

**Ontario-Montclair School District
Briggs Educational Center
950 West D Street
Ontario, CA 91762
Room HR A-35**

**Community Advisory Committee (CAC)
March 20, 2025**

MINUTES

1.0 CALL TO ORDER

The Ontario-Montclair School District Community Advisory Committee (CAC) Meeting was called to order at 9:04 A.M by Mrs. Claudia Vasquez, Vice-Chairperson.

1.1 Members Present

Members Present: Mrs. Martina Ortega, Mrs. Claudia Vasquez, Mrs. Alexandra Garcia, Ms. Kimberly De Beaubien, Mrs. Levi Macedo,

Members Absent: Ms. Flora Martinez, Ms. Marisela Barraza, Mrs. Nicole Tamayo

Administrators Present: Dr. Alana Hughes-Hunter, Assistant Superintendent,

SELPA & Equity and Mr. Nelson Favela, Director II, Special Education

Translator Present: Ms. Sagrario Saldana

SELPA & Equity Administrative Assistant: Mrs. Monica Martinez

1.2 Visitors Present:

1. Dr. Enrique Saldana, OMSD Special Education Director II
2. Sheena Sayeg, OMSD Special Education Director II
3. Ms. Emily Winebrenner, OMSD Program Specialist
4. Dr. Christina James, OMSD Special Education Director
5. Ms. Ana Ma. Quintero, Parent

1.3 Next Meeting Date

Next Meeting: Next Meeting: May 7, 2025, Location: Briggs B1

1.4 Adoption of Agenda

Upon a motion by Ms. Martina Ortega and seconded by Ms. Kimberly De Beaubien, the Community Advisory Committee Members APPROVED, Adoption of Agenda, by a unanimous 4-0-0 vote.

2.0 CONSENT ITEMS

2.1 Adoption of Minutes: January 23, 2025

Upon a motion by Ms. Alexandra Garcia and seconded by Ms. Martina Ortega the Community Advisory Committee Members APPROVED the Minutes from the 01/23/2025 regular meeting, by a unanimous 4-0-0 vote.

3.0 PRESENTATION ITEMS

3.1 None

4.0 DISCUSSION ITEMS

4.1 General Comments

None

4.2 CAC Committee Members Review

Dr. Alana Hughes-Hunter reviewed the bylaws, noting that committee members serve two-year terms. She provided an overview of the current members and their statuses. Dr. Alana Hughes-Hunter advised the committee to consider that increasing the number of members would also raise the quorum requirement. She stated that no action is needed at this time, as this topic will be included as an action item in the next meeting for further discussion. Ms. Martina Ortega recommended limiting new appointments to only the number of members whose terms are expiring to maintain a smaller committee and ensure quorum availability. Mrs. Claudia Vasquez inquired about actions regarding members with repeated absences. Dr. Alana Hughes-Hunter explained that this issue could be addressed as an action item at a meeting, where the committee could vote to remove an inactive member. The committee acknowledged and was satisfied with the information presented.

5.0 ACTION ITEMS

5.1 Action Items

None

6.0 REPORTS/UPDATES

6.1 Parent Workshop: Building Blocks for Success: The Power of Words: Encouraging Communication in Young Learners with OMSD Speech Language Pathologists, Estefania Higareda Flores and Patricia Carrillo on April 8, 2025 at 10:00 am., Location: Linda Vista MPR.

Dr. Alana Hughes-Hunter invited Dr. Enrique Saldana to provide information

on the workshop. Dr. Enrique Saldana gave an overview, noting that previous sessions had strong attendance and received positive feedback from parents regarding the topic.

6.2 Collab. Class Update

Dr. Alana Hughes-Hunter invited Mrs. Sheena Sayeg and Dr. Enrique Saldana to provide updates on the Collaboration Classes. Mrs. Sheena Sayeg reported that both parents and general education teachers are pleased with the progress, particularly in supporting students' social-emotional development. Dr. Hughes-Hunter explained that collaboration classes are taught by educators holding both Special Education Credentials and English Learner Authorization credentials. She noted that this initiative is a pilot program in partnership with the labor union, aiming to improve student outcomes on the LEA Dashboard. The program provides students with opportunities to engage with general education peers in inclusive settings, offering role models in ELA and Math while being supported by up to three aides. Ms. Martina Ortega inquired about the availability of data to support program success and requested a chart displaying student progress while maintaining confidentiality (e.g., identifying students as "Student 1-20"). Dr. Alana Hughes-Hunter confirmed that Mrs. Sayeg could provide a general percentage-based progress chart, which will be shared with committee members via email. Ms. Kimberly De Beaubien asked about grade levels where the program is offered. Dr. Alana Hughes-Hunter clarified that, under the current Memorandum of Understanding (MOU), funding is not sufficient to implement the program at every school or grade level. She provided a breakdown of the schools and grade levels currently participating in the pilot and expressed hope that the program could be expanded to middle schools in the future. Ms. Alexandra Garcia asked about grading criteria for special education students. Dr. Alana Hughes-Hunter explained that grading is determined by the student's IEP goals:

- If an IEP aligns with District Standards, the student is graded based on those standards.
- If an IEP goal is designated as "toward goal achievement", the student may receive an "A" if they meet those goals. However, this grading approach could present challenges in high school, where graduation requirements depend on unit completion. Dr. Hughes-Hunter advised that parents have the right to request grading modifications through their child's IEP team.

The committee had no further questions. Dr. Enrique Saldana continued the update, elaborating on Collaboration Classes in preschool settings through SEPAT. He noted that, while the core structure remains similar to elementary collaboration classes, credentialing requirements are less stringent for preschool educators. The curriculum is modeled on state standards across three preschool types: State Preschools, District Preschools, and Federal Preschools. Ms. Martina Ortega asked about the differences between these preschool types. Dr. Enrique Saldana explained that the primary distinction lies in funding sources. There were no further questions from the committee members.

6.3 Assembly Bills

Dr. Alana Hughes-Hunter reviewed the Assembly and Senate bills that the Association of California School Administrators (ACSA) will present to legislators on Legislative Sharing Day. She attended discussions on these bills in Sacramento the previous week. Dr. Alana Hughes-Hunter highlighted Assembly Bill (AB) 1224, which proposes 60-day substitute flexibility. She noted that if she were presenting the bill, she would advocate for 90-day substitute flexibility to provide students with greater consistency and stronger teacher-student relationships, reducing the frequency of teacher changes. She also provided information on AB 1233, which seeks to establish a statewide database for classified employees' employment history. Currently, there is no system to track classified employees' past employment at different schools unless they have a Department of Justice (DOJ) record. In contrast, certificated employees have a tracking system that follows their careers. Additionally, Dr. Alana Hughes-Hunter discussed Senate Bill (SB) 438, which would reduce the required attendance minutes for students participating in a College and Career Access Pathways (CCAP) agreement at a community college. The bill proposes lowering the attendance requirement from 240 minutes to 180 minutes, allowing students more time to focus on college coursework. She emphasized that this bill would be highly beneficial in helping students earn college credits more efficiently. There were no further questions from the committee.

7.0 ADJOURNMENT

Upon a motion by Ms. Alexandra Garcia and seconded by Ms. Levi Macedo, the Community Advisory Committee Members APPROVED the adjournment of the CAC Meeting at 9:41 A.M., by a unanimous 4-0-0 vote.