, 2019, inclusive,—twelve dollars (\$12) per hour
- From January 1, 2020, to December 31, 2020, inclusive,—thirteen dollars (\$13) per hour
- From January 1, 2021, to December 31, 2021, inclusive,—fourteen dollars (\$14) per hour
- From January 1, 2022, and until adjusted by subdivision (c)—fifteen dollars (\$15) per hour

The minimum wage in California will increase from \$13.00 to \$14.00 per hour on January 1, 2021. In order to remain compliant with federal minimum wage laws, the District recommends a \$1.00 increase to the hourly rate for Range I, on the Classified Substitute Pay Rate Schedule. The pay rate for said positions will increase from \$13.00 to \$14.00 per hour. Additionally, Range II, will increase from \$14.50 to \$15.00.

The revisions are reflected on the Classified and Certificated Substitute Pay Rate Schedule, as shown in Exhibit A.

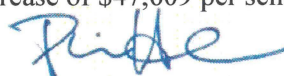
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The estimated cost of the increased for Classified substitute pay rate is approximately \$23,804 for the remainder of the current school year and a total annual increase of \$47,609 per school year.

Reviewed by: Phil Hillman, Chief Business Official

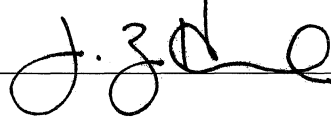


Revised Classified and Certificated Substitute Pay Rate Schedule, Effective January 1, 2021
December 17, 2020

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Revised Classified Substitute Pay Rate Schedule, Effective January 1, 2021.

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line.

ONTARIO MONTCLAIR SCHOOL DISTRICT SUBSTITUTE PAY SCHEDULE

CLASSIFIED SUBSTITUTES

Range I	\$14.00 per hour
Food Services Assistant Proctor/babysitting Translator	
Range II	\$15.00 per hour
Accounting/Payroll AVID Tutor General Clerical Health Service Assistant Instructional Assistant Instructional Assistant Learning Needs Physical Education Assistant Special Needs Program Assistant	
Range III	\$15.50 per hour
Early Childhood Education Assistant Instructional Assistant-Behavior Intervention Instructional Assistant-Preschool Instructional Assistant-Special Orthopedic Needs	
Range IV	\$16.00 per hour
Custodian Health Service Assistant II (LVN) Student Mentor & Campus Assistant Technology Support	
Range V	\$18.00 per hour
Bus Driver	
Range VI	\$20.00 per hour
Campus Safety Officer Journeyman Technician	
Range VII	Step I per diem
Classified Administrator/Confidential Employee	

CERTIFICATED SUBSTITUTES

Range I: 30 Day Emergency Permit Teachers	
Teacher 1-20 days absent	\$145.00 per diem
Preschool Teacher 1-20 days absent	\$21.48 per hour
Range II:	
Teacher 90+ days in school year	\$160.00 per diem
Preschool 90+ days	\$23.70
Range III: Long Term Substitute Teachers/Nurse	
Teacher/Nurse 21+ days absent	\$180.00 per diem
Preschool Teacher 21+ days absent	\$26.66 per hour
Range IV:	
Certificated Administrator	\$440.00 per diem

Effective January 4, 2021

Board Approved:

12/17/2020

Consent Calendar

(d) Learning & Teaching

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB2021-01

REQUESTED ACTION

Approve the Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB2021-01 (Exhibit A).

BACKGROUND INFORMATION

The Ontario-Montclair School District 2016-2021 Five Year Action Plan's Mission states "The Ontario-Montclair School District is committed to providing a world class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships." Throughout the year, hundreds of parents of OMSD students participate in a myriad of committees, meetings, professional development and in supporting their students' academic achievements. The District wishes to support these parents and/or non-District employees in their endeavor to assist the District in meeting the various State and Federal compliance regulations, and in their students' achievements. To that end, during the year, non-District employees (i.e. parents), committee representatives and/or parents supporting their student's achievements may be asked to participate in trainings, meetings, conferences and/or serve on committees or accompany their student on a scholastic event.

All travel expenses for non-District employees must be approved by the Board of Trustees and travel expenses may be paid for non-employees representing the District on official business. Expenses will be reimbursed on the basis of actual, necessary and reasonable expenses as approved by the management employee requesting and arranging the travel/conference. Mileage reimbursement will be in an amount equal to the reimbursement rate approved by the Internal Revenue Service (IRS) and any change in the reimbursement rate will coincide with the effective date of the IRS's revisions. Original, itemized receipts are required to document all expenses (except mileage). Reimbursements are not expected for attendance at the conference(s) stated on Exhibit A since participants will attend virtually. The only expense expected is cost of conference.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: 

FINANCIAL IMPLICATIONS

As non-employees are asked to and granted approval for District conferences and other business, expense reimbursement obligations may be incurred. Exhibit A provides a listing of upcoming conferences/ District business that may have non-employee expense obligations.

Reviewed by: Phil Hillman, Chief Business Official 

Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB2021-01
December 17, 2020

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB2021-01 (Exhibit A).

Approved by: James Q. Hammond, Superintendent

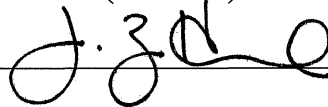
A handwritten signature in black ink, appearing to read 'J. Q. Hammond', is written over a horizontal line.

Exhibit A

**Ontario-Montclair School District-Sponsored Travel/Conference/Business for
Non-District Employees TCB2021-01**

December 17, 2020

School/Department	Location	Dates	Event
Parent Educational Center Learning & Teaching	Virtual	December 5, 2020	California Association for Bilingual Education

Discussion/Action/Public Hearing

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: 2020-2021 Local Control Funding Formula (LCFF) Budget Overview for Parents

REQUESTED ACTION

Approve the 2020-2021 Local Control Funding Formula (LCFF) Budget Overview for Parents.

BACKGROUND INFORMATION

California Education Code (EC) Section 52064.1 requires each school district, county office of education, and charter school to develop the LCFF Budget Overview for Parents in conjunction with the Local Control and Accountability Plan (LCAP) by July 1 of each year.

Senate Bill (SB) 98 added EC Section 43509, which changed the adoption date for the Budget Overview for Parents for the 2020–2021 school year. Local governing boards or governing bodies are now required to adopt and submit the Budget Overview for Parent in conjunction with the LEA’s first interim budget report.

The LCFF Budget Overview for Parents (Exhibit A) outlines the 2020-2021 first interim projected revenues and expenditures, along with the budgeted expenditures included in the Learning Continuity Plan.

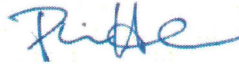
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Preparing and presenting the LCFF Budget Overview for Parents has no direct financial impact.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends the Board approve the 2020-2021 Local Control Funding Formula (LCFF) Budget Overview for Parents.

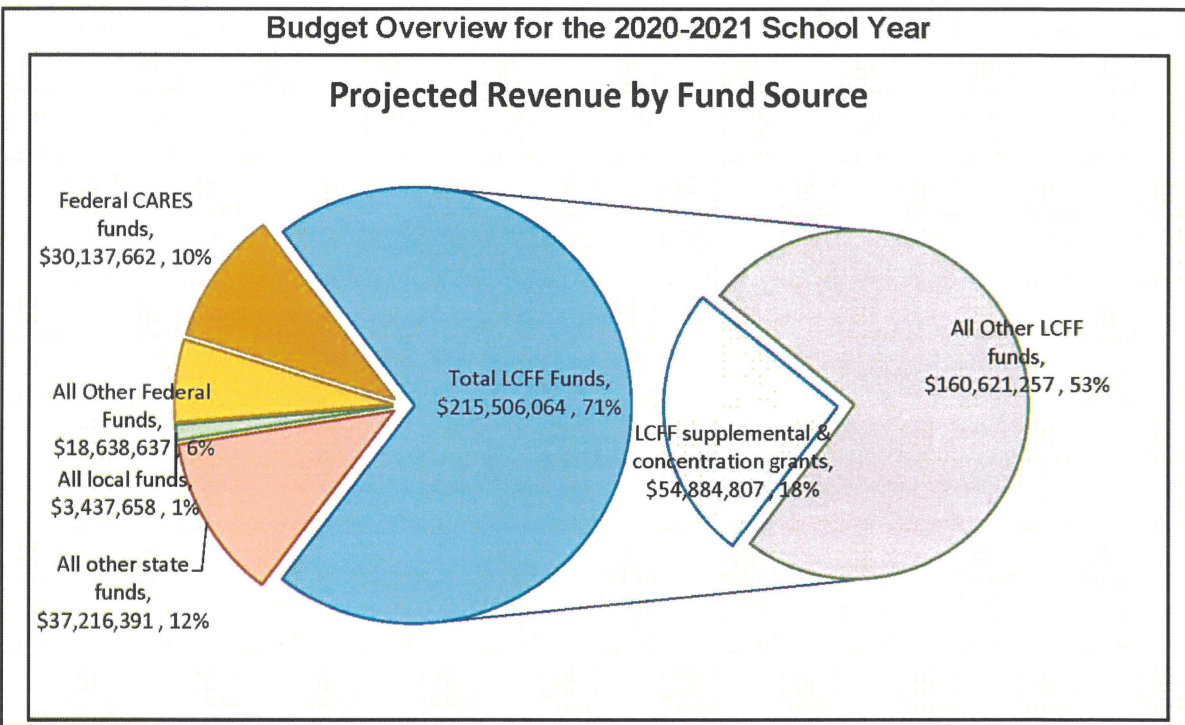
Approved by: James Q. Hammond, Superintendent



Exhibit A
LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Ontario-Montclair School District
CDS Code: 36 67819 0000000
School Year: 2020-2021
LEA contact information: Phil Hillman, CBO, 909-459-2500 phil.hillman@omsd.net

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).



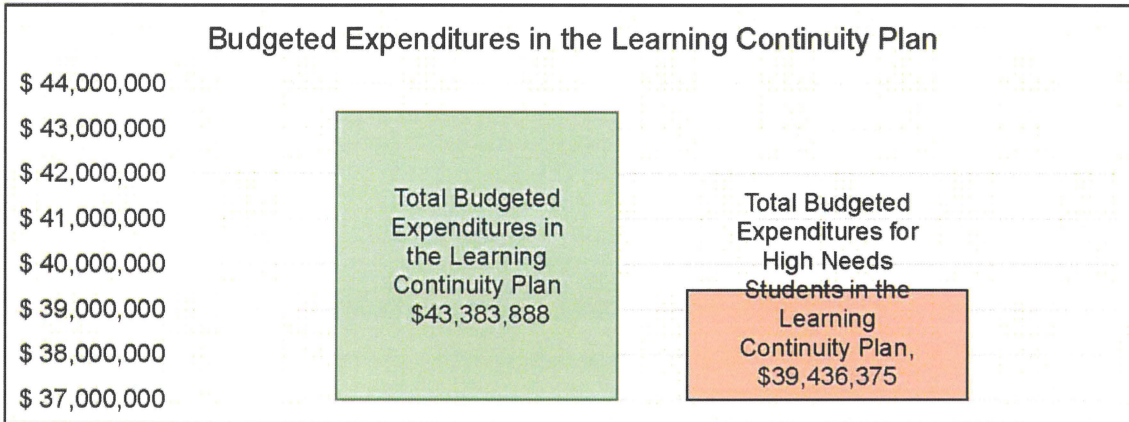
This chart shows the total general purpose revenue Ontario-Montclair School District expects to receive in the coming year from all sources.

