



ONTARIO-MONTCLAIR SCHOOL DISTRICT  
ADMISSION AGREEMENT/PARENT CONTRACT

Preschool/Child Development Office  
1556 S. Sultana Ave Ontario, CA 91761  
Telephone: (909) 418-6898 • FAX: (909) 459-2877



Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Please read and initial next to each statement.**

- \_\_\_\_\_ 1. The program is for 175 school days. Each participant will be enrolled five (5) days per week for (3) three hours and 15 minutes (3.25) per day.
- \_\_\_\_\_ 2. Parents are responsible for picking up and dropping off their child(ren) on time. Late drop-off and/or late pick-up will result in a family attendance conference with school personnel. Late drop-off and/or pick up of more than three times may result in child's disenrollment from the program.
- \_\_\_\_\_ 3. The child(ren) must be signed in/out daily by the parent(s) or parent-designated adult representative and show proof of identification using a valid government-issued ID. **The signature on sign in-out sheet must match the valid ID. No child will be released to an adult not listed on the emergency card. No exceptions will be made.**
- \_\_\_\_\_ 4. In the event of an absence from the program due to illness, vacation, or other event, the parent is responsible for notifying the school staff prior to/or the morning of the absence. Extended absences must be preapproved by the site principal.
- \_\_\_\_\_ 5. Absences in the best interest of the child are limited to ten (10) days during the school year. More than 10 days of absences due to the best interest of the child may result in disenrollment from the program.
- \_\_\_\_\_ 6. If the child is absent for seven consecutive days without notification, the school will contact the family via phone call, email, written notification, and/or home visit. When there has been no communication with the school for a total of 30 consecutive calendar days, a Notice of Action to disenroll the family will be issued on the basis of abandonment of care.
- \_\_\_\_\_ 7. Parents are responsible for keeping their child(ren)'s record information up to date (phone number, emergency information, immunizations update, current physical exam etc.). Failure to do so may result in the child(ren) being disenrolled from the program.
- \_\_\_\_\_ 8. Children must demonstrate appropriate behavior. Inappropriate behavior will result in a family behavior conference and creation of classroom behavior support plan. Continual inappropriate behavior may result in child's disenrollment from the program.
- \_\_\_\_\_ 9. Community Care Licensing has inspection authority to enter and inspect a facility without advance notice. Community Care Licensing has the authority to interview children or staff and to inspect and audit child or Child Care Center records without prior consent (CCR Title 22 section 101200).
- \_\_\_\_\_ 10. Parents are asked to volunteer in the classroom. In order to volunteer or participate in the classroom, parents must have a current TB test with results dated within one year and have the following immunizations: influenza (Flu), pertussis (Tdap), and measles (MMR).
- \_\_\_\_\_ 11. Parents are invited to attend the Parent Advisory Committee meetings.
- \_\_\_\_\_ 12. Parents must abide all program policies and guidelines. Violations of education code, unsafe conduct on schoolgrounds, rude and/or malicious actions towards staff, parents/guardians, or children may result in child's disenrollment from the program.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Designee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_