

**Ontario-Montclair School District
Briggs Educational Center
950 West D Street
Ontario, CA 91762
Briggs B1**

**Community Advisory Committee (CAC)
May 7, 2025**

MINUTES

1.0 CALL TO ORDER

The Ontario-Montclair School District Community Advisory Committee (CAC) Meeting was called to order at 9:03 A.M by Mrs. Nicole Tamayo, Chairperson.

1.1 Members Present

Members Present: Mrs. Martina Ortega, Mrs. Claudia Vasquez, Mrs. Alexandra Garcia, Ms. Kimberly De Beaubien, Ms. Flora Martinez, Mrs. Nicole Tamayo

Members Absent: Mrs. Levi Macedo, Ms. Marisela Barraza,

Administrators Present: Dr. Alana Hughes-Hunter, Assistant Superintendent,

SELPA & Equity and Mr. Nelson Favela, Director II, Special Education

Translator Present: Mr. Segio Carlos

SELPA & Equity Executive Assistant: Mrs. Candice Hernandez

1.2 Visitors Present:

1. Dr. Enrique Saldana, OMSD Special Education Director II
2. Sheena Sayeg, OMSD Special Education Director II
3. Ms. Emily Winebrenner, OMSD Program Specialist
4. Dr. Christina James, OMSD Special Education Director
5. Mr. Christopher Beswick, OMSD Program Specialist

1.3 Next Meeting Date

Next Meeting: Next Meeting: September 11, 2025, Location: Briggs B1

1.4 Adoption of Agenda

Upon a motion by Ms. Martina Ortega and seconded by Ms. Claudia Vasquez, the Community Advisory Committee Members APPROVED, Adoption of Agenda, by a unanimous 5-0-0 vote.

2.0 CONSENT ITEMS

2.1 Adoption of Minutes: March 20, 2025

Upon a motion by Ms. Martina Ortega and seconded by Ms. Kimberly De Beaubien the Community Advisory Committee Members APPROVED the Minutes from the 03/20/2025 regular meeting, by a unanimous 5-0-0 vote.

3.0 PRESENTATION ITEMS

3.1 Review and Advise on Annual Budget Plan

Ms. Vanessa Eastland, OMSD's Chief Financial Officer, presented the 2025-2026 Special Education budget, highlighting four revenue sources: federal, state, local, and contributions. The total projected revenue is \$87,771,633, with the majority coming from AB 602 State Aid. Local contributions include Fee for Services (FFS), the Local Control Funding Formula (LCFF), and additional general fund support. Projected expenditures, assuming 100% staffing, total \$88,200,651.00. Mrs. Eastland also reviewed the required template forms for the Annual Budget Plan.

3.2 Review and Advise on Annual Service Plan

Mrs. Emily Winebrenner, OMSD Special Education Program Specialist, reviewed the Annual Service Plan documents. It was shared that the documents had been reviewed and discussed with the SELPA Program Committee. The forms remain the same as last year's template, with no updates or changes. All service codes are current. Ms. Emily Winebrenner also reviewed Attachment VI, which includes the codes for services currently being provided at each site.

4.0 DISCUSSION ITEMS

4.1 General Comments

None

5.0 ACTION ITEMS

5.1 2025/2026 CAC Meeting Calendar

Upon a motion by Ms. Martina Ortega and seconded by Mrs. Claudia Vasquez the Community Advisory Committee Members APPROVED the 2025/2026 CAC Calendar Dates,, by a unanimous 5-0-0 vote.

5.2 CAC Member Recruitment

Upon a motion by Ms. Martina Ortega and seconded by Mrs. Claudia Vasquez, the Community Advisory Committee Members APPROVED the recruitment of up to eight new members to serve on the committee, by a unanimous 5-0-0 vote.

5.3 Nominate and Elect CAC Chairperson 2025/2026

Upon a motion, the committee voted to postpone nominations until all eight seats on the committee are filled. A special meeting will be scheduled at the beginning of the 2025–2026 school year, before the first regular CAC meeting, to hold the nomination and election.

5.4 Nominate and Elect CAC Vice-Chairperson 2025/2026

Upon a motion, the committee voted to postpone nominations until all eight seats on the committee are filled. A special meeting will be scheduled at the beginning of the 2025–2026 school year, before the first regular CAC meeting, to hold the nomination and election

5.5 Nominate and Elect CAC Secretary for 2025/2026

Upon a motion by Ms. Martina Ortega and seconded by Mrs. Claudia Vasquez, the Community Advisory Committee Members APPROVED Kimberly De Beaubien to serve on the committee as CAC Secretary, by a unanimous 5-0-0 vote.

6.0 REPORTS/UPDATES

6.1 Legislative Sharing Day Debrief

CAC members, the Special Education Director II, and the Assistant Superintendent of SELPA & Equity were in attendance. Mrs. Tamayo and Mrs. Vasquez shared their experiences participating in the event alongside district administrators. They reported having a positive experience and noted that they were able to meet with Senator Michelle Rodriguez and a staff member from Congressman Robert Garcia’s office to discuss concerns and key areas of focus in special education.

6.2 Next Community Advisory Committee Date: September 11, 2025

7.0 ADJOURNMENT

Upon a motion by Ms. Martina Ortega and seconded by Mrs. Kimberly De Beaubien, the Community Advisory Committee Members APPROVED the adjournment of the CAC Meeting at 10:22 A.M., by a unanimous 5-0-0 vote.