



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Child Welfare, Attendance and Records

Student Technology Responsible Use Agreement

The Ontario- Montclair School District is providing students access to the District's electronic network. The purpose of the network is to assist in preparing students for success in career and college readiness by providing them with electronic access to a wide range of information. The district network and technology devices have been given to students as tools to promote educational excellence, innovation, and communication for students and staff.

This document (hereinafter, referred to as "Agreement") applies to ALL students accessing the OMSD electronic network, all resources and tools made available through the network such as student email, google classroom, district provided hotspots, and all devices connected to the network, including the use of **Personal Devices** on District property that are connected to the District network.

Required Review

To educate students on the expectations for responsible and appropriate use of the OMSD provided devices, services, network and internet access, students are required to review and sign this Agreement each school year. Additionally, OMSD staff supervising students who use the OMSD electronic network shall emphasize to students' appropriate use of network and devices. The parent/guardian of a student is also required to acknowledge receipt and understanding of this Agreement.

District Technology Policies

- The OMSD electronic network has been established for educational purposes and not as a public access service or a public forum.
- A content filtering solution is in place to prevent access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the Children's Internet Protection Act (CIPA)
- Students must sign and adhere to this Agreement, and parent/guardian permission is required for all students under the age of 18. The District is not responsible for the actions of students who violate this Agreement.

Access is a privilege – not a right:

- *The District reserves the right to monitor all activity on the OMSD electronic network, district provided accounts and devices. Students have no expectation of privacy with respect to usage of the electronic network, even if the use is for personal purposes. This includes personal devices logged on/using OMSD network and/or tools.*
- Students and Parents/Guardians may be held responsible for any damage that is caused by their inappropriate use of the network or devices.

Digital Citizenship Expectations:

While utilizing OMSD's electronic network and devices, students are expected to exhibit responsible behavior and to refrain from engaging in inappropriate use. The OMSD electronic network is considered a limited forum, and therefore the District and School site has the right to restrict a student's use of the network for valid reasons, including but not limited to, violations of the following:

- Students shall not post information that, if acted upon, could cause damage or danger to any person(s) or disruption to the educational environment for staff and/or students.
- Students shall not engage in any form of cyberbullying or electronic personal attacks. This includes, but is not limited to harassment or engagement in any activities intended to harm (physically or emotionally) another person.
- Students shall not distribute or post fabricated, harmful or defamatory information about a person or organization. \
- Students shall not use the OMSD electronic network or devices or personal devices to engage in criminal activity.
- Students shall not display, access or send offensive, explicit, or inappropriate messages or content.
- Students shall not offer, provide, or purchase products or services through the OMSD electronic network.
- Students shall not search, share, or save any inappropriate images from the internet or from other students.
- Students shall not download unauthorized games, programs, files, electronic media, and/or standalone applications (Apps) from the internet.
- Accessing, viewing, saving, or transmitting pornographic or obscene material.

Appropriate Use

- OMSD regards technology use as a privilege, not a right, and inappropriate use may result in disciplinary consequences.
- Use of technology that results in compromising the security of the operating equipment and/or software is prohibited.
- Technology is used to support student learning and enhance instructional programs. The Internet makes it possible for students to access many types of resources and to interact with other students, individuals, or services located inside and outside the District.
- Some of the information available through the Internet may contain harmful matter, or be otherwise inappropriate for educational purposes.
- Acceptable use of technology includes communication in support of research and learning, access and exploration of appropriate information and resources, on assignments or projects. Routine maintenance and monitoring of computer and Internet systems will occur.
- **The District reserves the right to conduct individualized searches of a user's actions on the network if there is reasonable suspicion that a law or rule has been violated.**

Security

- Each student is responsible for their individual student account and should take reasonable precautions to prevent others from being able to access them, which includes not sharing passwords.
- Students shall immediately report to a staff member if they have identified a potential security problem, or if they receive a message that is inappropriate.
- Students should not search for an alternative method of accessing inappropriate, unauthorized, or blocked websites.
- Students shall not attempt to access non-student District Systems.
- Students shall not make deliberate attempts to disrupt the OMSD electronic network or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- Students shall not intentionally attempt to access websites blocked by District policy, including use of proxy services, software, or blocked websites.

Vandalism

- Any malicious attempt to harm or destroy data, the network, other network components connected to the network backbone, hardware or software may result in **cancellation of network privileges**

Violation of this Agreement

- Violating any point of this Agreement may result in loss of access as well as other disciplinary and/or legal action(s) at the discretion of the school administration and District personnel.
- A violation of this Agreement shall be subject to the consequences as indicated within this Agreement, as well as other appropriate disciplinary action(s), including but not limited to
 - Use of OMSD electronic network only under direct supervision
 - Suspension/Revocation of network privileges
 - Suspension of computer privileges
 - Suspension/Expulsion from school

THE SUPERINTENDENT OR DESIGNEE AND/OR THE BOARD SHALL DETERMINE FOR EXTREME INCIDENTS WHEN SCHOOL EXPULSION AND/OR LEGAL ACTION OR ACTIONS BY THE AUTHORITIES ARE THE APPROPRIATE COURSE OF ACTION.

Student Acknowledgement:

I have read and agree to abide by this Agreement and I agree not to hold the district or any district staff member responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. I also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

Student Name: _____ Student ID: _____
(please print)

School: _____ Grade: _____

Student Signature: _____ Date: _____

Parent or Legal Guardian Acknowledgement (If the student is under 18 years of age, a parent/guardian must also read and sign this Agreement).

As the parent/guardian of the above-named student, I have read, understood, and agree that my child shall comply with the terms of this Agreement. By signing this Agreement, I give permission for my child to use district technology and/or to access the district's network and internet. I understand that, despite the district's best efforts, it is impossible for the school to restrict access to all offensive and prohibited materials on the internet. I agree to release from liability, indemnify, and hold harmless the school, district, and district personnel against all claims, damages, and costs that may result from my child's use of district technology and network or the failure of any technology protection measures used by the district. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting.

Parent/Guardian Name: _____
(please print)

Parent/Guardian Signature: _____ Date: _____