

MEASURE "K"
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
Ontario-Montclair School District

March 4, 2020
5:00 PM
Central Language Academy



**MEASURE K
CITIZENS' BOND OVERSIGHT
COMMITTEE
Ontario-Montclair School District**

**March 4, 2020
5:00 PM
Central Language Academy**

AGENDA

- I. Opening:**
 - A. Roll Call
 - B. Welcome & Tour of the Central Language Academy Modernization Project
- II. Election of Officers and Terms:**
 - A. Chair
 - B. Vice Chair
- III. February 20, 2019 Meeting Minutes**
- IV. Presentations and Reports:**
 - A. 2019-2020 Measure "K" Citizens' Bond Oversight Committee Project Update-Craig Misso
 - B. June 30, 2019 Financial and Performance Audits – Building Fund (Measure K); Prepared by EideBailly, CPAs & Business Advisors - Vanessa Eastland
 - C. Measure K Project Expenditure and Encumbrance Report - Vanessa Eastland
- V. Citizens' Bond Oversight Committee Annual Report: Approval**
 - A. 2019-2020 Measure K Citizens' Bond Oversight Committee Annual Report
- VI. Public Participation:**
- VII. Member Comments:**
- VIII. Next Meeting:**
- IX. Adjournment**

MEASURE "K"
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
Ontario-Montclair School District

February 20, 2019 Meeting Minutes

MEASURE "K"
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
 Ontario-Montclair School District

Members	Term Expiration:	
	Current	Third Term
Bertha Diaz (Parent Member)	Apr 2021	Apr 2023
Judith Jasper (Senior Citizen's Organization Member)	Apr 2020	Apr 2024
Crisol Mena (Parent Active in a PTA Member)	Apr 2021	Apr 2023
Michael Milhiser (At-Large Member)	Apr 2021	Apr 2023
Christine Pangelinan (At-Large Member)	Apr 2020	Apr 2024
Sergio Sahagun (Community Business Owner Member)	Apr 2020	Apr 2022
Daryll Volrath (Taxpayers Associate Member)	Apr 2021	Apr 2023

MEETING MINUTES

INITIAL MEETING
February 20, 2019
Vernon Middle School

- I. **Introductions/Welcome:** At 5:05 the meeting was called to order. The committee members completed a tour of the Wellness, Arts & Technology Center escorted by District staff and members of the construction management firm, Tilden-Coil. Following the tour, the CBOC reconvened.
Members present: Bertha Diaz, Crisol Mena, Michael Milhiser, Judy Jasper, Christine Pangelinan, and Sergio Sahagun.
Members absent: Daryll Volrath.
OMSD staff present: Vanessa Eastland, Phil Hillman, Mirna Lodge, Craig Misso, Olivia Ramos (interpreter), Justin Spencer and Kim Tovar.
Others present: None.

- II. **Election of Officers and Terms:** Nominations were opened for Chair and Vice Chair. Michael Milhiser nominated Bertha Diaz as Chair, Sergio Sahagun seconded. Sergio Sahagun was nominated as Vice Chair by Mr. Milhiser and seconded by Crisol Mena. The motion passed 6-0

- III. **Approval of Meeting Minutes:** Meeting minutes for the February 1, 2018 CBOC meeting were reviewed by the members present. Sergio Sahagun made a motion to approve the minutes and Bertha Diaz seconded. The motion passed 6 – 0

- IV. **Presentation:**
 - A. Measure K General Obligation Bond Citizens' Bond Oversight Committee Report. Craig Misso presented on the status of Measure K projects recently completed, in progress and planned under the Measure K bond issue. Projects noted were, perime ter fencing, drinking fountain replacement or upgrade, security system/CCTV camera upgrades, construction of

two Wellness, Arts & Technology Centers and seismic retrofitting of two schools. Michael Milhiser asked about the fencing projects cost. It was explained that schools were grouped into packages, which consisted of approximately 10 schools, at a cost of \$200,000 to \$400,000 per package. Sergio Sahagun asked if security cameras can monitor activity inside the campus. Craig Misso explained that they do and that activity can be viewed in the Assistant Principal's office. All Middle Schools have gone from approximately 6 cameras, to about 20, providing greater coverage of the campus. Also presented was the progress and timeline of the Wellness, Arts & Technology Centers at De Anza and Vernon and the seismic retrofitting in progress at Central Language Academy and Euclid Elementary School. Future projects discussed were seismic retrofit and Wellness, Arts & Technology Centers at Wiltsey, Serrano and Vina Danks Middle Schools. Crisol Mena inquired as to the timeline of the Wellness, Arts & Technology Center at Vina Danks. Craig Misso provided information relative to the seismic upgrade project planned at Vina Danks Building B timeline and funding options for the Wellness, Arts & Technology Center. Ms. Mena also asked about bottle filler stations at school sites. Craig Misso explained the State has yet to approve plans for use of such fixtures in schools.

B. Building Fund (Measure K) Financial & Performance Audit. Prepared by Vavrinek, Trine, Day & Co., LLP (VTD).

Vanessa Eastland presented on the financial and performance audit report.

C. 2018-19 Measure K Project Expenditure & Encumbrance Report.

Vanessa Eastland presented on the expenditures and encumbrances made from inception to December 31, 2018.

D. 2018-19 CBOC Annual Report.

Craig Misso presented the 2018-19 CBOC Annual Report

- V. **Public Participation:** No community members other than Citizens' Bond Oversight Committee (CBOC) members were present.
- VI. **Approval of Annual Report:**
CBOC members present reviewed the 2018-19 CBOC Annual Report. Crisol Mena made a motion to approve the annual report and Michael Milhiser seconded. The motion passed 6-0.
- VII. **Members Comments:** Sergio Sahagun asked whe the anticipated date for the Ribbon Cutting Ceremonies for the Wellness, Arts & Technology Centers. Phil Hillman stated the events are tentatively scheduled for late July-mid August 2019.
- VIII. **Future Meetings:** To be Determined
- IX. **Adjournment:** Michael Milhiser motioned to adjourn the meeting and Sergio Sahagun seconded. The motion passed 6 – 0. The meeting adjourned at 5:50 PM.

MEASURE "K"
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
Ontario-Montclair School District

**Measure K General Obligation Bond Citizens'
Bond Oversight Committee Report**



2019-2020 Measure K General Obligation Bond Citizens' Bond Oversight Committee Report

March 4, 2020

Committee Members

Cindi Aguirre ~ Bertha Diaz ~ Judith Jasper ~ Crisol Mena ~ Michael Milhiser ~ Christine Pangelinan ~ Sergio Sahagun

Measure K – Background

On November 8, 2016, the voters of the Ontario-Montclair School District (“District”) authorized a \$150 million general Obligation Bond (Measure K Bond) under the Proposition 39 statutes. The first issuance of the Bond proceeds (“Series A”) were sold in March 2017 in the amount of \$35 million. On February 7, 2019, the second issuance (“Series B”) was authorized in the amount of \$45 million. Projects planned with these proceeds include:

- *Aging Facilities, Infrastructure, and Code Compliance*
- *School Safety and Security*
- *Physical Fitness*
- *Technology*
- *Other Improvements*

MEASURE



Examples of projects being considered under the Measure K Bond proceeds include the renovation/repair of aging classrooms, plumbing, gas lines, asbestos/lead paint abatement, code compliance, school security, fire safety, increase water conservation/energy efficiency, improve technology/computer/science labs, construct, acquire/retrofit school facilities, sites/equipment, including physical education facilities, gyms, lockers, bleachers, multipurpose rooms used for after-school programs, assemblies, sports, performing arts and serving meals, construct, upgrade, reconfigure parking lots and drop off/pick up zones, and temporary housing of displaced District activities caused by bond projects. This report provides a status on projects completed, under construction, and under design.

Measure K – Background

► Background – Measure K (cont.)

□ Measure K General Obligation Bond approved by voters November 8, 2016

- Passed at 78% approval level
- Highest approval rating of any school bond in San Bernardino County
- Maximum \$150 million bond authorization

□ Issuances

- March 2017 – Issued Series A in the amount of \$35 million
- March 2019 – Issued Series B in the amount of \$45 million
- Future issuance dates to be determined
 - Cost of construction
 - Cash flow timing
 - Assessed valuation

Measure K – Accountability

▶ Measure K – Accountability Measures

□ Independent Audits

- Two separate independent audits – Financial and Performance – are required
- Completed audits posted to OMSD web site for years ending June 30, 2017 and 2018
- Audit for year ending June 30, 2019 – field work complete, audit currently in draft form

□ Citizens Bond Oversight Committee (CBOC)

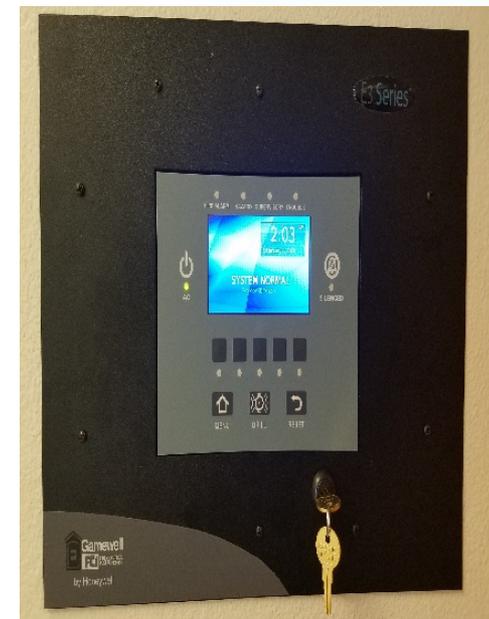
- Created with the authority to review expenditures of bond proceeds to determine they were spent for authorized purposes
- Consists of seven members representing different segments of the community and cannot include District employees
- Since first issuance of bonds (March 2017), three meetings have been conducted and agendas/minutes/attachments are on the OMSD web site

Completed Projects

► Fire Alarm Upgrades

□ Bon View Elementary School

Replacement of the fire alarm system became necessary to ensure a safe environment remained for students and staff. To meet code compliance requirements a complete system, including replacement cabling, devices and communication panel was required. The project commenced and was completed during the summer of 2017.