The total revenue projected for Ontario-Montclair School District is \$304,936,412.00, of which \$215,506,064.00 is Local Control Funding Formula (LCFF) funds, \$37,216,391.00 is other state funds, \$3,437,658.00 is local funds, and \$48,776,299.00 is federal funds. Of the \$48,776,299.00 in federal funds, \$30,137,662.00 are federal CARES Act funds. Of the \$215,506,064.00 in LCFF Funds, \$54,884,807.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

Exhibit A

LCFF Budget Overview for Parents

For the 2020-21 school year school districts must work with parents, educators, students, and the community to develop a Learning Continuity and Attendance Plan (Learning Continuity Plan). The Learning Continuity Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020–21 school year and provides school districts with the opportunity to describe how they are planning to provide a high-quality education, social-emotional supports, and nutrition to their students during the COVID-19 pandemic.



This chart provides a quick summary of how much Ontario-Montclair School District plans to spend for planned actions and services in the Learning Continuity Plan for 2020-2021 and how much of the total is tied to increasing or improving services for high needs students.

Exhibit A

LCFF Budget Overview for Parents

Ontario-Montclair School District plans to spend \$307,628,200.00 for the 2020-2021 school year. Of that amount, \$43,383,888.00 is tied to actions/services in the Learning Continuity Plan and \$264,244,312.00 is not included in the Learning Continuity Plan. The budgeted expenditures that are not included in the Learning Continuity Plan will be used for the following:

1. Base salary and benefits for Certificated and Classified support staff not included in the LCP to support operations, facilities, personnel, business, nutrition, health wellness, academic and social emotional support for students.
2. Facilities and Operations to enhance, repair and maintain school and District facilities to promote student learning, safe and secure schools and buildings, social emotional well-being, and instruction for learning.
3. Technology, such as staff devices, webcams, smartboards, that are not included in the LCP.
4. Electric, water, gas, and solar utility usage to maintain learning and work environment.
5. When in-person instruction resumes, transportation services for eligible students to maintain and increase school attendance and ensure student safety.
6. Campus Safety Officers to support student safety and wellbeing and coordinate safety supports Districtwide that are not included in the LCP.
7. Educational Specialists, Certificated and Classified staff to engage students with special needs with academic and social-emotional supports, not included in the LCP.
8. Provide student access to standards based textbooks across content areas, intervention programs, and other supports not included in the LCP.
9. After School and Summer School programs.

Increased or Improved Services for High Needs Students in the Learning Continuity Plan for the 2020-2021 School Year

Exhibit A

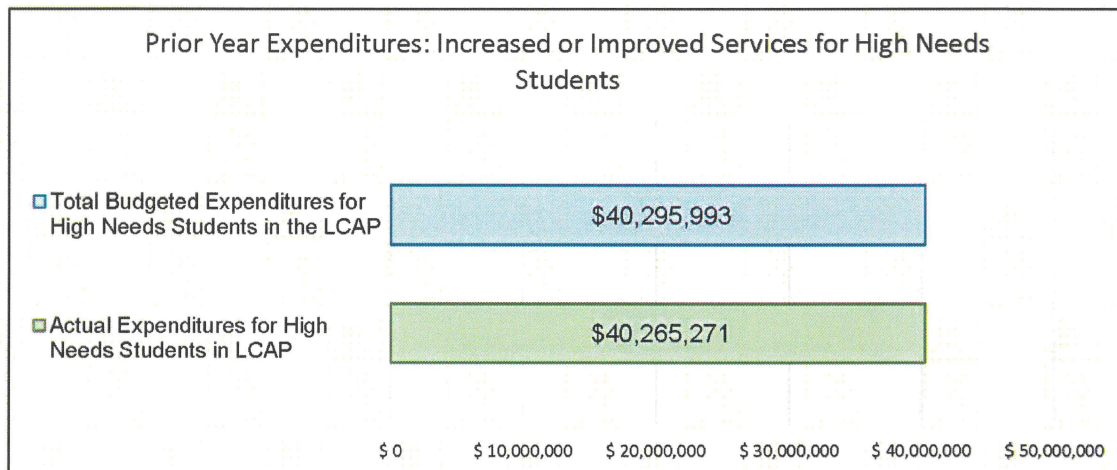
LCFF Budget Overview for Parents

In 2020-2021, Ontario-Montclair School District is projecting it will receive \$54,884,807.00 based on the enrollment of foster youth, English learner, and low-income students. Ontario-Montclair School District must describe how it intends to increase or improve services for high needs students in the Learning Continuity Plan. Ontario-Montclair School District plans to spend \$39,436,375.00 towards meeting this requirement, as described in the Learning Continuity Plan. The additional improved services described in the plan include the following:

1. Additional certificated and classified staff to provide additional instructional minutes above the base to provide support services and programs that target low income, English learners (EL) and Foster Youth students.
2. Assistant Principals - Elementary to support student engagement, safety, academic and social-emotional well-being.
3. Technology, such as student devices and hotspots that are not included in the LCP.
4. Provide resources, training and support for instructional coaches to build teacher capacity through job embedded professional development in ELA, math, other content areas, social-emotional learning and student engagement.
5. Provide course access through Visual and Performing Arts Education, magnet programs and alternative learning pathways.
6. Coordinate and implement EL programs and professional development for teachers and administrators to support all schools. Monitor EL student progress towards reclassification.
7. Provide a reading intervention program for Long Term English Learners and other struggling students at the middle and K-8 schools.
8. Develop and implement a well-rounded program, enhanced curriculum, and pedagogy designed for all students to meet challenging State academic standards, become 21st Century learners and College and Career ready.

Exhibit A
LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2019-2020



This chart compares what Ontario-Montclair School District budgeted in the 2019-20 LCAP for actions and services that contributed to increasing or improving services for high needs students with what Ontario-Montclair School District actually spent on actions and services that contributed to increasing or improving services for high needs students in the 2019-20 school year.

In 2019-2020, Ontario-Montclair School District's LCAP budgeted \$40,295,993.00 for planned actions to increase or improve services for high needs students. Ontario-Montclair School District actually spent \$40,265,271.00 for actions to increase or improve services for high needs students in 2019-2020. The difference between the budgeted and actual expenditures of \$30,722.00 had the following impact on Ontario-Montclair School District's ability to increase or improve services for high needs students:

For the 2019-2020 school year, the District was within \$30,722 of expending the budgeted expenditures. The District experienced a decline in expenditures during the last 3 months of the 2019-2020 school year due to the COVID-19 Pandemic school closures. Professional development, conferences, transportation, after school programs, and planned activities experienced a decline in spending due to the school closures.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: 2020-2021 First Interim Financial Report with a Positive Certification (Supporting Information Available Under Separate Cover)

REQUESTED ACTION

Approve the 2020-2021 First Interim Financial Report with a Positive Certification (Supporting Information Available Under Separate Cover).

BACKGROUND INFORMATION

Pursuant to Education Code Section 42131, twice each year, the Board of Trustees must certify to the San Bernardino County Superintendent of Schools (SBCSS) and the California Department of Education (CDE) that the District can meet its financial obligations for the current and two subsequent fiscal years.

The First Interim Report presents actual to date data as of October 31, 2020. This report must be approved and certified as positive, qualified, or negative by the Governing Board and submitted to the SBCSS. The three certifications, based upon current projections, are defined as follows:

1. **A Positive Certification** means that a district will meet its financial obligations (including the three percent reserve) for the current and two subsequent fiscal years.
2. **A Qualified Certification** means that a district may not meet its financial obligations for the current or two subsequent fiscal years (less than the three percent reserve in any year).
3. **A Negative Certification** means that a district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year (depleted cash).

The First Interim Financial Report is presented under separate cover to the Board of Trustees for approval with a **Positive Certification**. Based upon current projections, the District will meet its obligations in the current and two subsequent years.

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Preparing and presenting the Interim Report has no direct financial impact; rather, any budget and projection increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Reviewed by: Phil Hillman, Chief Business Official



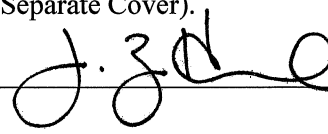
**2020-2021 First Interim Financial Report with a Positive Certification (Supporting Information
Available Under Separate Cover**

December 17, 2020

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the 2020-21 First Interim Financial Report with a Positive Certification (Supporting Information Available Under Separate Cover).

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Public Hearing Regarding the Ontario-Montclair Teachers Association Initial Re-Opener Proposal of the 2020-2021 Negotiations with the Ontario-Montclair School District**

REQUESTED ACTION

Conduct a Public Hearing Regarding the Ontario-Montclair Teachers Association (OMTA) Initial Re-Opener Proposal of the 2020-2021 Negotiations with the Ontario-Montclair School District (OMSD).

BACKGROUND INFORMATION

At the November 19, 2020, Board meeting, in accordance with Government Code section 3547, OMTA presented its recommended Initial Re-Opener Proposal of the 2020-2021 negotiations.

The OMTA's Initial Re-Opener Proposal, presented as Exhibit A, is also available for viewing at the Briggs Education Center.

At this meeting, the Board is requested to conduct the legally required public hearing on the OMTA's Initial Re-Opener Proposal of the 2020-2021 negotiations.

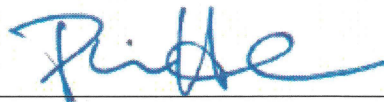
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a Public Hearing Regarding the Ontario-Montclair Teachers Association Initial Re-Opener Proposal of the 2020-2021 Negotiations with the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent



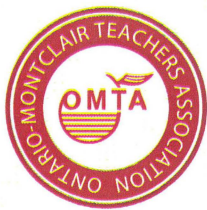


EXHIBIT A

October 22, 2020

Initial Re-Opener Agreement Proposal from the
Ontario-Montclair Teachers Association
To the
Ontario-Montclair School District

The Ontario-Montclair Teachers Association has an interest in opening the following Articles and/or Appendices of the Master Contract:

Article VIII – Hours of Work
Article XIV – Safety

Articles to be opened automatically include:
Article XVII – Salary Schedule and Rules
Article XIX – Fringe Benefits

In addition, the Association reserves the right to bring forth additional Articles, Appendices and/or Memorandums of Understanding (MOUs) in which issues of interest arise.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Public Hearing Regarding the Ontario-Montclair School District Initial Re-Opener Proposal of the 2020-2021 Negotiations with the Ontario-Montclair Teacher's Association**

REQUESTED ACTION

Conduct a Public Hearing Regarding the Ontario-Montclair School District (OMSD) Initial Re-Opener Proposal of the 2020-2021 Negotiations with the Ontario-Montclair Teacher's Association (OMTA).

