

MEASURE "K"

CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

Ontario-Montclair School District

Members

Cindi Aguirre (Taxpayers Associate Member)

Bertha Diaz (Parent Member)

Judith Jasper (Senior Citizen's Organization Member)

Crisol Mena (Parent Active in a PTA Member)

Michael Milhiser (At-Large Member)

Christine Pangelinan (At-Large Member)

Sergio Sahagun (Community Business Owner Member)

Term Expiration:

Current

Third Term

Apr 2023

Apr 2025

Apr 2023

Apr 2025

Apr 2023

Apr 2026

Apr 2023

Apr 2025

Apr 2023

Apr 2025

Apr 2023

Apr 2026

Apr 2020

Apr 2023

MEETING MINUTES

June 17, 2025

Vina Danks Middle School Library

- I. **Introductions/Welcome:** Meeting was called to order at 5:03 pm.

Members Present: Cindi Aguirre, Bertha Diaz, Judy Jasper, Crisol Mena, Christine Pangelinan, Sergio Sahagun

Members Absent: Michael Milhiser

OMSD Staff Present: Vanessa Eastland (Chief Financial Officer), Mirna Lodge (Facilities Planning Technician), Clarita Morales (Interpreter), Brooke Murray (Director).

Others Present: NONE

- II. **Election of Officers and Terms:** Nominations were opened for Chair and Vice Chair. Bertha Diaz nominated herself as Chair, and seconded by Sergio Sahagun. Cindi Aguirre nominated Crisol Mena for Vice Chair seconded by Sergio Sahagun. The motions passed 5-0.

- III. **Approval of Meeting Minutes:** Meeting minutes for the March 13, 2024 CBOC meeting were reviewed by the members present. Sergio Sahagun made a motion to approve the minutes and Cindi Aguirre seconded. The motion passed 5-0.

- IV. **Presentations**

A. **Measure K General Obligation Bond Citizens' Bond Oversight Committee Report (Power Point Presentation) - Presented by Brooke Murray, Director of Facilities Planning and Operations**

B. **Summary of Responses from Members, OMSD Staff, and Others**

Brooke Murray discussed completed projects, and provided an overview of current and planned projects. Completed projects include, Vina Danks Building A Modernization. Current bond projects include the new Wellness Arts and Technology Center, which will include solar, which is a state mandate and unique to this project. Vina Danks should be set for success for many years to come once all current projects have been completed.

C. Financial and Performance Audits – Building Fund (Measure K) Prepared by EideBailly, CPAs & Business Advisors – Presented by Vanessa Eastland, Chief Financial Officer

Vanessa discussed the key elements of the audit report and compliance. The auditing firm provides their opinion on proper paper trails; POs, bids, and authorized signatures. Auditors also looked at ledgers and found no discrepancies and no deficiencies and confirmed funds were only spent on bond approved expenditures.

D. 2024-25 Measure K Project Expenditure & Encumbrance Report – Presented by Vanessa Eastland, Chief Financial Officer

Vanessa went over the expenditures and encumbrances, and what each mean as far as bond dollar balances are concerned. Expenditures are what's been spent, and by looking at the data, we can see most of the money is spent on construction itself. Incumbrances are what has been "allocated" or set aside to cover anticipated costs. Although there is currently a balance, most will be spent on the Vina Danks project so balance will be low, but will increase again in next issuance. Crisol asked what the difference is between the cost of previous WATC vs what is being spent on Vina Danks. The incumbrances show as running a lot higher due to increased constructions costs and the WATC also has a locker room attached, which is a large added cost. Incumbrances show what the highest amount should be based on contractual expectations for planning and construction. Costs will shift from design and planning to the larger amounts ending up with actual construction costs being the largest expenditures. A lot of discussion was made around state reimbursements from seismic projects previous Director, Craig Misso had submitted state funding applications for, funding has started to come back to OMSD from these applications. CBOC members initiated a conversation on whether specific projects such as Vina Danks' Library and Cafeteria are funded by bond dollars, Brooke clarified that they are not. Brooke further clarified that Vina Danks HVAC project was mostly funded by ESSER funds and not bond money.

E. 2024-2025 CBOC Annual Report – Presented by Brooke Murray, Director of Facilities Planning and Operations

The report will be presented for board approval with the projects in progress and planned, annual report and financial presentations and project revenue. Discussion also took place regarding new members to replace those whose terms are expiring. Suggestions were made for recruiting community members to the committee.

V. Approval of Annual Report

CBOC members present reviewed the 2024-2025 CBOC Annual Report. Sergio Sahagun made a motion to approve the annual report, Christine Pangelinan seconded. The motion passed 5-0.

- VI. **Member Comments/Questions:** Member Bertha Diaz inquired when Vina Danks' projects are expected to be completed, Brooke estimates Summer 2026, then a few months of site restoration, which should all be completed by October 2026. Christine questioned where future funds are planned to be spent, Brooke explained that the plan is to spread funds strategically throughout OMSD. Brooke also informed the committee of plans to update the district's master plan to prepare for another bond in the future.
- VII. **Future Meetings:** To be determined.
- VIII. **Adjournment:** Crisol Mena motioned to adjourn the meeting and Christine Pangelinan seconded. The motion passed 5-0. The meeting adjourned at 5:57 p.m.