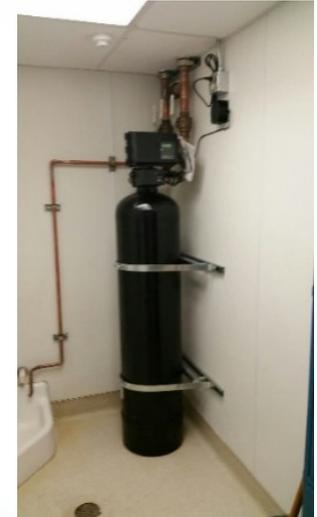
Bon View Elementary School

Completed Projects

▶ Water/Gas Line Replacement Projects

- ❑ Haynes Elementary School (Phases I & II) water line replacement
- ❑ Howard Elementary School water & gas line replacement

These infrastructure replacement projects involved the replacement of the water lines serving the administration, and classroom buildings and Multipurpose (MPR) at Haynes ES and water and gas lines at Howard ES. Work commenced and was completed over the summer of 2017.



Howard ES

Haynes ES

Completed Projects

▶ Office Entrance Modifications

□ Mission Elementary School

For improved site security, the school's office entrance was relocated to provide access directly from the parking lot, rather than through the school's breezeway. Additional security fencing was added to ensure visitors enter the office before gaining entry into the school. The project was completed in Summer of 2018.



Mission Elementary School

Completed Projects

Office Entrance Modifications

□ Central Language Academy

For improved site security, the school's office entrance was modified to provide a interior access doors. The project was completed in summer of 2019.



Completed Projects

Office Entrance Modifications

- **Euclid Elementary School**
For improved site security, the school's office entrance was modified to provide a interior access doors. The project was completed in 2019.



Completed Projects

▶ Drinking Fountain Upgrades

- ❑ This project involves the upgrade/replacement of existing drinking fountains Districtwide. Completed in fall of 2018.



Euclid Elementary School



El Camino Elementary School

Completed Projects

► Perimeter Fencing Upgrades at 22 Schools

This project involves the replacement of existing perimeter fencing with 8' high fencing with tighter chain link fabric to make climbing more difficult. Black vinyl versus galvanized materials have been used for longer life and improved esthetics. Schools have been organized onto five groups with the first four groups, consisting of 22 schools, being completed during the 2017-18 school year.

❑ Phase I

- Arroyo, Central, Corona, Euclid, Lehigh, Vineyard

❑ Phase II

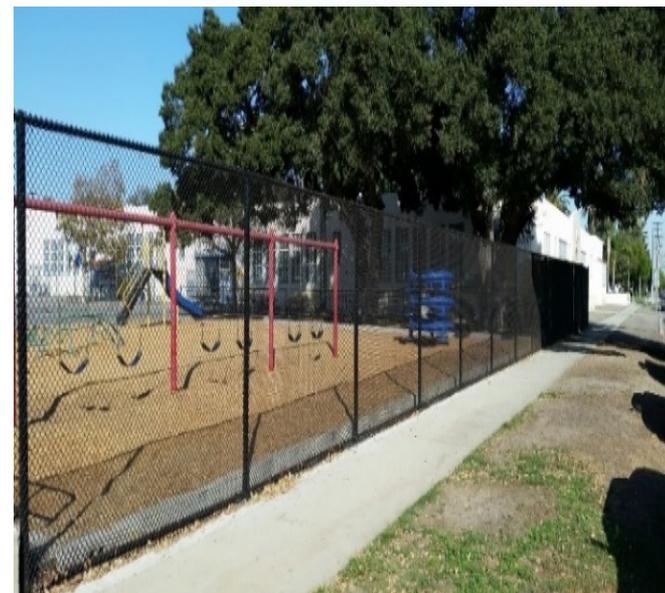
- Bon View, Buena Vista, El Camino, Elderberry, Haynes

❑ Phase III

- De Anza, Edison, Kingsley, Montera, Serrano, Wiltsey

❑ Phase IV

- Moreno, Oaks, Ramona, Vernon, Vina Danks



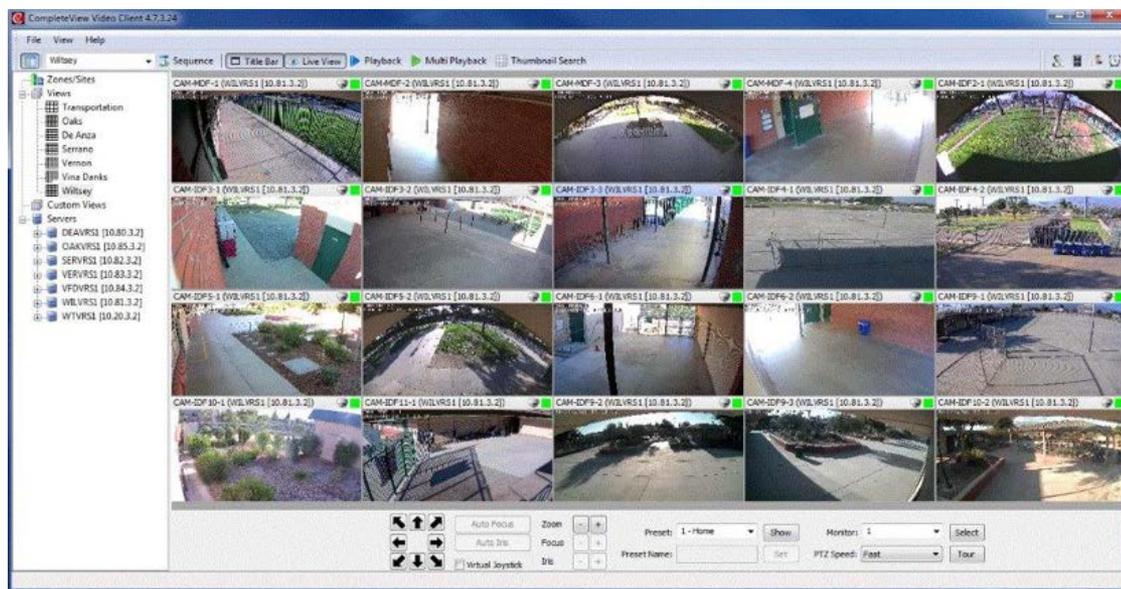
Euclid Elementary School

Completed Projects

► Security Camera Upgrades at Middle Schools

This project involved upgrading the closed circuit television (CCTV) security systems at the District's six middle schools. Improved campus monitoring and visibility was achieved by increasing the number of cameras locations and utilizing state-of-the-art camera technology. Project was completed in October 2018.

- ❑ De Anza
- ❑ Oaks
- ❑ Serrano
- ❑ Vernon
- ❑ Vina Danks
- ❑ Wiltsey



Security Camera Dashboard

Completed Projects

► Wellness, Arts & Technology Centers

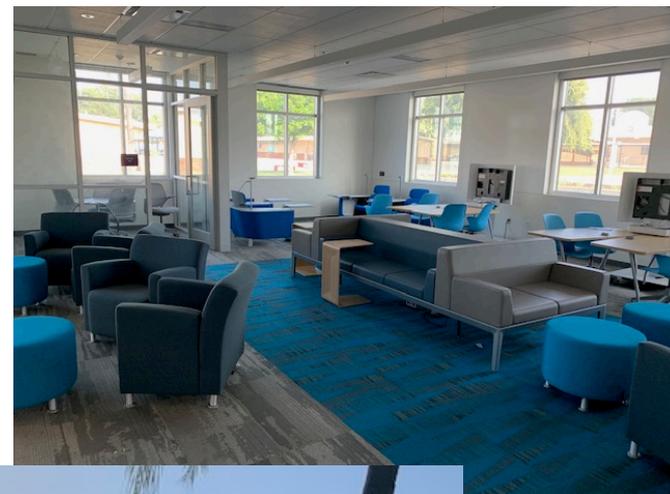
- ❑ De Anza Middle School (October 2019)
- ❑ 21st Century Learning Environment
 - Regulation-size basketball & volleyball courts
 - Practice courts
 - Performing Arts Stage
 - Maker Space
 - Multimedia Lab