BACKGROUND INFORMATION

At the November 19, 2020, Board meeting, in accordance with Government Code section 3547, OMSD presented its recommended Initial Re-Opener Proposal of the 2020-2021 negotiations.

The OMSD's Initial Re-Opener Proposal, presented as Exhibit A, is also available for viewing at the Briggs Education Center.

At this meeting, the Board is requested to conduct the legally required public hearing on the OMSD's Initial Re-Opener Proposal of the 2020-2021 negotiations.

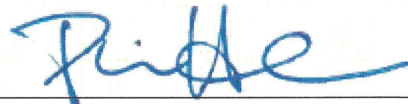
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a Public Hearing Regarding the Ontario-Montclair School District Initial Re-Opener Proposal of the 2020-2021 Negotiations with the Ontario-Montclair Teachers Association.

Approved by: James Q. Hammond, Superintendent

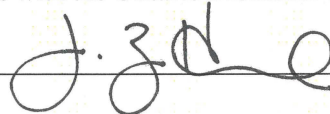


Exhibit A



**ONTARIO-MONTCLAIR SCHOOL DISTRICT
INITIAL RE-OPENER PROPOSAL FOR THE 2020-2021
NEGOTIATIONS WITH THE
ONTARIO-MONTCLAIR TEACHERS ASSOCIATION**

November 19, 2020

The Ontario-Montclair School District proposes to open the following articles of the current Agreement between the Ontario-Montclair Teachers Association.

Article III Association Rights
Article XIII Leaves of Absence

In addition, the District reserves the right to bring forth additional Articles, Appendices and/or Memorandums of Understanding (MOUs) in which issues of interest arise.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Adoption of the Ontario-Montclair School District Recommended Initial Proposal for the 2020-2021 Re-Opener Negotiations with the Ontario-Montclair Teachers Association

REQUESTED ACTION

Approve the Adoption of the Ontario-Montclair School District (OMSD) Recommended Initial Proposal for the 2020-2021 Re-Opener Negotiations with the Ontario-Montclair Teachers Association (OMTA).

BACKGROUND INFORMATION

At the November 19, 2020 Regular Meeting of the Board of Trustees, in accordance with Government Code section 3547, the Board was presented with the recommended Initial Proposal for the 2020-2021 Re-Opener negotiations with OMTA as an information item on the agenda referenced by Exhibit A. The subsequent required Public Hearing will be held on December 17, 2020.

Following this Public Hearing, the Board will be requested to approve the adoption of the OMSD Recommended Initial Proposal for the 2020-2021 Re-Opener Negotiations with the OMTA. The Board's approval would authorize the District to begin setting dates with OMTA and begin the negotiations process.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Adoption of the Ontario-Montclair School District recommended Initial Proposal for the 2020-2021 Re-Opener Negotiations with the Ontario-Montclair Teachers Association.

Approved by: James Q. Hammond, Superintendent



Exhibit A



**ONTARIO-MONTCLAIR SCHOOL DISTRICT
INITIAL RE-OPENER PROPOSAL FOR THE 2020-2021
NEGOTIATIONS WITH THE
ONTARIO-MONTCLAIR TEACHERS ASSOCIATION**

November 19, 2020

The Ontario-Montclair School District proposes to open the following articles of the current Agreement between the Ontario-Montclair Teachers Association.

Article III Association Rights
Article XIII Leaves of Absence

In addition, the District reserves the right to bring forth additional Articles, Appendices and/or Memorandums of Understanding (MOUs) in which issues of interest arise.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Discuss Trustee Interest and Approve Nominations for California School Boards Association (CSBA) Region 16-B Delegate Assembly Members

REQUESTED ACTIONS

Discuss Trustee Interest and Approve Nominations for California School Boards Association (CSBA) Region 16-B Delegate Assembly Members.

BACKGROUND INFORMATION

CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committees, Delegates ensure the association reflects the interest of school districts and county offices of education throughout the state. The Delegate Assembly is comprised of Delegates who are elected by local board members in 21 geographic regions throughout the state. The 2020 CSBA Delegate Assembly Roster is included as Exhibit A. Delegates with terms that end in 2021 are up for election.

The Delegate Assembly meets twice each year. In 2021, the first meeting will be May 15 thru 16 in Sacramento and the second one will be November 30 thru December 1 in San Diego preceding CSBA's Annual Education Conference and Trade show. Nominations and candidate biographical sketch forms from CSBA's Delegate Assembly are now being accepted until Thursday, January 7, 2021. A sample of the nomination form has been included as Exhibit B.

Any CSBA member Board is eligible to nominate board members within their geographical regions or subregion. Each Board may nominate as many individuals as it chooses; however, it is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name. A valid nomination includes a completed nomination form and a one-page, one-sided, candidate biographical sketch form (Sample included as Exhibit C). An optional one-page, one sided, resume may also be submitted (resume cannot substitute for the candidate biographical sketch form).

Role and Responsibilities:

The Delegate Assembly provides policy direction for the association, elects officers and directors, and ensures the association reflects the interest of school districts and county offices of education. A list of important dates are included as Exhibit D. The Delegate Assembly consist of:

- Term of office for each Delegate is two years beginning April 1 through March 31.
- Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.
- More than 280 elected board members from CSBA's 21 geographic regions

Discuss Trustee Interest and Approve Nominations for California School Boards Association (CSBA) Region

16-B Delegate Assembly Members

December 17, 2020

Role and Responsibilities (Continued):

- 31 members of the Board of Directors
- Past presidents of CSBA serving on local school boards
- The immediate past president of the California County Boards of Education

As described in Article III, Section 1, of the CSBA Bylaws, the Delegate Assembly has the following powers and duties:

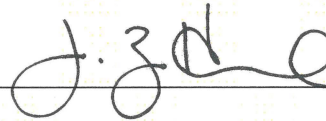
- Adopt the policy platform every two years. The policy platform provides a broad framework for implementing the association's vision, mission and strategic directions, and as such guides the association's policy and political leadership activities
- Adopt policies and positions as needed to supplement the policy platform
- Provide testimony or input on critical issues during special hearings at Delegate Assembly meetings
- Elect the association's officers and Board of Directors
- Serve on standing committees, councils, task forces, and focus groups
- Adopt the corporate bylaws
- Provide two-way communication with local board members
- Provide advocacy on behalf of children, public education, school boards and the Association
- Support and participate in the association's activities and events

Ballots are prepared to include the nominations received by CSBA and mailed by Wednesday, February 1 to each district or county board within the respective region or subregion.

Voting for Delegates is an action of the entire Board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each Board of the subregion may vote for as many persons as there are positions to be filled within the region or subregion. Ballots must be delivered to CSBA via US Postal Mail postmarked by Thursday, March 15, in order to be accepted. Ballots may not be faxed or emailed. All districts and candidates are notified of the results no later than April 1. If there is a tie vote, a run-off election will be held.

This agenda item provides the OMSD Board of Trustees the opportunity to discuss any Trustee interest and approve any nominations. The Superintendent will then forward the appropriate paperwork to CSBA for inclusion in the 2021 CSBA Delegate Assembly Elections.

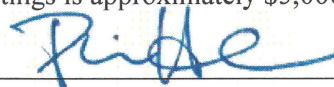
Prepared by James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

The cost of travel for nominees to attend the required meetings is approximately \$5,000.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board of Trustees discuss Trustee interest and approve Nominations for California School Boards Association (CSBA) Region 16-B Delegate Assembly Members.

Approved by: James Q. Hammond, Superintendent

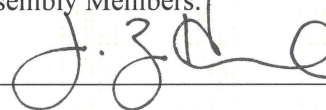


EXHIBIT A



DELEGATE ASSEMBLY ROSTER with terms (Updated 10/28/2020)

◇ = District or COE appointment

REGION 1 – 4 Delegates (4 elected)

Director: Frank Magarino (Del Norte County USD)

Subregion 1-A (Del Norte, Humboldt)

Donald McArthur (Del Norte County USD), 2021

Lisa Ollivier (Eureka City Schools), 2022

Subregion 1-B (Lake, Mendocino)

Tyler Nelson (Ukiah USD), 2022

Region 1 County

David Browning (Lake COE), 2021

REGION 2 – 4 Delegates (4 elected)

Director: Sherry Crawford (Siskiyou COE)

Subregion 2-A (Modoc, Siskiyou, Trinity)

Gregg Gunkel (Siskiyou Union HSD), 2021

Subregion 2-B (Shasta)

Vacant, 2021

Subregion 2-C (Lassen, Plumas)

Vacant, 2022

Region 2 County

Brenda Duchi (Siskiyou COE), 2022

REGION 3 – 8 Delegates (8 elected)

Director: A.C. (Tony) Ubalde (Vallejo City USD)

Subregion 3-A (Sonoma)

Jeremy Brott (Bennett Valley Union SD), 2022

Laurie Fong (Santa Rosa City Schools), 2021

Subregion 3-B (Napa)

Indira Lopez (Calistoga Joint USD), 2021

Subregion 3-C (Solano)

Diane Ferrucci (Benicia USD), 2021

David Isom (Fairfield-Suisun USD), 2021

Michael Silva (Vacaville USD), 2022

Subregion 3-D (Marin)

Greg Knell (San Rafael City Schools), 2022

Region 3 County

Gina Cuculis (Sonoma COE), 2021

Delegate-at-Large

Dana Dean (Solano COE)

REGION 4 – 8 Delegates (8 elected)

Director: Paige Stauss (Roseville Joint Union HSD)

Subregion 4-A (Glenn, Tehama)

Vacant, 2022

Subregion 4-B (Butte)

Sandra Barnes (Oroville City ESD), 2021

Subregion 4-C (Colusa, Sutter, Yuba)

Talwinder Chetra (Live Oaks USD), 2022

Silvia Vaca (Williams USD), 2021

Subregion 4-D (Nevada, Placer, Sierra)

Julann Brown (Auburn Union ESD), 2021

Alisa Fong (Roseville City SD), 2021

Renee Nash (Eureka Union SD), 2022

Region 4 County

David Patterson (Placer COE), 2022

Delegate-at-Large

Mike Walsh (Butte COE)

REGION 5 – 10 Delegates (7 elected/3 appointed ◇)

