2025 - 2026 Human Resources Reorganization
Effective July 1, 2025

Brenda Aguirre Ext. 10311 HR Technician I	Elizabeth Bailey Ext. 10314 HR Technician I	Daniel Godinez Ext. 10347 HR Technician I	Jody Tope Ext. 10399 HR Technician I	Ivette Arroyo Ext. 10308 HR Technician	Anna Guerrero Ext. 10318 HR Technician	Sandra Vega Ext. 10475 HR Technician	TBD Ext. 10307 HR Assistant
Certificated Leaves & ADA Meetings (A-L)	Certificated Leaves & ADA Meetings (M-Z)	Sub Onboarding & ELOP (A-L)	Sub Onboarding & ELOP (M-Z)	Certificated Sub Calling Frontline Absence Management Support Long Term Sub Support	Classified - Sub Calling Frontline Absence Management Support Long Term sub support	Testing Center	Change of names address/phones in EPICS
Classified Sped & Sub/Contract Postings/screening/ Interview packet	*Certificated Contract & Cert Substitute* Postings/Screening/ Interview Packet	West Region *Classified Gen Ed & Sub*/Contract Posting Screening/Interview Packet	East Region *Classified Gen Ed & Sub*/Contract Posting Screening/Interview Packet	ESY Cert/Class Posting, Screening and Contracts	Summer School Cert/Class Posting, Screening and Contracts	Classified Sub Short-Term Contract Requests	Monitor and Assigning Mandated Training
Unemployment Claim Verification - Class & Cert (A-E)	Unemployment Claim Verification - Class & Cert (F-L)	Unemployment Claim Verification - Class & Cert (M-S)	Unemployment Claim Verification - Class & Cert (T-Z)	Cert -Substitute summer support and contracts	Class - Substitute summer support and contracts	Certificated and Classified Evaluations	TB Records Request Classified-Gen
Verification Employment/ Loan Forgiveness- Cert & Class (A-G)	Verification Employment /Loan Forgiveness- Cert & Class (F-L)	Verification Employment /Loan Forgiveness- Cert & Class (M-S)	Verification Employment /Loan Forgiveness- Cert & Class (T-Z)	Sub Friends & Family Referral (A-L)	Sub Friends & Family Referrals (M-Z)	CPR Tracking	University Students requesting Observation hours
						Records Request - Certificated/Classified	