Completed Projects

► Wellness, Arts & Technology Centers

- ❑ Vernon Middle School (August 2019)
- ❑ 21 Century Learning Environment
 - Regulation-size basketball & volleyball courts
 - Practice courts
 - Performing Arts Stage
 - Maker Space
 - Multimedia Lab



Completed Projects

► Modernization/Seismic Upgrade

▣ Central

- Seismic Retrofitting
- Roof Replacement
- Carpet Replacement
- Ceiling replacement
- HVAC Upgrades
- Interior & Exterior Painting
- Tackwall Upgrade
- Office Workstation Upgrades
- Water and Gas Lines
- Security Entrance Modifications



Completed Projects

► Modernization/Seismic Upgrade

▣ Euclid

- Seismic Retrofitting
- Roof Replacement
- Carpet Replacement
- Ceiling replacement
- HVAC Upgrades
- Interior Painting and Tackwall Upgrade
- Office Workstation Upgrades
- Water and Gas Lines
- Security Entrance Modifications
- ADA Accessibility Upgrades



Completed Projects

► Modernization/Seismic Upgrade Projects (continued)

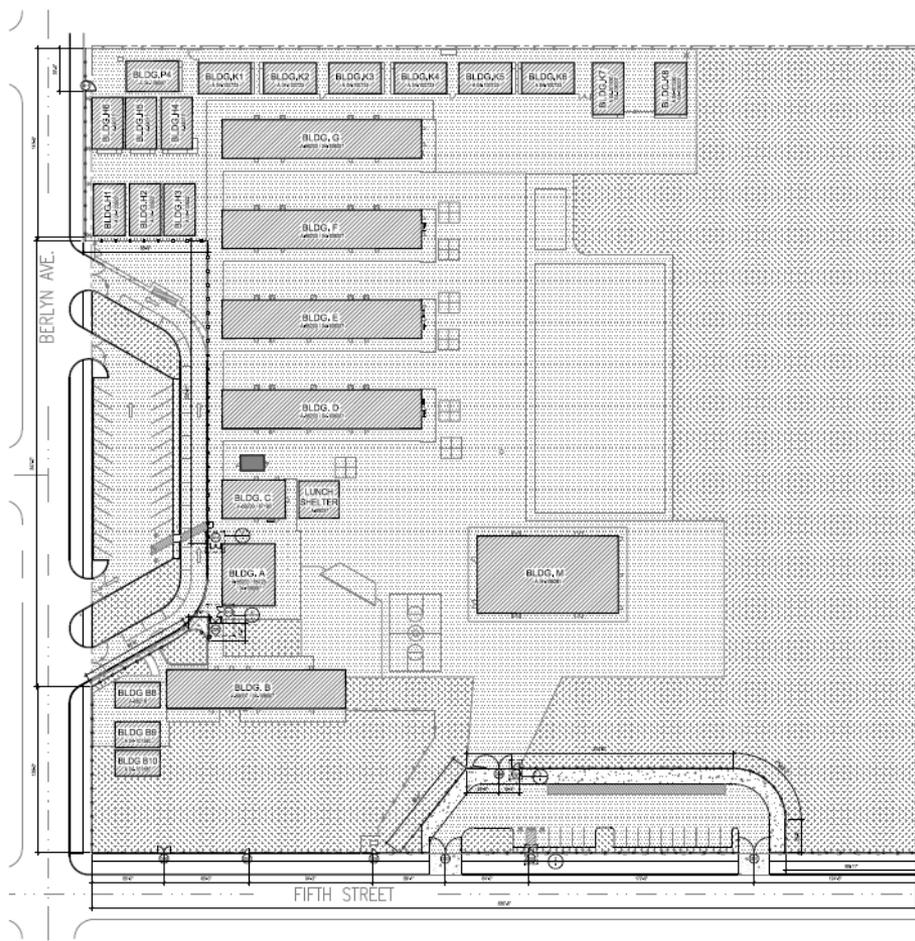
- Serrano (MPR & Bldg. C)
 - ADA Accessibility Upgrades
 - Seismic Retrofitting
 - Roof Replacement
- Wiltsey (MPR & Bldg. G)
 - ADA Accessibility Upgrades
 - Seismic Retrofitting
 - Roof Replacement



Projects Bidding

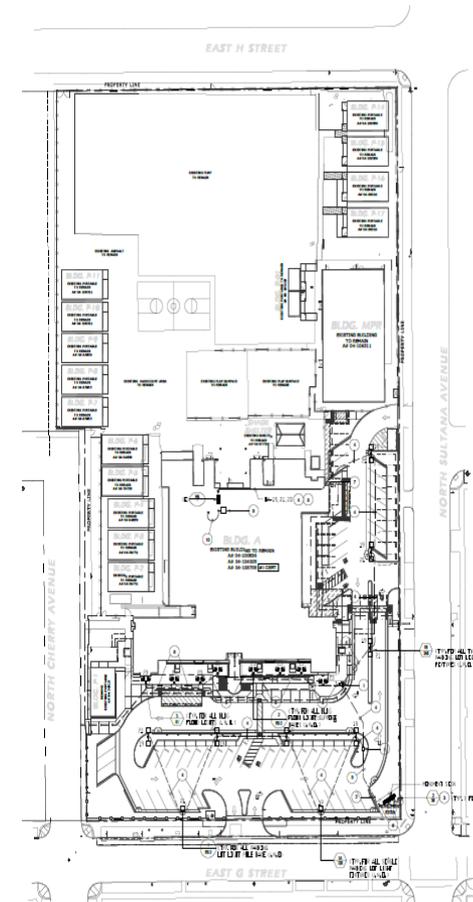
► Perimeter Fencing Upgrades at remaining 11 Schools

- Berlyn
- Del Norte
- Hawthorne
- Howard
- Lincoln
- Linda Vista
- Mariposa
- Mission
- Monte Vista
- Sultana
- Vista Grande



Projects Bidding

- ▶ Parking Lot/Sire Restoration Projects
 - ❑ Central Parking Lot Expansion
 - ❑ Euclid Playground Restoration
 - Project Timeline
 - Design Phase
 - **October 31, 2019**
 - Agency Review & Approval
 - **March 1, 2020**
 - Construction
 - **May 1, 2020 – July 31, 2020**



Projects Under Design

▶ Wellness, Arts & Technology Centers

Construction of five middle school Wellness, Arts & Technology Centers is planned in support of the District's goal to ensure our students have equal access to competitive 21st Century learning. Two of these facilities are under construction using Series A Bond proceeds and scheduled for completion August 2019. The facilities will include physical education, gyms, bleachers, multipurpose areas used for after-school programs, assemblies, sports, and performing arts.