Director: Alisa MacAvoy (Redwood City ESD)

Subregion 5-A (San Francisco)

Jenny Lam (San Francisco County USD)◇, 2021

Rachel Norton (San Francisco County USD)◇, 2021

Vacant (San Francisco County USD)◇, 2022

Subregion 5-B (San Mateo)

Davina Drabkin (Burlingame ESD), 2021

Carrie Du Bois (Sequoia Union HSD), 2021

Eddie Flores (South San Francisco USD), 2022

Amy Koo (Belmont-Redwood Shores SD), 2022

Clayton Koo (Jefferson ESD), 2022

Gregory Land (San Mateo Union HSD), 2021

Region 5 County

Beverly Gerard (San Mateo COE), 2021

REGION 6 – 18 Delegates (11 elected/7 appointed ◇)

Director: Darrel Woo (Sacramento City USD)

Subregion 6-A (Yolo)

Jackie Wong (Washington USD), 2022

Subregion 6-B (Sacramento)

Beth Albiani (Elk Grove USD)◇, 2021

Michael Baker (Twin Rivers USD)◇, 2021

Pam Costa (San Juan USD)◇, 2021

Craig DeLuz (Robla ESD), 2022

Basim Elkarra (Twin Rivers USD), 2021

John Gordon (Galt Joint Union ESD), 2021

Lisa Kaplan (Natomas USD), 2021

Mike McKibbin (San Juan USD)◇, 2022

JoAnne Reinking (Folsom-Cordova USD), 2022

Edward Short (Folsom-Cordova USD), 2021

Bobbie Singh-Allen (Elk Grove USD)◇, 2022

Vacant, 2021

Vacant (Sacramento City USD)◇, 2022

Vacant (Sacramento City USD)◇, 2021

Subregion 6-C (Alpine, El Dorado, Mono)

Misty diVittorio (Placerville Union ESD), 2022

Suzanna George (Rescue Union ESD), 2021

Region 6 County

Shelton Yip (Yolo COE), 2022

REGION 7 – 19 Delegates (14 elected/5 appointed ◇)

Director: Yolanda Peña Mendrek (Liberty Union HSD)

Subregion 7-A (Contra Costa)

Elizabeth Bettis (Walnut Creek ESD), 2021

Rachel Hurd (San Ramon Valley USD)◇, 2022

Linda Mayo (Mt. Diablo USD)◇, 2021

Meredith Meade (Lafayette SD), 2021

Marina Ramos (John Swett USD), 2022

Mary Rocha (Antioch USD), 2022
Pauline Rivera Allred (Liberty Union HSD), 2022
Richard Severy (Moraga ESD), 2021

Subregion 7-B (Alameda)

James Aguilar (San Leandro USD), 2022
Linda Canlas (New Haven USD), 2021
Ann Crosbie (Fremont USD)◇, 2021
Jody London (Oakland USD)◇, 2021
Diana Prola (San Leandro USD), 2021
Monique Tate (San Leandro USD), 2022
Jeff Wang (New Haven USD), 2021
Anne White (Livermore Valley Joint USD), 2022
Jamie Yee (Pleasanton USD), 2021
Gary Yee (Oakland USD)◇, 2022

Region 7 County

Amber Childress (Alameda COE), 2021

REGION 8 – 14 Delegates (12 elected/2 appointed)◇

Director: Matthew Balzarini (Lammersville Joint USD)

Subregion 8-A (San Joaquin)

Kathleen Garcia (Stockton USD)◇, 2021
Kathy Howe (Manteca USD), 2022
Cecilia Mendez (Stockton USD)◇, 2022
George Neely (Lodi USD), 2021
Christopher Oase (Ripon USD), 2021
Stephen Schluer (Manteca USD), 2022
Jenny Van De Pol (Lincoln USD), 2022

Subregion 8-B (Amador, Calaveras, Tuolumne)

Sherri Reusche (Calaveras USD), 2021

Subregion 8-C (Stanislaus)

Faye Lane (Ceres USD), 2022
Cynthia Lindsey (Sylvan Union ESD), 2021
Paul Wallace (Neman-Crows Landing USD), 2021

Subregion 8-D (Merced)

Adam Cox (Merced City ESD), 2021
Vacant, 2022

Region 8 County

Juliana Feriani (Tuolumne COE), 2022

Delegate-at-Large

Cindy Marks (Modesto City Schools)

REGION 9 – 8 Delegates (8 elected)

Director: Tami Gunther (Atascadero USD)

Subregion 9-A (San Benito, Santa Cruz)

Phil Rodriguez (Soquel Union ESD), 2021
Roger Snyder (Scotts Valley USD), 2022
Deborah Tracy-Proulx (Santa Cruz City Schools), 2022

Subregion 9-B (Monterey)

Sonia Jaramillo (Gonzales USD), 2022
David Kong (Greenfield Union SD), 2021

Subregion 9-C (San Luis Obispo)

Mark Buchman (San Luis Coastal USD), 2022
Vicki Meagher (Lucia Mar USD), 2021

Region 9 County

Rose Filicetti (Santa Cruz COE), 2021

Delegate-at-Large

Chris Ungar (San Luis Coastal USD)

REGION 10 – 14 Delegates (10 elected/4 appointed)◇

Director: Susan Markarian (Pacific Union ESD)

Subregion 10-A (Madera, Mariposa)

Barbara Bigelow (Chawanakee USD), 2021

Subregion 10-B (Fresno)

Daniel Babshoff (Kerman USD), 2021
Darrell Carter (Washington USD), 2022
Phillip Cervantes (Central USD), 2022
Gilbert Coelho (Firebaugh-Las Deltas USD), 2022
Valerie Davis (Fresno USD)◇, 2021
Susan Hatmaker (Clovis USD)◇, 2021
William Johnson (Clay Jt. ESD), 2021
Elizabeth Sandoval (Clovis USD)◇, 2022
Kathy Spate (Caruthers USD), 2021
Keshia Thomas (Fresno USD)◇, 2022
G. Brandon Vang (Sanger USD), 2021

Subregion 10-C (Kings)

Mark Pescatore (Leemore Union ESD), 2022

Region 10 County

Marcy Masumoto (Fresno COE), 2022

REGION 11 – 9 Delegates (9 elected)

Director: Jackie Moran (Ventura USD)

Subregion 11-A (Santa Barbara)

Wendy Sims-Moten (Santa Barbara USD), 2022
Luz Reyes-Martin (Goleta Union SD), 2021

Subregion 11-B (Ventura)

Darlene Bruno (Hueneme SD), 2022
Efrain Cazares (Oceanview SD), 2022
Debra Cordes (Oxnard SD), 2022
Jenny Fitzgerald (Conejo Valley USD), 2022
Sabrena Rodriguez (Ventura USD), 2021
Christina Urias (Santa Paula USD), 2021

Region 11 County

Rachel Ulrich (Ventura COE), 2021

REGION 12 – 13 Delegates (11 elected/2 appointed)◇

Director: Bill Farris (Sierra Sands USD)

Subregion 12-A (Tulare)

Peter Lara (Porterville USD), 2022
Cathy Mederos (Tulare Joint Union HSD), 2021
Dean Sutton (Exeter USD), 2021
Lucia Vazquez (Visalia USD), 2022

Subregion 12-B (Kern)

Pamela Baugher (Bakersfield City SD), 2021
Vacant (Kern HSD)◇, 2022
Jeff Flores (Kern HSD)◇, 2021
Pamela Jacobsen (Standard SD), 2022
Tim Johnson (Sierra Sands USD), 2021
Geri Rivera (Arvin Union SD), 2021
Lillian Tafoya (Bakersfield City SD), 2022
Keith Wolaridge (Panama-Buena Vista Union SD), 2021

Region 12 County

Donald Cowan (Kern COE), 2022

REGION 15 – 24 Delegates (17 elected/7 appointed) ◇

Director: Meg Cutuli (Los Alamitos USD)

County: Orange

Alfonso Alvarez (Santa Ana USD) ◇, 2022
David Boyer (Los Alamitos USD), 2021
Lauren Brooks (Irvine USD), 2022
Carrie Buck (Placentia-Yorba Linda USD), 2022
Bonnie Castrey (Huntington Beach Union HSD), 2021
Ian Collins (Fountain Valley ESD), 2021
Lynn Davis (Tustin USD), 2022
Jackie Filbeck (Anaheim ESD), 2021
Carrie Flanders (Brea Olinda USD), 2021
Karin Freeman (Placentia-Yorba Linda USD), 2021
Ira Glasky (Irvine USD) ◇, 2022
Judy Bullockus (Capistrano USD) ◇, 2021
Al Jabbar (Anaheim Un. HSD), 2021
Candice Kern (Cypress ESD), 2022
Martha McNicholas (Capistrano USD) ◇, 2022
Charlene Metoyer (Newport-Mesa USD), 2021
Walter Muneton (Garden Grove USD) ◇, 2021
Lan Nguyen (Garden Grove USD) ◇, 2022
Annemarie Randle-Trejo (Anaheim Union HSD), 2022
Rigo Rodriguez (Santa Ana USD) ◇, 2021
Michael Simons (Huntington Beach Union HSD), 2022
Suzie Swartz (Saddleback Valley USD), 2021
Sharon Wallin (Irvine USD), 2022

Region 15 County

Beckie Gomez (Orange COE), 2021

Delegate-at-Large

Marilyn Buchi (Fullerton Joint Union HSD)
Martha Fluor (Newport-Mesa USD)
Susan Henry (Huntington Beach Union HSD)

REGION 16 – 19 Delegates (14 elected/5 appointed) ◇

Director: Karen Gray (Silver Valley USD)

Subregion 16-A (Inyo)

Susan Patton (Lone Pine USD), 2021

Subregion 16-B (San Bernardino)

Christina Cameron-Otero (Needles USD), 2022
Tom Courtney (Lucerne Valley USD), 2021
Andrew Cruz (Chino Valley USD) ◇, 2021
Barbara Dew (Victor Valley Union HSD), 2022
Gwen Dowdy-Rodgers (San Bernardino City USD) ◇, 2021
Barbara Flores (San Bernardino City USD), 2022
Peter Garcia (Fontana USD) ◇, 2022
Cindy Gardner (Rim of the World USD), 2022
Shari Megaw (Chaffey Joint Union HSD), 2021
James O'Neill, (Redlands USD), 2022
Adam Perez (Fontana USD) ◇, 2021
Wilson So (Apple Valley USD), 2022
Gabriel Stine (Victor ESD), 2021
Eric Swanson (Hesperia USD), 2021
Mondi Taylor (Etiwanda SD), 2021
Kathy Thompson (Central ESD), 2021
Scott Wyatt (San Bernardino City USD) ◇, 2022