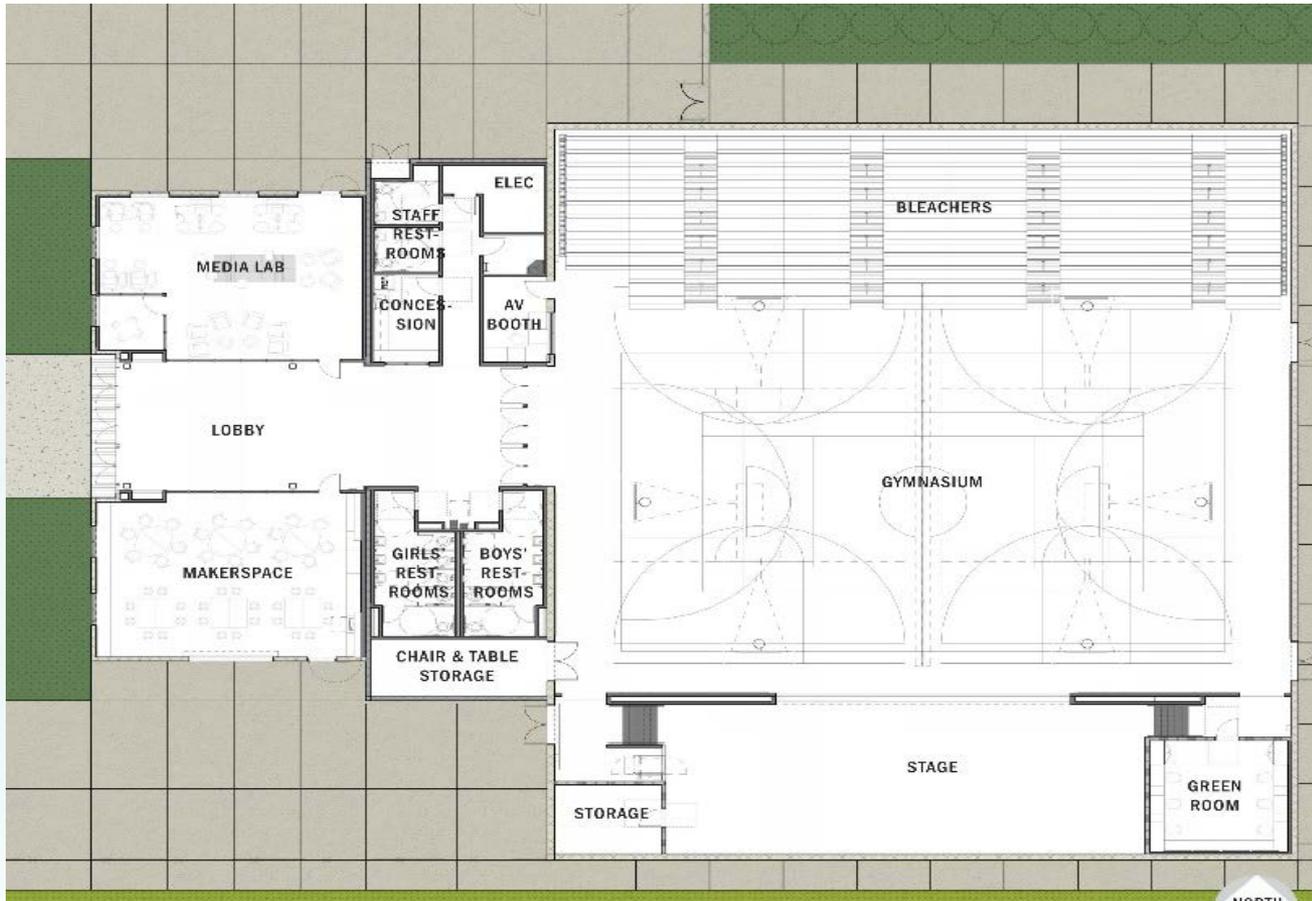
Serrano MS



Wiltsey MS

Projects Under Design

▶ Wellness, Arts & Technology Centers



Projects Under Design

► Wellness, Arts & Technology Center

□ Serrano

- Design Phase
 - December 31, 2019
- Agency Review & Approval
 - June 30, 2020
- Construction
 - September 1, 2020 – August 31, 2021



Projects Under Design

► Wellness, Arts & Technology Center

□ Wiltsey

- Design Phase
 - December 31, 2019
- Agency Review & Approval
 - June 30, 2020
- Construction
 - July 1, 2020 – June 30, 2021



Projects Under Design

- ▶ HVAC Upgrades
 - ❑ Berlyn Bldg. B
 - ❑ Lehigh
 - ❑ Vina Danks Bldg. A
- ▶ Seismic Mitigation
 - ❑ Vina Danks Bldg. 'B' replacement
- ▶ Water & Gas Line Replacement
 - ❑ Elderberry
 - ❑ Kingsley
 - ❑ Lehigh

MEASURE "K"
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
Ontario-Montclair School District

Building Fund (Measure K)
Financial & Performance Audit
Prepared by,
EideBailly CPAs & Business
Advisors



Financial and Performance Audits
Building Fund (Measure K)
June 30, 2019

Ontario-Montclair School District



Financial Audit
Building Fund (Measure K)
June 30, 2019
Ontario-Montclair School District

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**FINANCIAL AUDIT
TABLE OF CONTENTS
JUNE 30, 2019**

FINANCIAL SECTION

Independent Auditor's Report	2
Building Fund (Measure K)	
Balance Sheet	4
Statement of Revenues, Expenditures, and Changes in Fund Balance	5
Notes to Financial Statements	6

INDEPENDENT AUDITOR'S REPORT

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	13
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SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Financial Statement Findings	16
Summary Schedule of Prior Audit Findings	17



INDEPENDENT AUDITOR'S REPORT

Governing Board and
Citizens Oversight Committee
Ontario-Montclair School District
Ontario, CA

Report on the Financial Statements

We have audited the accompanying financial statements of the Ontario-Montclair School District's (the District), Building Fund (Measure K), as of and for the year ended June 30, 2019, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Appendix A to the *2018-2019 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the District's Building Fund (Measure K) preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's Building Fund (Measure K) internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Building Fund (Measure K) of the Ontario-Montclair School District at June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Building Fund specific to Measure K are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of Ontario-Montclair School District as of June 30, 2019, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 16, 2019, on our consideration of the District's Building Fund (Measure K) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Building Fund (Measure K) internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure K) internal control over financial reporting and compliance.



Rancho Cucamonga, California
December 16, 2019

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**BALANCE SHEET
JUNE 30, 2019**

ASSETS

Investments	\$	51,487,100
Accounts receivable		195,203
Total Assets	\$	51,682,303

LIABILITIES AND FUND BALANCE

Liabilities:

Accounts payable	\$	9,075,718
Due to other funds		7,179
Total Liabilities		9,082,897

Fund Balance:

Restricted for capital projects funds		42,599,406
Total Liabilities and Fund Balance	\$	51,682,303

The accompanying notes are an integral part of these financial statements.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2019**

REVENUES	
Other local revenue	\$ 250
Interest income	560,459
Total Revenues	<u>560,709</u>
EXPENDITURES	
Insurance	446,125
Services and other operating expenditures	68,047
Architectural services	669,839
Inspection services	281,131
Soil testing	413,098
Capital outlay	
Building and improvements to buildings	22,211,283
Construction management	3,317,521
Site construction	1,728,382
DSA Plan Check Fees	179,515
Other costs	134,428
CDE Plan Check Fees	1,011
Total Expenditures	<u>29,450,380</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	<u>(28,889,671)</u>
Other Financing Sources:	
Other sources - proceeds from bond issuance	<u>44,830,000</u>
NET CHANGE IN FUND BALANCE	15,940,329
FUND BALANCE - BEGINNING	<u>26,659,077</u>
FUND BALANCE - ENDING	<u>\$ 42,599,406</u>

The accompanying notes are an integral part of these financial statements.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BUILDING FUND (MEASURE K)

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Ontario-Montclair School District's (the District) Building Fund (Measure K) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The Ontario-Montclair School District Building Fund accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

Financial Reporting Entity

The financial statements include only the Building Fund of the Ontario-Montclair School District used to account for Measure K projects. This Fund was established to account for the expenditures of general obligation bonds issued under Measure K. These financial statements are not intended to present fairly the financial position and results of operations of the Ontario-Montclair School District in compliance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Building Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Building Fund (Measure K) is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BUILDING FUND (MEASURE K)

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances lapse at June 30.

Fund Balance - Building Fund (Measure K)

As of June 30, 2019, the fund balance is classified as follows:

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 - INVESTMENTS

Policies and Practices

The District is authorized under *California Government Code* to make direct investments in local agency bonds, notes, or warrants within the State: U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fairly value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the San Bernardino County Investment Pool. The District maintains a Building Fund (Measure K) investment of \$ 51,487,100 with the San Bernardino County Treasury Investment Pool, with an average maturity of 424 days.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investment in the San Bernardino County Treasury Investment Pool has been rated AAAs/S1 by Fitch Ratings as of June 30, 2019.

NOTE 3 - FAIR VALUE MEASUREMENTS

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the San Bernardino County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's fair value measurements were as follows as of June 30, 2019:

Investment Type	Reported Amount	Uncategorized
San Bernardino County Treasury Investment Pool	\$ 51,487,100	\$ 51,487,100

All assets have been valued using a market approach, with quoted market prices.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 4 - ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2019, consisted of the following:

Interest	<u><u>\$ 195,203</u></u>
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NOTE 5 - INTERFUND TRANSACTIONS

Interfund Receivables/Payables (Due To/Due From)

Interfund payables balance at June 30, 2019, was as follows:

A balance of \$7,179 is due to the General Fund from the Building Fund (Measure K) for the reimbursement of operating costs.

NOTE 6 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2019, consisted of the following:

Services	\$ 151,787
Capital outlay	8,921,246
Other vendor payables	2,685
	<u><u>\$ 9,075,718</u></u>

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 - COMMITMENTS AND CONTINGENCIES

As of June 30, 2019, the Building Fund (Measure K) had the following commitments with respect to unfinished projects:

<u>Measure K Projects</u>	<u>Remaining Construction Commitment*</u>	<u>Expected Date of Completion</u>
Berlyn - Modernization- (K004)	\$ 399,436	10/31/19
Central - Modernization- (K007)	83,954	05/31/20
De Anza - Modernization- (K009)	817,962	08/31/20
Del Norte - Modernization- (K010)	402,320	10/31/19
Hawthorne - Modernization- (K015)	368,955	10/31/19
Howard - Modernization- (K017)	573,001	10/31/19
Lehigh - Modernization- (K019)	1,834,589	10/31/19
Lincoln - Modernization- (K020)	336,586	10/31/19
Linda Vista - Modernization - (K021)	128,058	07/31/20
Mariposa - Modernization- (K022)	335,288	10/31/19
Mission - Modernization- (K023)	450,059	10/31/19
Monte Vista - Modernization- (K024)	337,371	10/31/19
Sultana - Modernization- (K030)	359,224	10/31/19
Vina Danks - Modernization- (K032)	2,508,635	12/31/20
Vista Grande - Modernization- (K034)	298,693	10/31/19
De Anza - Health and Learning Center- (K001)	3,691,850	08/31/20
Vernon - Health and Learning Center- (K002)	2,585,697	08/31/19
Seismic Retrofit AB300- (AE96)	12,429,043	01/01/23
	<u>\$ 27,940,721</u>	

* Portion of certain projects will be funded by the next series of Measure K.