Region 16 County

Laura Mancha (San Bernardino COE), 2022

REGION 17 – 23 Delegates (17 elected/6 appointed) ◇

Director: Debra Schade (Solana Beach ESD)

County: San Diego

Barbara Avalos (National SD), 2022
Richard Barrera (San Diego USD) ◇, 2021
Leslie Bunker (Chula Vista ESD), 2021
Brian Clapper (National SD), 2022
Eleanor Evans (Oceanside USD), 2022
Humberto Gurmilan (San Ysidro SD), 2022
Andrew Hayes (Lakeside Union SD), 2021
Beth Hergesheimer (San Dieguito Union HSD), 2021
Claudine Jones (Carlsbad USD), 2022
Christi Knight (Escondido Union HSD), 2021
Michael McQuary (San Diego USD) ◇, 2022
Tamara Otero (Cajon Valley Union SD), 2022
Darshana Patel (Poway USD) ◇, 2021
Dawn Perfect (Ramona USD), 2021
Barbara Ryan (Santee SD), 2021
Elva Salinas (Grossmont Union HSD), 2022
Nicholas Segura (Sweetwater Union HSD) ◇, 2022
Arturo Solis (Sweetwater Union HSD) ◇, 2021
Marla Strich (Encinitas Union ESD), 2022
Cipriano Vargas, (Vista USD), 2022
Sharon Whitehurst-Payne (San Diego USD) ◇, 2021
Vacant, 2021

Region 17 County

Guadalupe Gonzalez (San Diego COE), 2021

REGION 18 – 21 Delegates (16 elected/5 appointed) ◇

Director: Wendy Jonathan (Desert Sands USD)

Subregion 18-A (Riverside)

Angelov Farooq (Riverside USD) ◇, 2022
Robert Garcia (Jurupa USD), 2021
Madonna Gerrell (Palm Springs USD), 2021
Virniecia Green-Jordan (Perris ESD), 2022
Tom Hunt (Riverside USD) ◇, 2021
Cleveland Johnson (Moreno Valley USD) ◇, 2021
Marla Kirkland (Val Verde USD), 2022
Elizabeth Marroquin (Corona-Norco USD) ◇, 2022
David Nelissen (Perris Union HSD), 2022
Gerard Reller (Romoland ESD), 2021
Kristi Rutz-Robbins (Temecula Valley USD), 2021
Victor Scavarda (Hemet USD), 2022
Susan Scott (Lake Elsinore USD), 2022
Kris Thomasian (Murrieta Valley USD), 2021
Lizeth Vega (Alvord USD), 2022
Mary Ybarra (Corona-Norco USD) ◇, 2021
Vacant, 2021

Subregion 18-B (Imperial)

Michael Castillo (Calexico USD), 2021
Diahna Garcia-Ruiz (Central Union HSD), 2022
Gil Rebollar (Brawley ESD), 2021

Region 18 County

Victor Jaime (Imperial COE), 2022

Director-at-Large, County

Bruce Dennis (Riverside COE)

Delegate-at-Large

Jesus Holguin (Moreno Valley USD)

REGION 20 – 12 Delegates (11 elected/1 appointed) ◇

Director: Albert Gonzalez (Santa Clara USD)

County: Santa Clara

Melissa Baten Caswell (Palo Alto USD), 2022
Teresa Castellanos (San Jose USD) ◇, 2021
Lorena Chavez (East Side Union HSD), 2022
Danielle Cohen (Campbell Union SD), 2021
Bonnie Mace (Evergreen ESD), 2021
Jodi Muirhead (Santa Clara USD), 2022
Reid Myers (Sunnyvale SD), 2021
Mary Patterson (Morgan Hill USD), 2022
Andres Quintero (Alum Rock Union ESD), 2021
George Sanchez (Franklin-McKinley ESD), 2021
Fiona Walter (Mountain View Los Altos HSD), 2021

Region 20 County

Rosemary Kamei (Santa Clara COE), 2022

REGION 21 – 7 Delegates (7 appointed) ◇

Director: Scott Schmerelson (Los Angeles USD)

County: Los Angeles

Mónica Garcia (Los Angeles USD) ◇, 2021
Jackie Goldberg (Los Angeles USD) ◇, 2022
Kelly Gonez (Los Angeles USD) ◇, 2022
George McKenna (Los Angeles USD) ◇, 2022
Nick Melvoin (Los Angeles USD) ◇, 2022
Richard Vladovic (Los Angeles USD) ◇, 2022

Region 21 County

Monte Perez (Los Angeles COE), ◇2022

REGION 22 – 6 Delegates (6 elected)

Director: Nancy Smith (Palmdale SD)

Los Angeles County: North Los Angeles

Steven DeMarzio (Westside Union ESD), 2022
Keith Giles (Lancaster ESD), 2022
Cherise Moore (William S. Hart Union HSD), 2021
Steven Sturgeon (William S. Hart Union HSD), 2021
Sharon Vega (Palmdale ESD), 2021
Vacant, 2022

REGION 23 – 12 Delegates (11 elected/1 Appointed) ◇

Director: Helen Hall (Walnut Valley USD)

Los Angeles County: San Gabriel Valley & East Los Angeles**Subregion 23-A**

Suzie Abajian (South Pasadena USD), 2021
Jennifer Freemon (Glendale USD), 2021
Gregory Krikorian (Glendale USD), 2022
Gary Scott (San Gabriel USD), 2022

Subregion 23-B

Adam Carranza (Mountain View ESD), 2021
David Diaz (El Monte Union HSD), 2021
Elizabeth Rivas (El Monte City SD), 2022

Subregion 23-C

Cory Ellenson (Glendora USD), 2022
Steven Llanusa (Claremont USD), 2022
Christina Lucero (Baldwin Park USD), 2021
Eileen Miranda Jimenez (West Covina USD), 2021
Roberta Perlman (Pomona USD) ◇, 2021

REGION 24 – 14 Delegates (12 elected/2 Appointed) ◇

Director: Donald E. LaPlante (Downey USD)

Los Angeles County: Southwest Crescent

Darryl Adams (Norwalk-La Mirada USD), 2021
Micah Ali (Compton USD), 2021
Leighton Anderson (Whittier Union HSD), 2022
Jan Baird (South Whittier ESD), 2021
Maggie Bove-LaMonica (Hermosa Beach City ESD), 2022
Diana Craighead (Long Beach) ◇, 2022
Jeremy Gerson (Torrance USD), 2022
Megan Kerr (Long Beach USD) ◇, 2021
Karen Morrison (Norwalk-La Mirada USD), 2022
Harunobu Nishii (ABC USD), 2021
Ann Phillips (Lawndale ESD), 2022
Dora Sandoval (Little Lake City ESD), 2021
Jesse Urquidi (Norwalk-LaMirada USD), 2022
Satra Zurita (Compton USD), 2021

Regional County Delegate & CCBE Board of Directors Nomination Form for 2021 Election



TO BE COMPLETED BY THE NOMINATING BOARD

Deadline: Thursday, January 7, 2021 | No late submissions accepted

This form is required. Please submit this Nomination Form via e-mail to nominations@csba.org no later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline.

CSBA Region/subregion # _____

See "CSBA REGION INDEX FOR DISTRICTS & COES"

The Board of Education of the _____
(Nominating COE or County USD)

voted to nominate _____ **The nominee is a member of the**
(Nominee)

_____ **which is a member of the**
(Nominee's Board)

California School Boards Association and the California County Boards of Education (CCBE).

- ☐ **The nominee has consented to the nomination to serve, if elected, as a CSBA Delegate as well as a member of the CCBE Board of Directors.**

Board Clerk or Board Secretary (signature)

Date

Board Clerk or Board Secretary (print name)

ONLY ONE NOMINEE PER NOMINATION FORM

(Ref. J 6.7)

Regional County Delegate & CCBE Board of Directors Biographical Sketch Form for 2021 Election

EXHIBIT C



Deadline: Thursday, January 7, 2021 | No late submissions accepted

This form is required. An optional, one-page, single-sided, résumé may also be submitted. Do not state "see résumé." Do not re-type this form. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline. Please submit completed form via e-mail to nominations@csba.org no later later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021.

Your signature indicates your consent to have your name placed on the ballot to serve as a CSBA Delegate and as a member of the California County Boards of Education (CCBE) Board of Directors, if elected.

Signature: _____ Date: _____

Name: _____ CSBA Region & subregion #: _____
District or COE: _____ Years on board: _____
Profession: _____ Contact Number (☐ Cell ☐ Home ☐ Bus.): _____
Primary E-mail: _____
Are you an incumbent Delegate? ☐ Yes ☐ No If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Delegate Assembly Important Dates

EXHIBIT D



2021 Delegate Assembly Election

Thursday, January 7:	Deadline for Nomination Forms and Biographical Sketch Forms
Monday, February 1:	Ballots sent to member boards
Monday, March 15:	Deadline for ballots to be sent back to CSBA
By Wednesday, March 31:	Ballots will be counted
Thursday, April 1:	First day of new 2-year term for Delegates elected in 2021

2021 Delegate Assembly Meeting Dates

Saturday – Sunday, May 15 - 16
(scheduled to occur in Sacramento)

Tuesday – Wednesday, November 30 - December 1
(scheduled to occur in San Diego)

2022 Delegate Assembly Meeting Dates

Saturday – Sunday, May 21-22
(scheduled to occur in Sacramento)

Tuesday – Wednesday, November 29 - 30
(scheduled to occur in San Diego)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Calendar of Regular Meetings of the Ontario-Montclair School District Board of Trustees for the 2021 Calendar Year**

REQUESTED ACTION

Approve the Calendar of Regular Meetings of the Ontario-Montclair School District Board of Trustees for the 2021 Calendar Year.

BACKGROUND INFORMATION

Each year, at the Annual Organizational Board Meeting, the Board of Trustees establishes a calendar of meetings for the next calendar year. The Board of Trustees is receiving the proposed 2021 Board meeting dates that were presented in DRAFT format at the November 19, 2020 Regular Board Meeting. A schedule of the draft meeting dates is included as Exhibit A.

It has been District practice that two (2) meetings are scheduled each month, with the exception of occasionally March and April and routinely January, August, September and December, when only one meeting is scheduled. Exceptions are made to the Board meeting schedule for these months based on agenda needs, holiday observances, or vacation schedules for Board and staff members. The approval of this calendar formalized the dates that the Board will meet to conduct District business.

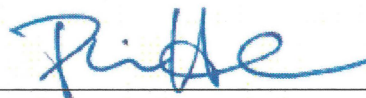
Prepared by James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board of Trustees approve the calendar of regular meetings of the Ontario-Montclair School District Board of Trustees for the 2021 calendar year.