Litigation

The District is not currently a party to any legal proceedings related to the Building Fund (Measure K) as of June 30, 2019.



INDEPENDENT AUDITOR'S REPORT



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board and
Citizens Oversight Committee
Ontario-Montclair School District
Ontario, CA

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Ontario-Montclair School District (the District) Building Fund (Measure K), as of and for the year ended June 30, 2019, and the related notes of the financial statements, and have issued our report thereon dated December 16, 2019.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Building Fund specific to Measure K are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of Ontario-Montclair School District as of June 30, 2019, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's Building Fund (Measure K) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's Building Fund (Measure K) internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's Building Fund (Measure K) internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Building Fund (Measure K) financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be, significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Ontario-Montclair School District's Building Fund (Measure K) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Building Fund (Measure K) internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure K) internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rancho Cucamonga, California
December 16, 2019



SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**FINANCIAL STATEMENT FINDINGS
JUNE 30, 2019**

None reported.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2019**

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.



Performance Audit
Building Fund (Measure K)
June 30, 2019

Ontario-Montclair School District

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**PERFORMANCE AUDIT
TABLE OF CONTENTS
JUNE 30, 2019**

Independent Auditor's Report on Performance	2
Authority for Issuance	3
Purpose of Issuance	3
Authority for the Audit	4
Objectives of the Audit	4
Scope of the Audit	4
Procedures Performed	5
Conclusion	5
Schedule of Findings and Questioned Costs	6
Summary Schedule of Prior Year Audit Findings	7



INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE

Governing Board and
Citizens Oversight Committee
Ontario-Montclair School District
Ontario, CA

We were engaged to conduct a performance audit of the Ontario-Montclair School District (the District) Building Fund (Measure K) for the year ended June 30, 2019.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Building Fund (Measure K) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

A handwritten signature in black ink that reads "Eide Bailly LLP".

Rancho Cucamonga, California
December 16, 2019

ONTARIO-MONTCLAIR SCHOOL DISTRICT BUILDING FUND (MEASURE K)

JUNE 30, 2019

AUTHORITY FOR ISSUANCE

The general obligation bonds associated with Measure K were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The bonds are authorized to be issued by a resolution adopted by the Board of Education of the District on July 7, 2016.

The District received authorization from an election held on November 8, 2016, to issue bonds of the District in an aggregate principal amount not to exceed \$150,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2016 Authorization). The bonds represent the first series of the authorized bonds to be issued under the 2016 Authorization.

PURPOSE OF ISSUANCE

The general obligation bond funds of the District would be used to finance the design, acquisition, installation, restoration and construction of public schools and school facilities and providing facilities improvements and upgrades, and the acquisition of one or more school sites, and related facilities costs, including, but not limited to, financing the following: renovation of student restrooms, classrooms, and science labs; repair and replacement of heating, upgrading of electrical systems and wiring to safely accommodate computers, technology and other electrical devices; repair and replacement of plumbing, sewer, and water pipes, fixtures and systems; replacement of emergency communications and security systems; demolition; seismic upgrades; asbestos and mold abatement; and, improved access for disabled persons. Project costs for expansion of existing facilities may include, but is not limited to, some or all of the following: site and/or other real property acquisition, including payments on or for interim financing, preparation, infrastructure, and related expenses; construction or lease of temporary or permanent classrooms, instructional support, *and/or* ancillary facilities. Project costs for furniture and equipment may include, but *is* not limited to some or all of the following: desks and tables; window and floor covering; computer, media recording and presentation equipment; cafeteria and food preparation equipment; science laboratory equipment; and/or other electronic equipment.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BUILDING FUND (MEASURE K)

JUNE 30, 2019

AUTHORITY FOR THE AUDIT

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools, and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The school district must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the school district to appoint a citizen's oversight committee.
4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

OBJECTIVES OF THE AUDIT

1. Determine whether expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure K.
2. Determine whether salary transactions, charged to the Building Fund were in support of Measure K and not for District general administration or operations.

SCOPE OF THE AUDIT

The scope of our performance audit covered the period of July 1, 2018 to June 30, 2019. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed, or included within the scope of our audit or in this report.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

JUNE 30, 2019

PROCEDURES PERFORMED

We obtained the general ledger and the project expenditure reports prepared by the District for the period July 1 2018 through June 30, 2019, for the Building Fund (Measure K). Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure K as to the approved bond projects list. We performed the following procedures:

1. We selected a sample of expenditures for the period starting July 1, 2018 and ending June 30, 2019, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
2. Our sample included transactions totaling \$9,023,549. This represents 31 percent of the total expenditures of \$29,450,380.
3. We verified that funds from the Building Fund (Measure K) were generally expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects.

CONCLUSION

The results of our tests indicated that, in all significant respects, the Ontario-Montclair School District has properly accounted for the expenditures held in the Building Fund (Measure K) and that such expenditures were made for authorized Bond projects.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2019**

None reported.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
BUILDING FUND (MEASURE K)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2019**

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.

MEASURE "K"
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
Ontario-Montclair School District

Measure K Project
Expenditure and Encumbrance Report



Measure K

Citizen Bond Oversight Committee

Fiscal Presentation

March 4, 2020

Data as of January 31, 2020

Measure K Audit

- Audit as of June 30, 2019
- Audit Purpose:
 - *Form an opinion on financial statements*
 - *Performance audit to verify District complied with rules and regulations*
 - *Measure K expenditures are allowable*
 - *Did not identify any deficiencies in internal controls that were considered to be a material weakness*
- Audit Opinion:
 - *Financial statements present fairly, in all material respects*
 - *Not Modified = clean audit*
- Fund Balance as of June 30, 2019 was \$42,599,406
- Fund Balance is considered restricted
 - *Amount that can be spent only for specific purpose*
- Findings:
 - *None*

Project Activity

PROJECT	EXPENDITURES-TO-DATE	ENCUMBERED	TOTAL
ARROYO—MODERNIZATION	301,401.42	1,122.85	302,524.27
BERLYN—MODERNIZATION	137,890.13	0.00	137,890.13
BON VIEW—MODERNIZATION	326,292.21	0.00	326,292.21
BUENA VISTA—MODERNIZATION	295,985.80	0.00	295,985.80
CENTRAL—CLEAN ENERGY PROJECT	533,138.53	175,515.41	708,653.94
CENTRAL—MODERNIZATION	1,112,028.37	120,408.32	1,232,436.69
CENTRAL—SEISMIC RETROFIT	5,098,556.79	2,387,641.74	7,486,198.53
CORONA—MODERNIZATION	331,042.26	305.00	331,347.26
DE ANZA—HEALTH AND LEARNING CENTER	9,931,538.69	836,608.02	10,768,146.71
DE ANZA—MODERNIZATION	413,003.23	0.00	413,003.23
DEL NORTE—MODERNIZATION	125,844.27	0.00	125,844.27
EDISON—MODERNIZATION	189,139.98	0.00	189,139.98
EL CAMINO—CLEAN ENERGY PROJECT	28,987.98	3,625.62	32,613.60
EL CAMINO—MODERNIZATION	517,412.83	0.00	517,412.83
ELDERBERRY—MODERNIZATION	349,588.26	0.00	349,588.26
EUCLID—CLEAN ENERGY PROJECT	564,720.92	55,482.82	620,203.74

Project Activity

PROJECT	EXPENDITURES-TO-DATE	ENCUMBERED	TOTAL
EUCLID—MODERNIZATION	798,341.13	10,329.82	808,670.95
EUCLID—SEISMIC RETROFIT	3,891,054.01	655,407.43	4,546,461.44
HAWTHORNE—CLEAN ENERGY PROJECT	1,462.05	339.24	1,801.29
HAWTHORNE—MODERNIZATION	64,032.37	1,806.76	65,839.13
HAYNES—MODERNIZATION	425,717.38	0.00	425,717.38
HOWARD—CLEAN ENERGY PROJECT	1,299.38	284.90	1,584.28
HOWARD—MODERNIZATION	565,614.76	472.66	566,087.42
KINGSLEY—CLEAN ENERGY PROJECT	1,270.19	323.91	1,594.10
KINGSLEY—MODERNIZATION	329,586.66	0.00	329,586.66
LEHIGH—CLEAN ENERGY PROJECT	912.84	15,626.49	16,539.33
LEHIGH—MODERNIZATION	513,235.89	0.00	513,235.89
LINCOLN—CLEAN ENERGY PROJECT	544.57	268.50	813.07
LINCOLN—MODERNIZATION	70,151.11	490.33	70,641.44
LINDA VISTA—CLEAN ENERGY PROJECT	944.19	243.55	1,187.74
LINDA VISTA—MODERNIZATION	14,304.89	0.00	14,304.89
MARIPOSA—CLEAN ENERGY PROJECT	1,843.77	380.96	2,224.73