Approved by: James Q. Hammond, Superintendent



Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

Superintendent's Office

Proposed

Board Meeting Dates for Calendar Year 2021

Start of Calendar Year
January 14, 2021

July 1, 2021
July 15, 2021

February 4, 2021
February 18, 2021

August 19, 2021

September 16, 2021

March 18, 2021

October 7, 2021

April 8, 2021

October 21, 2021

May 6, 2021
May 20, 2021

November 4, 2021
November 18, 2021

June 3, 2021
June 17, 2021
End of Fiscal Year

December 16, 2021
Annual Organizational Board Meeting

**The location for all meetings are TBD.
Please refer to posted agenda for location
information.**

2021 Dates for Possible Conflict Consideration

(May affect agenda due dates/preparation/Friday packet/Board meeting dates)

December 21, 2020-January 1, 2021

Winter Recess/Holidays

January 18 (Monday)

Dr. Martin Luther King Holiday

February 8 (Monday)

Lincoln's Birthday

February 15 (Monday)

Presidents' Day

March 22-26

Spring Recess

April 10-12

National School Boards Association Annual Conference

May 21 (Friday)

Student Last Day of 2020-2021 School Year

May 31 (Monday)

Memorial Day

June 23-25 (Tentative)

NALEO Annual Conference (TBD)

July 4 (Sunday –Holiday on Monday)

Independence Day Holiday

August 9 (Monday)

First Day of School 2021-2022

September 6 (Monday)

Labor Day Holiday

November 11 (Thursday)

Veterans' Day

November 22-26

Thanksgiving Holiday

December 2-4

2021 CSBA Annual Conference

December 24, 2021-January 1, 2022

Winter Recess/Holidays

Information/Announcements

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: 2019-2020 Williams Settlement Annual Report

REQUESTED ACTION

Accept for information the 2019-2020 Williams Settlement Annual Report.

BACKGROUND INFORMATION

California Education Code Section 1240 requires that the San Bernardino County Superintendent of Schools (SBCSS) staff continue to regularly monitor and report on the status of all Williams monitored schools in the county (currently decile 1-3 schools based on the 2012 Academic Performance Index [API]) to ensure compliance with the Williams Legislation.

Per California Education Code section 1240(c)(2)(E)ii, the annual report shall be submitted to the governing board of each school district, the county board of education, as well as the county board of supervisors in accordance with public notification requirements. The annual report information has been reported to the County Board of Education as well as the San Bernardino County Board of Supervisors. A summary of the 2019-2020 Williams Settlement Annual Report is provided as "Exhibit A".

SBCSS is awaiting further direction from the State on how Williams-monitored status will be determined based on the new accountability system. Until that time, the California Department has advised SBCSS to continue monitoring schools in Deciles 1-3 based on the 2012 Base Academic Performance Index, as specified in statute.

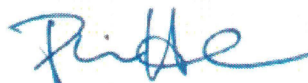
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

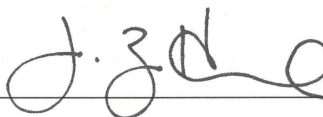
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept for information the 2019-2020 Williams Settlement Annual Report.

Approved by: James Q. Hammond, Superintendent





Williams Settlement
Fiscal Year 2019/2020
Annual Report
for
Ontario-Montclair
School District

November 2020

San Bernardino County Superintendent of Schools
***Williams* Settlement Monitoring**
Fiscal Year 2019/2020 Annual Report

Preface

The *Williams* Lawsuit Settlement, reached and enacted into law* in August 2004, has set the standard for providing equitable educational opportunities and closing the achievement gap in San Bernardino County and throughout California. *Williams* legislation has provided an opportunity for county and district superintendents to work collaboratively to support and assist underperforming schools to improve student achievement.

The American Civil Liberties Union filed *Williams v. California* in 2000 on behalf of the plaintiffs—nearly 100 students from San Francisco County—as a class action lawsuit against the State of California and its educational agencies. The basis of the lawsuit was that public-school agencies failed to provide public school students with equal access to instructional materials, safe and clean school facilities, and qualified teachers. The issue of equity for disadvantaged and minority students, particularly in large and urban school districts, was the crux of the case.

The settlement covered four key areas:

- **Instructional Materials**—All students, including English learners, must have sufficient access to standards-aligned instructional materials or textbooks in all core subject areas for use in class and at home.
- **Facilities**—All schools must be safe, clean, and in good repair.
- **Teacher Credentialing and Assignment**—All schools must have teachers that are appropriately certificated for their specific teaching assignment, including English Learner Authorization.
- **Public Reporting**—All schools must include information on the sufficiency of instructional materials, repair of school facilities, and teacher misassignments and vacancies in their School Accountability Report Card (SARC). Additionally, all schools must post a notice in each classroom informing parents and guardians of their right to file a Uniform Complaint regarding instructional materials sufficiency, facilities repair, and teacher vacancy or misassignments.

In Fiscal Year 2013/2014, the Local Control Funding Formula (LCFF) was implemented and made significant changes to education statute. *Williams* Settlement requirements for all schools remained in effect and were further distinguished as the first of eight state priorities that must be addressed in mandated Local Control Accountability Plans (LCAPs). This means all schools (monitored and those that are not) must continue adhering to *Williams* requirements and all districts must identify and address actions that will be taken each year to achieve and/or correct any deficiencies related to *Williams* compliance in their LCAPs.

The *Williams* legislation also requires county offices to monitor schools ranked in Deciles 1-3 currently determined by rankings on the state's Academic Performance Index reports. Fiscal Year 2019/2020 was the seventh year of the fourth cohort (typically a three-year monitoring cycle) based on the 2012 API. One hundred and forty-nine (149) schools in San Bernardino County were subject to review and received at least one site visit. Although a new accountability system is in place, the California School Dashboard, Education Code still requires county monitoring based on the 2012 Base API.

SBCSS reviewers conducted the instructional materials and facilities reviews at all monitored schools within their first four weeks of the 2019/2020 school year based on district-specific start dates. At the conclusion of the instructional materials monitoring process, there were no insufficiencies, meaning that any shortage identified at the time of visitation was resolved by the eighth week of school as required in Education Code. Overall, the county review teams found facilities conditions in good repair. Four (4) emergency or extreme conditions were observed (two of which were remedied prior to the end of the site visit) which included: one (1) case of a non-functional air conditioning system, one (1) observance where an emergency exit was blocked, one (1) instance where an emergency exit sign was not functioning, and one (1) situation where the handle of an emergency exit window was missing.

The teacher assignment monitoring review for the 2019/2020 fiscal year was postponed by the California Commission on Teacher Credentialing (CCTC) due to passage of Assembly Bill 1219 (Chap. 782, Stats. 2019). Key provisions effective January 2020 included: the monitoring of all California schools on an annual basis; corresponding roles and responsibilities of monitoring authorities; and partial automation of the monitoring process through development of the CCTC's California Statewide Assignment Accountability System (CalSAAS). The assignment review process for the 2019/2020 fiscal year began October 1, 2020, and will conclude December 30, 2020; however, any associated findings will be considered informational only (non-consequential) as the intent is to allow for training, identification of reporting inaccuracies, and resolution of any assignment issues prior to the following consequential year.

A separate in-office review was conducted to evaluate each monitored school's School Accountability Report Card (SARC) for accuracy of information reported to the public pertaining to sufficiency of instructional materials and the condition of school facilities based on statutory requirements and county monitoring findings. Any inaccuracies observed were communicated and resolved by the conclusion of the review period.

*SB 6 (Alpert), SB 550 (Vasconcellos), AB 1550 (Daucher), AB 2727 (Daucher), AB 3001 (Goldberg), AB 831 (Committee on Education)

San Bernardino County Superintendent of Schools
Williams Settlement Annual Report by Supervisorial District
Fiscal Year 2019/2020

School District	Total Enrollment	Total Schools	Deciles 1-3	Total "Good Repair" Facility Deficiencies	Remedied "Good Repair" Facility Deficiencies	Outstanding "Good Repair" Facility Deficiencies	Total "Emergency Repair" Facility Deficiencies	Remedied "Emergency Repair" Facility Deficiencies	Outstanding "Emergency Repair" Facility Deficiencies	Instructional Materials Insufficiencies	Teacher Misassignments ¹	Inaccurate School Accountability Report Cards
1st Supervisorial District												
Adelanto Elementary	8,378	16	7	79	61	18	0	0	0	0	N/A	0
Apple Valley Unified	14,736	15	2	38	31	7	0	0	0	0	N/A	0
Hesperia Unified	24,404	31	7	18	10	8	0	0	0	0	N/A	0
Needles Unified	998	6	3	2	0	2	0	0	0	0	N/A	0
Snowline Joint Unified	7,450	12	2	6	1	5	0	0	0	0	N/A	0
Victor Elementary	12,848	18	7	48	37	11	0	0	0	0	N/A	0
Victor Valley Union High	11,653	10	4	130	61	69	2	1	1	0	N/A	0
1st Supervisorial District Totals	80,467	108	32	321	201	120	2	1	1	0	N/A	0
2nd Supervisorial District												
Cucamonga	2,443	4	1	1	1	0	0	0	0	0	N/A	0
Fontana Unified	36,160	45	17	124	48	76	1	1	0	0	N/A	0
2nd Supervisorial District Totals	38,603	49	18	125	49	76	1	1	0	0	N/A	0
3rd Supervisorial District												
Barstow Unified	6,435	13	3	18	14	4	0	0	0	0	N/A	0
Colton Joint Unified	21,469	29	11	193	62	131	0	0	0	0	N/A	0
Lucerne Valley Unified	9,313	6	3	20	1	19	0	0	0	0	N/A	0
Morongo Unified	8,481	17	3	8	7	1	0	0	0	0	N/A	0
Redlands Unified	21,062	28	1	2	1	1	0	0	0	0	N/A	0
San Bernardino City Unified	53,037	88	43	394	252	142	0	0	0	0	N/A	0
Yucaipa-Calimesa Joint Unified	9,831	15	2	2	0	2	0	0	0	0	N/A	0
3rd Supervisorial District Totals	129,628	196	66	637	337	300	0	0	0	0	N/A	0
4th Supervisorial District												
Chino Valley Unified	28,169	34	6	20	14	6	0	0	0	0	N/A	0
Ontario-Montclair	20,147	33	16	53	32	21	1	0	1	0	N/A	0
4th Supervisorial District Totals	48,316	67	22	73	46	27	1	0	1	0	N/A	0
5th Supervisorial District												
Colton Joint Unified ²	21,469	29	11	193	62	131	0	0	0	0	N/A	0
Fontana Unified ²	36,160	45	17	124	48	76	1	1	0	0	N/A	0
Rialto Unified	25,186	30	11	58	25	33	0	0	0	0	N/A	0
San Bernardino City Unified ²	53,037	88	43	394	252	142	0	0	0	0	N/A	0
5th Supervisorial District Totals	135,852	192	82	769	387	382	1	1	0	0	N/A	0
County Totals²	322,200	450	149	1,214	658	556	4	2	2	0	N/A	0

¹Due to changes to Education Code 44258.9, the annual teacher assignment monitoring and review process for the 2019/2020 fiscal year was postponed and is considered a non-consequential reporting year.

²Table data for school districts that represent more than one Supervisorial District are unduplicated.

Refer to Williams Glossary of Terms

**Ontario-Montclair School District
Fiscal Year 2019/2020 Williams Annual Report**

School	Total Enrollment	Decile 1-3 Rank	Total "Good Repair" Facility Deficiencies	Remedied "Good Repair" Facility Deficiencies	Outstanding "Good Repair" Facility Deficiencies	Total "Emergency Repair" Facility Deficiencies	Remedied "Emergency Repair" Facility Deficiencies	Outstanding "Emergency Repair" Facility Deficiencies	Instructional Materials Insufficiencies	Teacher Misassignments ¹	Inaccurate School Accountability Report Cards
Berlyn Elementary	749	1	0	0	0	0	0	0	0	N/A	0
Bon View Elementary	691	1	2	0	2	0	0	0	0	N/A	0
Central Language Academy	730	3	2	1	1	0	0	0	0	N/A	0
DeAnza Middle	476	1	3	0	3	0	0	0	0	N/A	0
Del Norte Elementary	455	3	0	0	0	0	0	0	0	N/A	0
Euclid Elementary	671	3	7	1	6	0	0	0	0	N/A	0
Hawthorne Elementary	620	3	8	8	0	0	0	0	0	N/A	0
Haynes (Richard E.) Elementary	798	3	1	0	1	0	0	0	0	N/A	0
Kingsley Elementary	603	1	4	0	4	0	0	0	0	N/A	0
Mariposa Elementary	668	1	0	0	0	0	0	0	0	N/A	0
Mission Elementary	623	3	0	0	0	0	0	0	0	N/A	0
Montera Elementary	562	2	0	0	0	0	0	0	0	N/A	0
Sultana Elementary	668	2	1	0	1	0	0	0	0	N/A	0
Vernon Middle	600	3	0	0	0	0	0	0	0	N/A	0
Vineyard Elementary	737	3	22	22	0	0	0	0	0	N/A	0
Wiltsey (Ray) Middle	969	2	3	0	3	1	0	1	0	N/A	0
Subtotals	10,620		53	32	21	1	0	1	0	N/A	0

¹ Due to changes to Education Code 44258.9, the annual teacher assignment monitoring and review process for the 2019/2020 fiscal year was postponed and is considered a non-consequential reporting year.

Refer to *Williams Glossary of Terms*

Williams Glossary of Terms

Academic Performance Index (API) – A component of the California's Public Schools Accountability Act of 1999 utilized from 1999-2013, the API measured the academic performance and growth of schools. Simply put, the API was calculated by converting a student's performance on a statewide assessment into points on the API scale. These points were then averaged across all students and all tests and the result was a school's API. The API is no longer calculated due to the launch of the new accountability system known as the California School Dashboard, which has been designed to better measure the State's educational goals based on a growth model. Currently, the California Department of Education is exploring methods for determining the lowest performing schools.

Deciles – Statewide ranking of schools (determined by a school's Academic Performance Index [API]) rated one through ten (lowest to highest) when compared to schools of the same type. Calculation of the API has been suspended during the development and launch of the new accountability system, known as the California School Dashboard.

Deciles 1-3 Schools – Schools ranked in Deciles 1-3 have the lowest statewide ranking (on a scale of one (1) to ten (10)) based on their APIs when compared to other schools of the same type across the state. The current determinant of statewide rankings is the 2012 Base Academic Performance Index Report. Deciles 1-3 schools are subject to county monitoring for compliance with the *Williams* Settlement requirements.

Emergency Repair – Structures or systems of a facility are in a condition that poses an emergency or urgent threat to the health and safety of pupils or staff.

Good Repair – Good repair is defined to mean that the facility is maintained in a manner that ensures that it is clean, safe, and functional. Good repair status is determined by a school facility inspection and evaluation instrument (known as the *Facilities Inspection Tool* [FIT]) developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

Inaccurate School Accountability Report Card (SARC) – SARCs with outstanding inaccuracies or missing information pertaining to the quality, currency and availability of sufficient textbooks and/or instructional materials and the safety, cleanliness and adequacy of school facilities. These areas are reviewed in accordance with the state's data definitions and the previous year's *Williams* visit findings. All California public schools must annually publish SARCs which contain specific information about themselves to the community allowing the public to evaluate and compare schools for student achievement, environment, resources, and demographics.

Instructional Materials Insufficiencies – The number of insufficiencies identified in the four core subject areas (English language arts, mathematics, science, and history-social science) at each school during the *Williams* site visits that were not corrected by the eighth week of school. Sufficient textbooks or instructional materials means, "each pupil, including English Learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home."

Rev. 10/2020

Local Control Funding Formula (LCFF) – The current K-12 funding system that provides funding to districts based on the demographic profile of the students they serve. Implementation of the formula began in Fiscal Year 2013/2014.

Local Control and Accountability Plan (LCAP) – Required under the LCFF, the LCAP is a locally developed three-year plan that describes how a local educational agency (LEA) intends to meet annual goals for all pupils, including specific activities to address state and local priorities identified in Education Code.

Local Control and Accountability Plan (LCAP) Priority 1 – One of the state-defined priorities that must be addressed in a local educational agency's (LEA's) LCAP to capture local measurement of progress for meeting *Williams* Settlement requirements, including: the degree to which the teachers of the school district are appropriately assigned and fully credentialed in the subject areas, and, for the pupils they are teaching; ensuring every pupil in the school district has sufficient access to the standards-aligned instructional materials; and school facilities are maintained in good repair.

Outstanding "Emergency Repair" Facility Deficiencies – The number of facility deficiencies identified as emergency repair issues that were not corrected at the time of completion of the *Williams* site visit.

Outstanding "Good Repair" Facility Deficiencies – The number of facility deficiencies identified as good repair issues that were not corrected at the time of completion of the *Williams* site visit.

Remedied "Emergency Repair" Facility Deficiencies – The number of facility deficiencies identified as emergency repair issues that were corrected prior to the completion of the *Williams* site visit.

Remedied "Good Repair" Facility Deficiencies – The number of facility deficiencies identified as good repair issues that were corrected prior to the completion of the *Williams* site visit.

Teacher Misassignments – Due to changes to Education Code 44258.9, the annual teacher assignment monitoring and review process for the 2019/2020 fiscal year was postponed and is considered a non-consequential reporting year. This column typically represents the number of classes (with 20 percent or more English Learners) with a teacher identified during the review without a proper English Learners Authorization.

Total "Emergency Repair" Facility Deficiencies – The total number of facility deficiencies identified as emergency repair issues at the time of the site visit.

Total Enrollment – Total enrollment figures for districts overall and individual schools based on the California Department of Education's Fiscal Year 2019/2020 DataQuest District and School Enrollment Reports.

Total "Good Repair" Facility Deficiencies – The total number of facility deficiencies identified as good repair issues at the time of the site visit.

Rev. 10/2020

Total Schools – Total number of schools in each district based on the California Department of Education's Fiscal Year 2019/2020 DataQuest District and School Enrollment Reports.

Williams Settlement – The American Civil Liberties Union filed *Williams v. California* on behalf of the plaintiffs (nearly 100 students from San Francisco County) as a class action lawsuit against the State of California and its educational agencies. The basis of the lawsuit was that public school agencies failed to provide public school students with equal access to instructional materials, safe and clean school facilities, and qualified teachers. The issues of equity for disadvantaged and minority students, particularly in large and urban school districts, were the crux of the case.

The *Williams* Lawsuit Settlement was reached and enacted into law in August 2004. County superintendents must annually review and report on Deciles 1-3 schools (currently based on statewide rankings from the 2012 Base Academic Performance Index) for the following:

- **Instructional Materials**—All students, including English Learners, must have sufficient access to standards-aligned instructional materials or textbooks in all core subject areas for use in class and at home.
- **Facilities**—All schools must be safe, clean, and in good repair.
- **Teacher Credentialing and Assignment**—All schools must have teachers that are appropriately certificated for their specific teaching assignment, including English Learner Authorization.
- **Public Reporting**—All schools must include information on the sufficiency of instructional materials, repair of school facilities, and teacher misassignments and vacancies in their School Accountability Report Card (SARC). Additionally, all schools must post a notice in each classroom informing parents and guardians of their right to file a Uniform Complaint regarding instructional materials sufficiency, facilities repair, and teacher vacancy or misassignments.

Note: All schools, regardless of decile ranking, must adhere to Williams requirements.

Rev. 10/2020

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees**FROM:** James Q. Hammond, Superintendent**SUBJECT: Report of Enrollment, Class Size Averages and Classes Exceeding Contract Maximums****REQUESTED ACTION**

Receive for Information the Report of Enrollment, Class Size Averages, and Classes Exceeding Contract Maximums.

BACKGROUND INFORMATION

The District annually reviews enrollment and provides a summary of class size averages and program caseloads. As of October 7, 2020, the enrollment for the 2020-2021 school year, in transitional kindergarten through eighth grade, was 19,237, with an additional 426 students attending preschool, for a total enrollment of 19,663 students attending schools in the Ontario-Montclair School District. A total of 18,459 students receive instruction in general education classes and 778 students receive instruction in special education classes. At the time of the review, there were 571 elementary classes at or below the contractual maximum class sizes and 21 elementary classes exceeded the contractual maximum class sizes. There were 845 middle school classroom sections at or below the contractual maximums and 25 middle school classroom sections that exceeded the contractual maximums. However, only 6 of the 171 middle school teacher's total student contacts exceeded the contractually agreed upon maximum of 160 student contacts.

The charts below note the contractual and class size maximums. Budgeted class sizes reflect the contractual average class size to ensure class sizes do not exceed the contractual grade level maximums.

	Class Size/Caseload Maximums	Budgeted Class Sizes
Extended Day Kindergarten	24	
Kindergarten	27	26.5
Grades 1-3	27	26.5
Grades 4-6	32	31.5
Grades 7-8	36	32
Physical Education	45	45

	Class Size/Caseload Maximums	District Wide Class Average
Special Day Class-Preschool	9-12	11
Special Day Class-Mild/Moderate	10 – 14	10.5
Special Day Class Moderate/Severe	9 – 13	7.1
Language/Speech	50 – 60	52
Resource Specialist Program	28	19.5
Adapted PE	50 - 60	42

Prepared by: Hector Macias, Assistant Superintendent, Human Resources

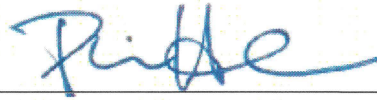


**Receive for Information the Report of Enrollment, Class Size Averages, and Classes Exceeding
Desired Contract**
December 17, 2020

FINANCIAL IMPLICATIONS

None for this report.