Project Activity

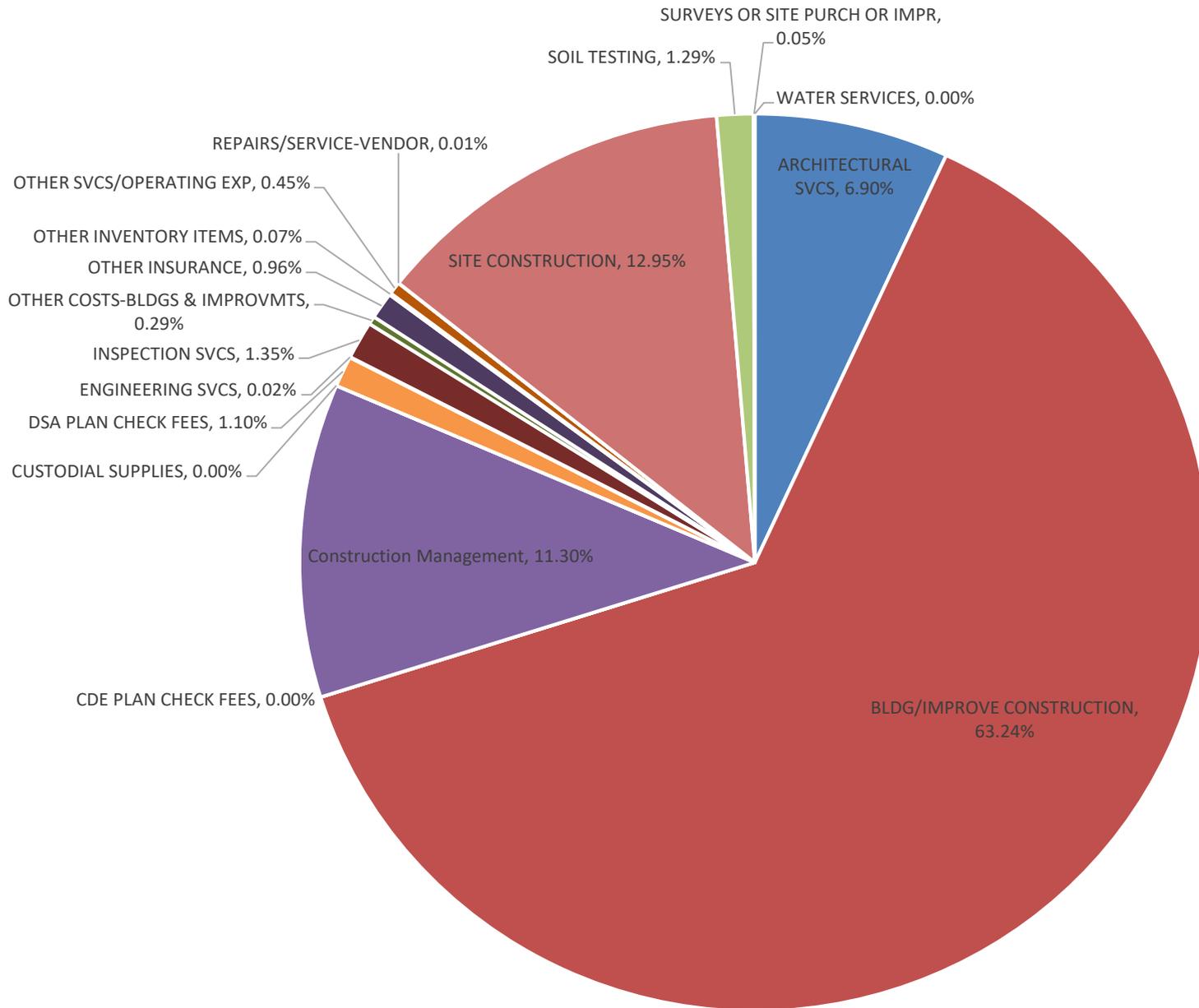
PROJECT	EXPENDITURES-TO-DATE	ENCUMBERED	TOTAL
MARIPOSA—MODERNIZATION	48,149.78	0.00	48,149.78
MISSION—CLEAN ENERGY PROJECT	734.50	222.26	956.76
MISSION—MODERNIZATION	289,040.59	1,794.56	290,835.15
MONTE VISTA—MODERNIZATION	89,112.63	1,747.48	90,860.11
MONTERA—MODERNIZATION	374,160.86	0.00	374,160.86
MORENO—MODERNIZATION	610,317.14	0.00	610,317.14
OAKS—CLEAN ENERGY PROJECT	270.01	1,000.00	1,270.01
OAKS—MODERNIZATION	391,797.62	0.00	391,797.62
RAMONA—CLEAN ENERGY PROJECT	1,422.84	380.80	1,803.64
RAMONA—MODERNIZATION	520,043.96	0.00	520,043.96
SERRANO—CLEAN ENERGY PROJECT	183.75	0.00	183.75
SERRANO—HEALTH AND LEARNING CENTER	253,685.46	61,436.89	315,122.35
SERRANO—MODERNIZATION	382,232.50	0.00	382,232.50
SERRANO—SEISMIC RETROFIT	1,656,920.81	498,700.19	2,155,621.00
SRRANO—CLEAN ENERGY PROJECT	2,310.10	569.80	2,879.90
SULTANA—MODERNIZATION	66,473.71	0.00	66,473.71

Project Activity

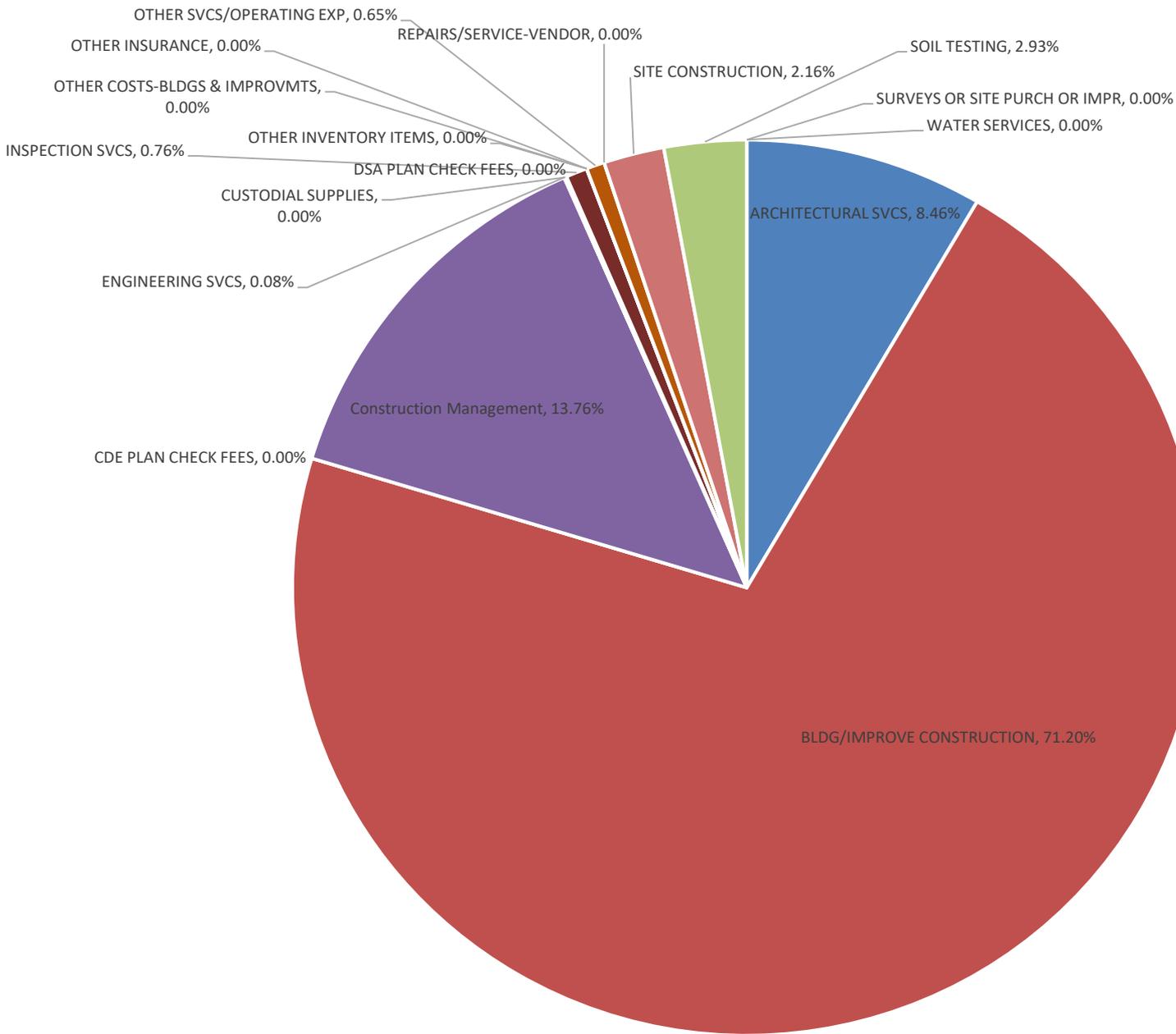
PROJECT	EXPENDITURES-TO-DATE	ENCUMBERED	TOTAL
VARIOUS—CLEAN ENERGY PROJECT	23,087.44	5,596.81	28,684.25
VARIOUS—SEISMIC RETROFIT	292,604.00	468,530.60	761,134.60
VERNON—CLEAN ENERGY PROJECT	1,620.52	341.57	1,962.09
VERNON—HEALTH AND LEARNING CENTER	11,318,321.45	742,945.56	12,061,267.01
VERNON—MODERNIZATION	379,069.11	0.00	379,069.11
VINA DANKS—CLEAN ENERGY PROJECT	152.93	1,000.00	1,152.93
VINA DANKS—MODERNIZATION	505,891.62	0.00	505,891.62
VINEYARD—CLEAN ENERGY PROJECT	1,182.64	264.28	1,446.92
VINEYARD—MODERNIZATION	258,255.49	399.11	258,654.60
VISTA GRANDE—CLEAN ENERGY PROJECT	424.56	278.74	703.30
VISTA GRANDE—MODERNIZATION	129,014.49	0.00	129,014.49
WILTSEY—CLEAN ENERGY PROJECT	1,781.97	555.34	2,337.31
WILTSEY—HEALTH AND LEARNING CENTER	254,163.46	35,634.54	289,798.00
WILTSEY—MODERNIZATION	203,589.30	0.00	203,589.30
WILTSEY—SEISMIC RETROFIT	1,633,274.62	500,350.51	2,133,625.13
GRAND TOTAL	46,626,176.72	6,588,433.37	53,214,610.09