Reviewed by Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board Receive for Information the Report of Enrollment, Class Size Averages, and Classes Exceeding Contract Maximums.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Comprehensive Coordinated Early Intervening Services (CCEIS) Plan

REQUESTED ACTION

Accept for information the Comprehensive Coordinated Early Intervening Services (CCEIS) Plan.

BACKGROUND INFORMATION

The California Department of Education (CDE) has identified certain local educational agencies (LEAs) as significantly disproportionate based on race or ethnicity with respect to the identification of children with disabilities; the identification of children in specific disability categories; the placement of children with disabilities in particular educational settings; or the incidence, duration, and type of disciplinary actions, including suspensions and expulsions. Under the Federal Individuals with Disabilities Education Act (IDEA) requirements, if an LEA is identified as significantly disproportionate, the LEA must reserve 15 percent of its IDEA grant funds to provide CCEIS to students in the LEA. These services are for any student who needs additional academic and behavioral supports.

CCEIS activities must:

- Address the needs of those student subgroups that were identified as the basis for causing the LEA to be identified as significantly disproportionate, but not exclusively, for those student subgroups.
- Focus on academic and behavioral instructional services and professional development.
- Consider age three through twelfth grade instructional activities with a primary focus on students age three through third grade.
- Allow expenditures on preschool if an LEA has an established preschool program as part of the Preschool–12 educational system.
- Occur within the allowable CCEIS budget period of 27 months.

CCEIS Plan Process:

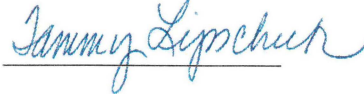
- July 2020 – OMSD selected a CDE-approved Technical Assistance (TA) Facilitator
- July 2020 – CCEIS Leadership Team and Stakeholder Group members were selected
- August 2020 – Introduction meeting of the Leadership Team and Stakeholder Group; presentation to explain Significant Disproportionality; and describe work of Leadership Team and Stakeholder Group
- September 2020 – Meet with TA Facilitator to understand work he will provide and gather information from the Leadership Team and Stakeholder Group (9.5.20)
- October 2020:
 - October 15, 2020 – Meeting #1 between Leadership Team & Stakeholder Group with TA Facilitator to review district data
 - October 20, 2020 – Meeting #2 between Leadership Team & Stakeholder Group with TA Facilitator to identify root causes and actions
- November 2020 - Leadership Team developed CCEIS plan based on input and discussions from the meetings held in October 2020
- December 2020 – CCEIS plan is finalized and submitted to CDE

Comprehensive Coordinated Early Intervening Services (CCEIS) Plan

December 17, 2020

The CCEIS Plan was submitted to the CDE by the deadline of December 15, 2020. It is now presented to the Board of Trustees as an information item and is included under separate cover. A copy of the CCEIS Plan is available to the public. To view the CCEIS Plan, please contact the Superintendent's Office.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

Financial implications have been noted on the CCEIS Plan



Reviewed by: Phil Hillman, Chief Business Official

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept for information the Comprehensive Coordinated Early Intervening Services Plan.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **California School Employee Association Chapter #108 Recommended Proposal for Negotiations of the 2020-2023 Successor Agreement with the Ontario-Montclair School District**

REQUESTED ACTION

Receive as information the California School Employee Association Chapter #108 Recommended Proposal for Negotiations of the 2020-2023 Successor Agreement with the Ontario-Montclair School District.

BACKGROUND INFORMATION

The current CBA with the California School Employee Association Chapter #108 and Ontario-Montclair School District (OMSD) was effective from July 1, 2017, through June 30, 2019. OMSD proposes to open up all articles and appendices for negotiations to develop the new master CBA, which upon ratification by the Association and adoption by the Board of Trustees, will be effective for the 2020-2021 through 2021-2023 school years.

The Board of Trustees is now receiving as information the CSEA's recommended proposal (Exhibit A). Following a public hearing at the next regular Board meeting, the Board will have the opportunity to approve the opening of all articles and appendices. Once the proposal is approved, negotiations with OMSD can begin.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive as information the California School Employee Association Chapter #108 Recommended Proposal for Negotiations of the 2020-2023 Successor Agreement with the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent 

Exhibit A

December 4, 2020

Hector Macias
Assistant Superintendent of Human Resources
Human Resources Division
Ontario-Montclair School District

Dear Mr. Macias,

The California School Employees Association (CSEA) and its Ontario-Montclair Chapter #108, in accordance with Article XXII—Duration and Renegotiation of our Collective Bargaining Agreement, present the following full successor initial proposals to the Ontario-Montclair School District (District).

The Association reserves the right to add, delete, or modify these proposals during the course of the full successor reopener agreement negotiations, subject to the appropriate notice requirements under the law and CSEA policies.

ARTICLE V – EVALUATION PROCEDURES AND PERSONNEL FILES

- CSEA will propose language to allow bargaining unit members access to review their personnel files.

ARTICLE VI – ASSOCIATION RIGHTS

- CSEA will propose language to expand the current process and amount of release time available to the Chapter President for Association business.
- CSEA will propose language to include a process and amount of release time available to the Chapter Chief Union Steward for Association business.
- CSEA will propose language to allow for CSEA Representation among District committees.
- CSEA will propose language to inform the Association of transfers, resignations, and retirement among bargaining unit members within the District.
- CSEA will propose language to allow CSEA Representation among classified interviews.

ARTICLE VIII – LEAVES OF ABSENCE

- CSEA will propose language to align the number of sick days a member may take prior to a providing the District a physician's note.
- CSEA will propose new language to create a Catastrophic Leave Program.
- CSEA will propose language to modify the Extended Illness Leave period to commence after all other allowable leaves are exhausted.

ARTICLE XI – PROMOTION

- CSEA will propose language for fair and equitable promotional opportunities to bargaining unit members.

ARTICLE X – RECLASSIFICATION, CLASSIFICATION, AND COMPENSATION

- CSEA will propose language to allow for access in collecting additional oral and/or written information from stakeholders.

ARTICLE XIII – HOLIDAYS

- CSEA will propose language to recognize Cesar Chavez Day as a holiday.

ARTICLE XVII – SALARIES AND HEALTH & WELFARE BENEFITS

- CSEA will propose new language to create additional stipend benefits.
- CSEA will propose a salary increase.
- CSEA will propose a health benefit increase.
- CSEA will propose language to align and enhance the Long Service Recognition Program.
- CSEA will propose language to enhance the Early Retirement Medical Contribution for Out-Of-State medical coverage.

(Ref. N 4.2)



California School Employees Association Chapter #108 Ontario- Montclair

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Vice-President

Letty Rodriguez
Site Resource Member
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Manuel Vasquez
Chief Union Steward

Yadira De Leon
Chief of Staff to the
Chief Union Steward

Tina Breazeal
Secretary

Matthew Rincon
Treasurer

Jorge Gastelum
Parliamentarian

Leedean Koszyk
Inspector General

Adrian Gonzalez
Administrative Officer

VACANT
Communications Officer

Sue Balog
Membership Officer

Crisol Mena
Community Engagement
Officer

Mirna Lodge
Cabinet Ambassador

Ida Allen
Past President



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Ontario-
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Mr. Macias, Assistant Superintendent
December 4, 2020
Page 2

ARTICLE XXII – DURATION & RENEGOTIATION

- CSEA will propose language to align new dates for upcoming negotiations.

In addition, the Association reserves the right to bring forth additional Articles, Appendices and/or Memorandums of Understanding (MOUs) in which issues of interest arise.

The Association will present the District with specific language proposals through the negotiations process.

In Solidarity,

Chris E. Vargas-Rojas
President
Ontario-Montclair Chapter #108
California School Employees Association

(Ref. N 4.3)

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

December 17, 2020

TO: President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Ontario-Montclair School District Recommended Proposal for Negotiations of the 2020-2023 Successor Agreement with the California School Employee Association Chapter #108**

REQUESTED ACTION

Receive as information the Ontario-Montclair School District Recommended Proposal for Negotiations of the 2020-2023 Successor Agreement with the California School Employee Association Chapter #108.

BACKGROUND INFORMATION

The current CBA with the Ontario-Montclair School District (OMSD) and California School Employee Association Chapter #108 was effective from July 1, 2017 through June 30, 2019. OMSD proposes to open up all articles and appendices for negotiations to develop the new master CBA, which upon ratification by the Association and adoption by the Board of Trustees, will be effective for the 2020-2021 through 2021-2023 school years.

The Board of Trustees is now receiving as information the OMSD's recommended proposal (Exhibit A). Following a public hearing at the next regular Board meeting, the Board will have the opportunity to approve the opening of all articles and appendices. Once the proposal is approved, negotiations with CSEA can begin.

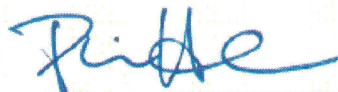
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive as information the Ontario-Montclair School District Recommended Proposal for Negotiations of the 2020-2023 Successor Agreement with the California School Employee Association Chapter #108.

Approved by: James Q. Hammond, Superintendent



EXHIBIT A
ONTARIO-MONTCLAIR SCHOOL DISTRICT
PROPOSAL FOR NEGOTIATIONS OF THE FULL SUCCESSOR AGREEMENT
WITH THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER 108

December 17, 2020

The Ontario-Montclair School District proposes to open all articles and appendices of the current Agreement between the California School Employees Association and its Chapter 108.

Article I – Recognition
Article II – Definitions
Article III – Management Rights
Article IV – Grievance Procedure
Article V – Evaluation Procedures and Personnel Files
Article VI – Association Rights
Article VII – Employee Rights
Article VIII – Leaves of Absence
Article IX – Transfers
Article X – Reclassification, Classification, Compensation
Article XI – Promotion
Article XII – Hours and Overtime
Article XIII – Holidays
Article XIV – Vacations
Article XV – Safety and Security
Article XVI – Work Stoppage
Article XVII – Salaries and Health and Welfare Benefits
Article XVIII – Consultation
Article XIX – Layoff and Reemployment
Article XX – Disciplinary Action
Article XXI – Effect of Agreement
Article XXII – Duration and Renegotiation
Article XXIII – Organizational Security
Article XXIV – Classified Professional Development

Exhibit A – Listing of Classes
Exhibit B – Listing of Confidential Classes
Exhibit C – Salary Schedule
Exhibit D – Layoff and Reemployment Flow-Chart
Exhibit E – Professional Growth/Development Program Matrix
Classified Performance review

In addition, the District reserves the right to bring forth additional Articles, Appendices and/or Memorandums of Understanding (MOUs) in which issues of interest arise.



Ontario-Montclair School District
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