Expenditures and Encumbrances by Category

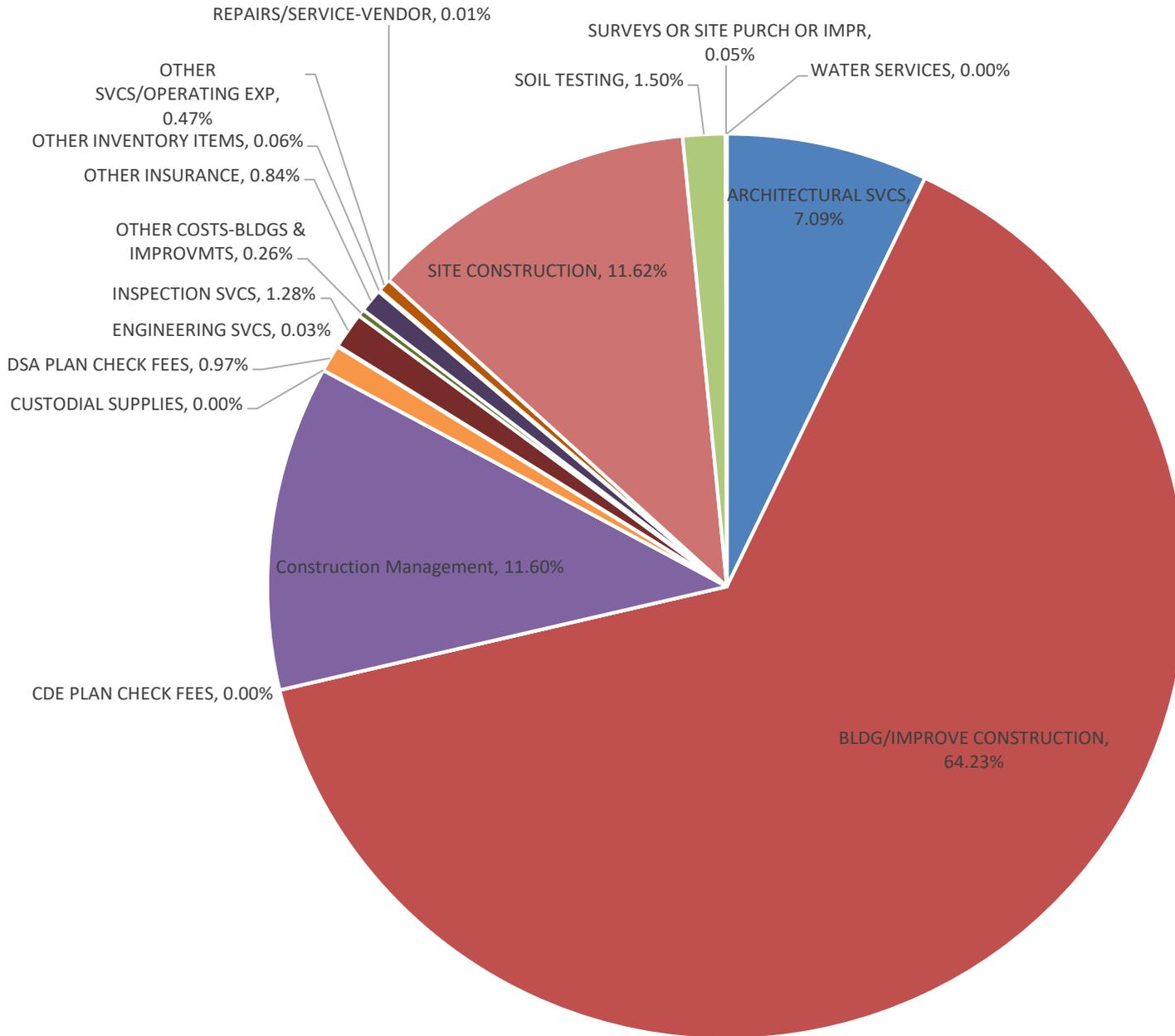
CATEGORY	INCEPTION-TO-DATE		
	EXPENDITURES	ENCUMBERED	TOTAL
ARCHITECTURAL SVCS	3,217,896.69	557,559.41	3,775,456.10
BLDG/IMPROVE CONSTRUCTION	29,488,001.41	4,691,022.62	34,179,024.03
CDE PLAN CHECK FEES	1,380.47	0.00	1,380.47
CONSTRUCTION MANAGEMENT	5,267,826.29	906,368.95	6,174,195.24
CUSTODIAL SUPPLIES	268.88	0.00	268.88
DSA PLAN CHECK FEES	514,683.98	0.00	514,683.98
ENGINEERING SVCS	11,603.19	5,596.81	17,200.00
INSPECTION SVCS	631,139.18	50,207.80	681,346.98
OTHER COSTS-BLDGS & IMPROVMTS	136,388.82	0.00	136,388.82
OTHER INSURANCE	446,125.00	0.00	446,125.00
OTHER INVENTORY ITEMS	31,428.90	0.00	31,428.90
OTHER SVCS/OPERATING EXP	209,281.07	42,730.00	252,011.07
REPAIRS/SERVICE-VENDOR	2,684.54	0.00	2,684.54
SITE CONSTRUCTION	6,039,381.85	142,038.90	6,181,420.75
SOIL TESTING	603,251.45	192,908.88	796,160.33
SURVEYS OR SITE PURCH OR IMPR	24,710.00	0.00	24,710.00
WATER SERVICES	125.00	0.00	125.00
GRAND TOTAL	46,626,176.72	6,588,433.37	53,214,610.09



EXPENDITURES-TO-DATE

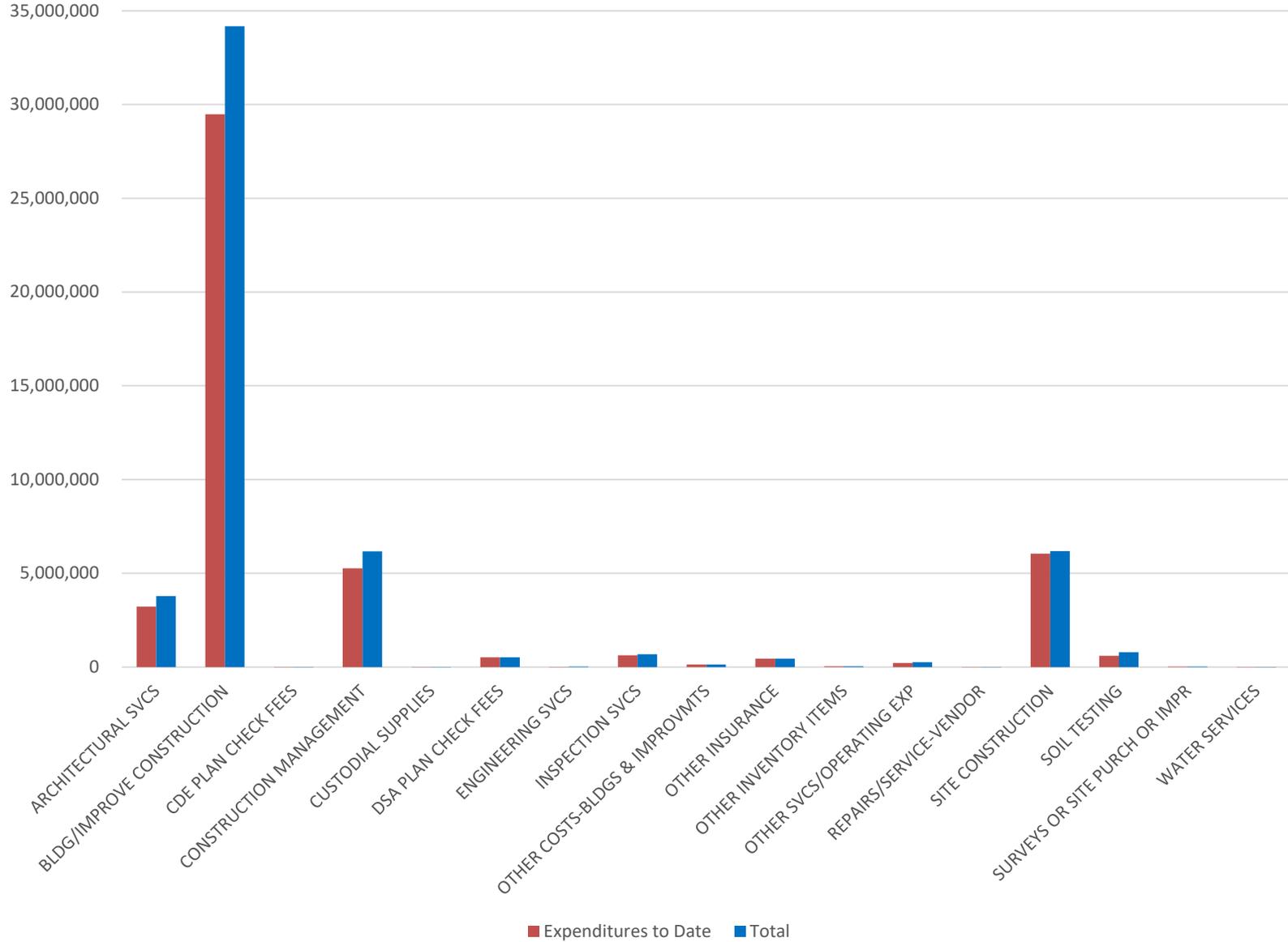


ENCUMBERED



EXPENDITURES + ENCUMBERED TOTAL

EXPENDITURES-TO-DATE vs. PROJECTED TOTAL PROJECT COST





MEASURE "K"
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
Ontario-Montclair School District

Citizens' Bond Oversight Committee
Annual Report

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

March 12, 2020

TO: Elvia M. Rivas, President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Measure “K” Citizens’ Bond Oversight Committee’s 2019-2020 Annual Report

REQUESTED ACTION

Accept for information the Measure “K” Citizens’ Bond Oversight Committee’s 2019-2020 Annual Report.

BACKGROUND INFORMATION

On January 19, 2017 the OMSD Board of Trustees established the Citizens’ Bond Oversight Committee (CBOC). The purpose for the CBOC is to oversee the District’s Measure “K” Bond expenditures as required by Proposition 39 and report to the board and community on its findings. The CBOC has met on a regular basis in compliance with State law and District’s Board Policy and Administrative Regulation 7214. On March 4, 2020 the CBOC held their annual meeting as required under Proposition 39 to receive reports and information on the expenditures of the bond funds and expenditures made for projects authorized under the bond measure..

Education Code section 15280 requires that the CBOC issue regular reports on the results of its activities and that a report shall be issued at least once a year. That report is attached as Exhibit A.

Prepared by: Phil Hillman, Chief Business Official _____

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official _____

SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends the Board accept for information the Measure “K” Citizens’ Bond Oversight Committee’s 2019-2020 Annual Report.

Approved by: James Q. Hammond, Superintendent _____

**Ontario-Montclair School District
Ontario, California
March 4, 2020
MEASURE “K” CITIZENS’ BOND
OVERSIGHT COMMITTEE**

<u>Members</u>	Term Expiration:	
	<u>Current</u>	<u>Third Term</u>
Cindi Aguirre (Taxpayers Associate Member)	Apr 2021	Apr 2023
Bertha Diaz (Parent Member)	Apr 2021	Apr 2023
Judith Jasper (Senior Citizen’s Organization Member)	Apr 2020	Apr 2024
Crisol Mena (Parent Active in a PTA Member)	Apr 2021	Apr 2023
Michael Milhiser (At-Large Member)	Apr 2021	Apr 2023
Christine Pangelinan (At-Large Member)	Apr 2020	Apr 2024
Sergio Sahagun (Community Business Owner Member)	Apr 2020	Apr 2022

2019-20 ANNUAL REPORT

Background: Education Code Section 15280 requires that the Committee issue “regular reports on the results of its activities,” and that a report shall be issued at least once per year. There is no established or mandated form, or other required content, for an annual report.

1. **Activities of the Committee.**

On January 19, 2017, the Board approve Adoption of Resolution 2016-17-18, establishing an Independent Citizens' Bond Oversight Committee (“CBOC”) and Approving OMSD Independent Citizens' Bond Oversight Committee Bylaws for Measure K. In accordance with the CBOC Bylaws, the committee is to consist of a minimum of seven (7) members. The applications were received and screened to determine the recommended committee membership.

On June 27, 2019 the Board or Trustees filled one vacancy by appointing Cindi Aguirre (Taxpayer Associate Member).

The CBOC convened on March 4, 2020. No business was conducted without a quorum. Agendas and Meeting Minutes, plus exhibits provided to the members, are posted on the District’s website.

2019-20 Annual Report

Findings of the Committee.

The CBOC has scheduled meetings on a regular basis in compliance with State law and the School District's Board Policy BP 7214 and Administrative Regulation AR 7214.

The CBOC has received reports, updates, and information on the expenditure of the bond funds, and reviewed the expenditures made on projects authorized under the bond measure.

Bond funds have been expended on the identified projects authorized by the bond measure.

No bond measure funds have been spent on teacher/administrator salaries or other school operating expenses.

The annual financial and performance audits for the year ending June 30, 2019, prepared by the auditing firm of EideBailly, CPAs & Business Advisors, was provided to CBOC members on February 5, 2020 and its March 4, 2020 meeting.

The CBOC has received all necessary and requested technical and administrative assistance from the School District.

The CBOC's Internet website is operational and includes all required documentation and information.

The CBOC received information on the District's efforts to maximize the use of Measure 'K' revenues by implementing cost-saving measures, including competitive bidding, negotiating professional services fees for architectural design and construction management services, reuse of plans, incorporating cost efficient/energy conservation measures, and pursuing supplemental funding, including Prop 39 HVAC replacement funding.

The District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution and Section 15278 of the Education Code governing the establishment of a CBOC.

2. Summary of Project Revenues and Expenditures as of June 30, 2018.

Bond authorization: \$150,000,000. Series A bonds: \$35,000,000. Series B bonds: \$35,000,000. Subsequent bond issues: None.

On March 17, 2017, Series A bonds were issued for the bond authorization totaling \$35,000,000.

On March 20, 2019, Series B bonds were issued for the bond authorization totaling \$45,000,000.

As reported in the Audit Report, project expenditures as of June 30, 2019 were \$29,450,380. The Fund ending balance was \$42,599,406. As of June 30, 2019, the Building Fund ("Measure K") indicates commitments with respect to unfinished projects totaling \$27,940,721.

No Audit Findings or Questioned Costs were reported in the Audit Report.

2019-20 Annual Report

The Audit Report Conclusion states the District's expenditures were made for authorized Bond projects.

Projects' funds may be augmented by other District budgets, as appropriate. These include Developer Fees, Routine Restricted Maintenance Account funds, Special Reserve for Capital Outlay Projects, Prop 39, and funding from the State's School Facilities Program. There were no adjustments to the District's financial records as a result of the Audit Report.

3. **Recommendations/Commendations.**

The CBOC recommends that the District continue its efforts to maximize the use of Measure 'K' revenues by implementing cost-saving measures and pursuing supplemental funding. It is apparent to the Committee that the staff's advanced planning, solid controls procedures, and the development of a strong project management team has resulted in great progress towards the completion of the Measure 'K' projects.

Measure 'K' was passed in November 2016 to provide \$150,000,000, in whole or in part, funds for the renovation/repair of aging classrooms, plumbing, gas lines, asbestos/lead paint abatement, code compliance, school security, fire safety, increase water conservation/energy efficiency, improve technology/computer/science labs, construct, acquire/retrofit school facilities, sites/equipment, including physical education facilities, gyms, lockers, bleachers, multipurpose rooms used for after-school programs, assemblies, sports, performing arts and serving meals, construct, upgrade, reconfigure parking lots and drop off/pick up zones, and temporary housing of dislocated District activities caused by bond projects.

On behalf of the members of the Measure 'K' Citizens' Oversight Committee (CBOC), I submit this 2019-20 Annual Report to the taxpayers and residents of the Ontario-Montclair School District. The CBOC wishes to thank District staff and the members of the Governing Board who have worked with us to execute our mission of monitoring and overseeing Measure 'K' bond expenditures.

At our March 4, 2020 meeting, the CBOC accepted, reviewed and approved this report.

Respectfully submitted,

Bertha Diaz
Chair

on behalf of the

Measure 'K' Citizens' Bond Oversight
Committee, Ontario-Montclair School District

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